

Adam Książek

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❖ <https://adam-ksiazek-portfolio.vercel.app/>

WORK EXPERIENCE

Bank Pekao S.A.

Jun. 2020 – Feb. 2023

Analyst, Investment Banking & Commercial Real Estate Department, Syndication Team

Warsaw, Poland

- Bank Pekao S.A. is one of the biggest financial institutions in the CEE region and the second biggest bank in Poland with 6.4m clients and PLN 281bn of assets.
- As Financial Analyst, I was responsible for selling the bank's exposure from the portfolio of corporate clients to domestic and foreign financial institutions. My job involved preparing answers for the Q&A sessions, comprehensive information memorandums, transfer documentation in the LMA standard, internal loan applications, market, and financial analyzes, and talking to clients about the market and exposure.
 - Completed transactions with clients, funds, and banks operating in 7 European countries: Poland, Great Britain, Germany, France, Spain, Italy, and Slovenia.
 - Sold over PLN 1.2bn of the bank's exposure (ca. EUR 260m) involved in the loans granted to one of the biggest national and international companies.
- I was also involved in internal IT projects related to Syndication and Agency fields - after receiving the beta version of the application that would allow the bank to easily share the files with the clients, I was responsible for preparing the testing documentation for other employees.

Business Lease Poland

Feb. 2018 - Jun. 2018

Intern, Accounting Department

Warsaw, Poland

- Posting invoices related to vehicle leasing to institutional clients (eg. expenses related to the purchase of spare parts, repairs, and fuel).
- Archiving documents, and cooperating with the financial department.

EDUCATION

University of Warsaw

Jul. 2021

MA, Financial Management and Accounting

Warsaw, Poland

- Summa Cum Laude, 4.82 grade on the diploma, 6th place amongst 446 students.
- Member of the marketing academic circle "Target", preparing graphics, and talking to sponsors.

University of Warsaw / Universidade Portucalense

Jul. 2019

BA, Finance, Accounting, and Insurance

Warsaw, Poland / Porto, Portugal

- An average grade of 4.77 achieved in the third year, 3rd place amongst 453 students.
- Attended Universidade Portucalense in Porto, Portugal as part of the Erasmus+ program during the 1st and 2nd semesters of 2018/2019 academic year.
- Santander Universidades Scholarship received during the 2nd year for extraordinary academic results.

CERTIFICATIONS, SKILLS & INTERESTS

- **Certifications:** C1 English certificate issued by the University of Warsaw
- **Skills:** Microsoft Excel, PowerPoint, Word, Adobe Photoshop, Illustrator, JavaScript, Node.js, React.js, SQL, CSS, SCSS, HTML, MongoDB, Tailwind CSS, Next.js, TypeScript, European Driving Licence cat. B,
- **Interests:** Programming, calisthenics, gaming, cycling, literature
- **Portfolio:** <https://adam-ksiazek-portfolio.vercel.app/>