

Form <b>1096</b>  Department of the Treasury Internal Revenue Service	<b>Annual Summary and Transmittal of U.S. Information Returns</b>	OMB No. 1545-0108  <div style="font-size: 2em; font-weight: bold;">2019</div>
FILER'S name   Street address (including room or suite number)  City or town, state or foreign country, and ZIP or foreign postal code		
Name of person to contact City, State 11111		Telephone number (555) 555-5555
Email address John Smith		Fax number (555) 555-5555
1 Employer identification number John.smith@example.com	2 Social security number 111-111111	3 Total number of forms 123
4 Federal income tax withheld \$ 123,456.78		5 Total amount reported with this Form 1096 \$
6 Enter an "X" in only one box below to indicate the type of form being filed		
<div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">             W-2G 32 <input type="checkbox"/> </div> <div style="text-align: center;">             1097-BTC 50 <input type="checkbox"/> </div> <div style="text-align: center;">             1098 81 <input type="checkbox"/> </div> <div style="text-align: center;">             1098-C 78 <input type="checkbox"/> </div> <div style="text-align: center;">             1098-E 84 <input type="checkbox"/> </div> <div style="text-align: center;">             1098-F 03 <input type="checkbox"/> </div> <div style="text-align: center;">             1098-Q 74 <input type="checkbox"/> </div> <div style="text-align: center;">             1098-T 83 <input type="checkbox"/> </div> <div style="text-align: center;">             1099-A 80 <input type="checkbox"/> </div> <div style="text-align: center;">             1099-B 79 <input type="checkbox"/> </div> <div style="text-align: center;">             1099-C 85 <input type="checkbox"/> </div> <div style="text-align: center;">             1099-CAP 73 <input type="checkbox"/> </div> <div style="text-align: center;">             1099-DIV 91 <input type="checkbox"/> </div> <div style="text-align: center;">             1099-G 86 <input type="checkbox"/> </div> <div style="text-align: center;">             1099-INT 92 <input type="checkbox"/> </div> <div style="text-align: center;">             1099-K 10 <input type="checkbox"/> </div> <div style="text-align: center;">             1099-LS 16 <input type="checkbox"/> </div> </div>		
7 Form 1099-MISC with NEC in box 7, check <input type="checkbox"/>		
1099-LTC 93 <input type="checkbox"/>	1099-MISC 95 <input type="checkbox"/>	1099-OID 96 <input type="checkbox"/>
1099-PATR 97 <input type="checkbox"/>	1099-Q 31 <input type="checkbox"/>	1099-QA 1A <input type="checkbox"/>
1099-R 98 <input type="checkbox"/>	1099-S 75 <input type="checkbox"/>	1099-SA 94 <input type="checkbox"/>
1099-SB 43 <input type="checkbox"/>	3921 25 <input type="checkbox"/>	3922 26 <input type="checkbox"/>
5498 28 <input type="checkbox"/>	5498-ESA 72 <input type="checkbox"/>	5498-QA 2A <input type="checkbox"/>
5498-SA 27 <input type="checkbox"/>		

**Return this entire page to the Internal Revenue Service. Photocopies are not acceptable.**

Under penalties of perjury, I declare that I have examined this return and accompanying documents and, to the best of my knowledge and belief, they are true, correct, and complete.

Signature ▶

Title ▶

Date ▶

## Instructions

**Future developments.** For the latest information about developments related to Form 1096, such as legislation enacted after it was published, go to [www.irs.gov/Form1096](http://www.irs.gov/Form1096).

**Reminder.** The only acceptable method of electronically filing information returns listed on this form in box 6 with the IRS is through the FIRE System. See Pub. 1220.

**Purpose of form.** Use this form to transmit paper Forms 1097, 1098, 1099, 3921, 3922, 5498, and W-2G to the IRS.

**Caution:** If you are required to file 250 or more information returns of any one type, you must file electronically. If you are required to file electronically but fail to do so, and you do not have an approved waiver, you may be subject to a penalty. For more information, see part F in the 2019 General Instructions for Certain Information Returns.

Forms 1099-QA and 5498-QA can be filed on paper only, regardless of the number of returns.

**Who must file.** Any person or entity who files any of the forms shown in line 6 above must file Form 1096 to transmit those forms to the IRS.

Enter the filer's name, address (including room, suite, or other unit number), and taxpayer identification number (TIN) in the spaces provided on the form. The name, address, and TIN of the filer on this form must be the same as those you enter in the upper left area of Forms 1097, 1098, 1099, 3921, 3922, 5498, or W-2G.

**When to file.** File Form 1096 as follows.

- With Forms 1097, 1098, 1099, 3921, 3922, or W-2G, file by February 28, 2020.

**Caution:** We recommend you file Form 1099-MISC, as a **stand-alone** shipment, by January 31, 2020, if you are reporting **nonemployee compensation (NEC)** in box 7. Also, check box 7 above.

- With Forms 5498, file by June 1, 2020.

## Where To File

Send all information returns filed on paper with Form 1096 to the following.

**If your principal business, office or agency, or legal residence in the case of an individual, is located in**

**Use the following address**

Alabama, Arizona, Arkansas, Delaware, Florida, Georgia, Kentucky, Maine, Massachusetts, Mississippi, New Hampshire, New Jersey, New Mexico, New York, North Carolina, Ohio, Texas, Vermont, Virginia

Department of the Treasury  
Internal Revenue Service Center  
Austin, TX 73301