

## CS Teaching & Learning

### CIS 4715

Academic Term: Fall 2023

#### Instructor:

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#### Course Description

Covers basic pedagogy, especially as it relates to computer science and engineering, and covers three fundamental elements in education: learning environment, educational theory, and educational practice as approached to engineering-specific training. (0-1)

#### Course Pre-Requisites / Co-Requisites

COP3502C or COP3504C.

#### Course Objectives

By the end of the semester, successful students should be able to...

- Describe how to address diverse student populations in a classroom and effectively engage them;
- Model student learning in order to address individual student needs and classroom needs;
- Apply techniques that help guide students and make assessment of their progress;
- Facilitate student development of engineering related skills, including communication.

#### Required Textbooks and Software

There are no required materials for this course. All materials will be provided by the instructor. The College of Engineering requires students to have a mobile computing device (laptop).

#### Course Schedule

##### Unit 1: The Learning Environment

Diversity, Equity, & Inclusion (1 week)

Stereotypes & Stereotype Threat (1 week)

Persuasion in the Classroom (1 week)

##### Unit 2: Educational Theory

Motivation & Bloom's Taxonomy (2 weeks)

Development of Expertise (2 weeks)

##### Unit 3: Educational Practice

Building Rapport with Students (1 week)

Assessment/Assignment Rubrics (2 weeks)

Handling Student Frustrations (1 week)

##### Unit 4: Teaching Engineers

Using Teamwork in Education (2 weeks)

Project-Based Learning (1 week)

Communication Skills (1 week)

#### Pre-Class Tasks

Before each class, students will have a pre-class task to complete. This will include readings, videos, and/or online activities. Each class will start with a quiz based on the pre-class tasks.

#### Evaluation of Grades

Assignment	Total Points	% of Final Grade
Participation (10)	10 x 50	50%
Pre-Class Tasks (10)	10 x 25	25%
Weekly Quizzes (11-drop-1)	10 x 24	24%
Professionalism	1 x 10	1%
<b>TOTAL</b>	<b>1000</b>	<b>100%</b>

#### Grading Policy

Percent	Grade	Grade Points
93 - 100	A	4.00
90 - 92	A-	3.67
87 - 89	B+	3.33
83 - 86	B	3.00
80.0 - 82	B-	2.67
77 - 79	C+	2.33
73 - 76	C	2.00
70 - 72	C-	1.67
67 - 69	D+	1.33
63 - 66	D	1.00
60 - 62	D-	0.67
0 - 59	E	0.00

Percentages will be rounded to the nearest whole percentage for the purposes of assigning letter grades. Any request for a final grade increase **will result in a deduction of 1% of the student's final grade.** More information on UF grading policy may be found [here](#).

### Class Participation

This course employs a flipped model, in which students come to class having studied the material in advance on which they complete a quiz. Students further are expected to actively engage in the in-class activities. Failing to do so will result in no credit for the activity, regardless of attendance.

### ***Attendance Policy, Class Expectations, and Make-Up Policy***

Attendance is mandatory and will be taken each class and at the beginning of each class period. Unexcused absences will result in no credit for class participation for that day. Tardy students will be eligible for 75% credit if arriving within 15 minutes of the start of class. Tardies beyond 15 minutes will be considered unexcused absences. No makeups will be provided unless due to emergency or pre-arranged and approved by the instructor. Excused absences must be consistent with university policies in the undergraduate catalog (<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>) and require documentation.

### ***Course Expectations***

**Quiz make-ups will not be given except in extenuating circumstances.** For make-up consideration students will be required to submit written documentation from a reputable source as evidence. For any planned event (such as a wedding), the student is expected to contact the instructor no less than two weeks in advance for consideration. Please note that there is no guarantee that requests will be accommodated. Social, networking, and club events may be taken into consideration strictly at the discretion of the instructor.

**Grade reviews must be requested within one week of a grade being posted.** After two weeks, no grade will be revisited. In the event of a grade review, the entire assignment will be reviewed.

