



JGC Undergraduate Intern Position Summer 2012

Background and Purpose

The John W. Gardner Center (JGC) at Stanford University partners with communities to develop leadership, conduct research, and effect change to improve the lives of youth. By bringing together community leaders and sharing new knowledge, we support them in implementing quality programs for and with their youth. As such, they are better equipped to improve and continually renew their communities.

JGC is currently seeking 1-2 undergraduate interns during summer 2012. Interns will have the opportunity to work with a JGC research team and support one of two qualitative research studies currently under way. These include:

Family Engagement: A study designed to examine the ways in which local community schools can successfully engage families.

Healthy Schools Initiative. A study designed to examine health and wellness efforts in four local school districts.

Job Description

With the ongoing support and mentorship of JGC staff, the intern will engage in work that may include, but not be limited to:

- 1) Support one of the above qualitative studies, currently in the analysis phase:
 - Organize and manage data including interviews and focus group transcripts.
 - Participate in descriptive and analytic coding of data using the qualitative analysis software, NVivo.
 - Participate in team discussions related to data analysis.
 - Support literature review process.
- 2) Participate as a member of the JGC staff community:
 - Read and discuss relevant articles with JGC researchers.
 - Attend JGC all-staff meetings.
 - Learn about the work and interests of diverse JGC project teams.

Learning Goals

As a result of the intern's time with the JGC, the following learning goals will be met:

- Gain experience with the data analysis phase of a research project.
- Gain experience using qualitative data analysis software.
- Develop familiarity with a specific area of literature.
- Develop an understanding of the research process by participating as a member of a professional research team.
- Participate in collaborative conversations with community partners and JGC program staff about implications and uses of the findings



The intern will also be expected to create products and reports summarizing work, and submit at least two personal reflections about their internship experience and goals.

This position is a part time (approximately 20 hours/week) volunteer internship, starting on May 29, 2012 and ending on August 23, 2012.

To apply, please send a cover letter and resume to Lisa Westrich at westrich@stanford.edu.