

Nicholas Longenberger

SKILLS

Forklift trained, Moderate Computer Knowledge, CPR Trained, Home Health Companion Experience

EXPERIENCE

Romark Logistics, Hazleton – *Warehouse Associate*

December 2019 – May 2020

- Replenish products for pickers
- Administration for incoming Trucks
- Checking and storing incoming inventory (including use of forklift)

Keystone Human Services, Hazleton – *Direct Support Personnel*

May 2018 – September 2019

- Aided residents in day to day activities
- Kept a detailed log of Money Transactions and Daily medications for each resident, including administration of medication
- Trained to assist in multiple locations with different types of residents.
- Assisted in getting residents to and from work as well as giving them the freedom to interact with the external world

Amazon, Hazleton – *Warehouse Associate*

October 2013 – July 2016

- Checked inventory of incoming freight
- Maintained the computer log of current inventory
- Drove Forklift

Berwick Offray, Berwick – *Stock Clerk*

July 2009 – September 2013

Aug 2000 – June 2004

- Created forms needed to move inventory about the company
- Forklift Drivers
- In charge of ordering supplies for group
- Head Stock Clerk overseeing an average of 8 workers in the maneuvering of the completed inventory to the warehouse

Kane Warehousing, Hazleton – *Go To Person*

Dec 2006 – June 2009

- Dispatcher for Yard Jockey
- Dispatcher for Forklift Operators
- Dispatcher for Truck Drivers
- Go To Person right under supervisor
- Inventory Clerk

EDUCATION

Keystone Human Services, Wilkes-Barre – *OJT and Continuing Education*

May 2018 – September 2019, Wilkes-Barre & Harrisburg

Various Training events such as Diabetes care, CPR, Medication administration and logging, Ability to understand and respond to individuals with mental disabilities.

Berwick Area SR High School, Berwick – *High School Diploma*

June 2001, Berwick

General High School Diploma. Part of FBLA.