**Students should act with honor and honesty in all assignments.** Any student found to have violated these rules, whether a provider or receiver or unauthorized help, will be assigned a zero grade and referred to the Honor Court. **When in doubt, ask.**

**Important correspondence (other than project help) should be engaged via email.** In particular, the chat system is helpful for simple questions and allows students to help one another, but students should not expect a response to important questions via chat. Please allow 48 business hours for a response; the instructor and TAs have many responsibilities and respond to messages as efficiently as is practical.

### ***University Honesty Policy***

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<https://sccr.dso.ufl.edu/process/student-conduct-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

### ***Students Requiring Accommodations***

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

### ***Software Use***

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

### ***Course Evaluation***

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluer.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

### ***Commitment to a Safe and Inclusive Learning Environment***

The Herbert Wertheim College of Engineering values broad diversity within our community and is committed to individual and group empowerment, inclusion, and the elimination of discrimination. It is expected that every person in this class will treat one another with dignity and respect regardless of gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture.

If you feel like your performance in class is being impacted by discrimination or harassment of any kind, please contact your instructor or any of the following:

- Your academic advisor or Graduate Program Coordinator
- Jennifer Nappo, Director of Human Resources, 352-392-0904, [jpennacc@ufl.edu](mailto:jpennacc@ufl.edu)
- Curtis Taylor, Associate Dean of Student Affairs, 352-392-2177, [taylor@eng.ufl.edu](mailto:taylor@eng.ufl.edu)
- Toshikazu Nishida, Associate Dean of Academic Affairs, 352-392-0943, [nishida@eng.ufl.edu](mailto:nishida@eng.ufl.edu)

### ***In-Class Recording***

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

### ***Student Privacy***

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see: <https://registrar.ufl.edu/ferpa.html>

## ***Campus Resources:***

### ***Health and Wellness***

#### **U Matter, We Care:**

Your well-being is important to the University of Florida. The U Matter, We Care initiative is committed to creating a culture of care on our campus by encouraging members of our community to look out for one another and to reach out for help if a member of our community is in need. If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) so that the U Matter, We Care Team can reach out to the student in distress. A nighttime and weekend crisis counselor is available by phone at 352-392-1575. The U Matter, We Care Team can help connect students to the many other helping resources available including, but not limited to, Victim Advocates, Housing staff, and the Counseling and Wellness Center. Please remember that asking for help is a sign of strength. In case of emergency, call 9-1-1.

**Counseling and Wellness Center:** <https://counseling.ufl.edu>, and 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

#### **Sexual Discrimination, Harassment, Assault, or Violence**

If you or a friend has been subjected to sexual discrimination, sexual harassment, sexual assault, or violence contact the **Office of Title IX Compliance**, located at Yon Hall Room 427, 1908 Stadium Road, (352) 273-1094, [title-ix@ufl.edu](mailto:title-ix@ufl.edu)

#### **Sexual Assault Recovery Services (SARS)**

Student Health Care Center, 392-1161.

**University Police Department** at 392-1111 (or 9-1-1 for emergencies), or <http://www.police.ufl.edu/>.

### ***Academic Resources***

**E-learning technical support**, 352-392-4357 (select option 2) or e-mail to [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu).  
<https://lss.at.ufl.edu/help.shtml>.

**Career Connections Center**, Reitz Union, 392-1601. Career assistance and counseling; <https://career.ufl.edu>.

**Library Support**, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

**Teaching Center**, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.  
<https://teachingcenter.ufl.edu/>.

**Writing Studio**, 302 Tigert Hall, 846-1138. Help brainstorming, formatting, and writing papers.  
<https://writing.ufl.edu/writing-studio/>.

**Student Complaints Campus:** <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>; <https://care.dso.ufl.edu>.

**On-Line Students Complaints:** <https://distance.ufl.edu/state-authorization-status/#student-complaint>.