TS-EAS

This meeting is being recorded!

Tuesday 7th of October

6am PST / 7am MST / 8am CST / 9am EST/ 1 pm UTC / 2pm BST / 3pm CEST / 4pm EEST / 6:30pm IST / 9pm CST / 11pm AEDT

Karin and Mary: Welcome

Rebecca: Notes

Karin: Membership and introductions

PHOTO TIME!!!!!

Some members are leaving

- Left by July/August 2025
  - Lara Michaels (Standards Committee liaison)
  - Lydia Tang (Council liaison)
  - Megan Mummy (Collection Management Section liaison to Outreach)

Thank you for your service!

When you introduce yourself

- Short intro with name, time zone
- Do you get the emails sent to the TS-EAS email list?

Re-appointed members of TS-EAS (3 years)

- Mary Samouelian
- Kerstin Arnold
- Rhys Elia
- 李彦霖 Yanlin Li

Newest member(s) of TS-EAS

- Rebecca Hamburgess
  - 1 year appointment: Early-career member
- Yogita Sharma
  - 3 year appointment
- Carmela Furio
  - 3 year appointment

Liaison with Standards Committee

- Anna Björnsson
- John Shamgochian (assistant liaison)
- (Dan Michelson, co-chair)

Liaison with Council

- Teresa Mora

Liaison for our web pages

- Gerhard Müller, EAC webpage
- Glenn Gardner, EAD webpage

Liaison to other sections

- ???, EAS Section (until next August)
- Jonathan Kirkwood , Collection Management Section
    - Liaison to Outreach team

The other members of TS-EAS

- Introduction round!

We will now take our new TS-EAS photo!

Karin: Introduction to our different systems to use

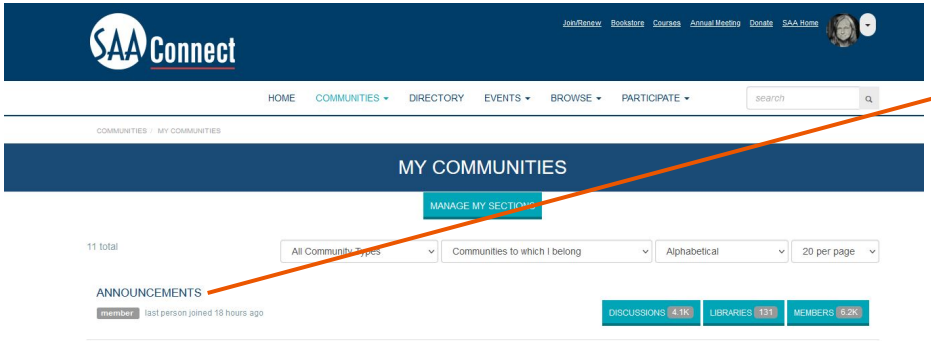
Introduction to TS-EAS

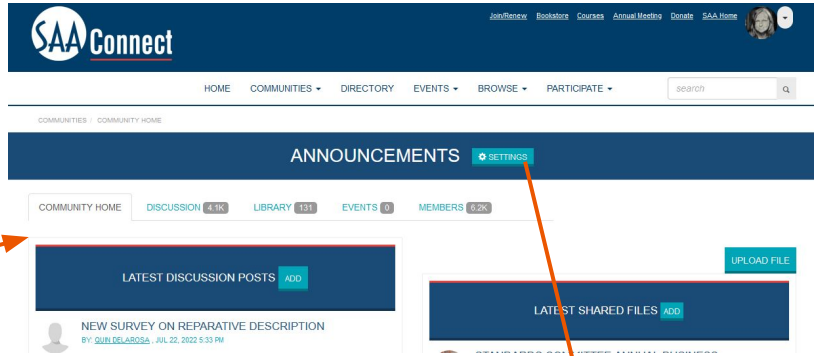
- Four committee-wide meetings per year
- Multiple subteams
  - https://github.com/SAA-SDT/TS-EAS-subteam-notes/wiki/Sub-Teams-and-Charges#current-standing-sub-teams
- Multiple communication formats
  - Official TS-EAS listserv via SAA
  - E-mail to TS-EAS forwarded to the co-chairs (ts-eas@archivists.org)
  - Google Drive (for working documents)
  - GitHub (for meeting minutes, schemas, and committee documentation)
  - Slack (new channel for TS-EAS, should subteams want to use Slack)
- Check out the Handbook, particularly https://github.com/SAA-SDT/TS-EAS-subteam-notes/wiki/Meeting-Policies-and-Procedures

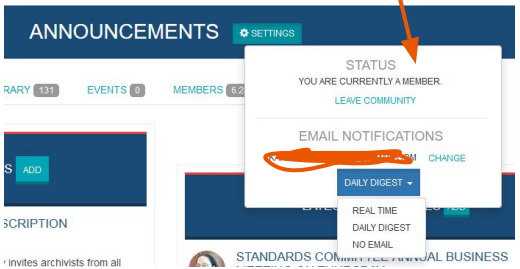
Next steps: make sure we have your **preferred email address** and **GitHub user account name**. If you do not use GitHub, you can create a free personal account by going here: https://github.com/join

Some controls for the e-mails

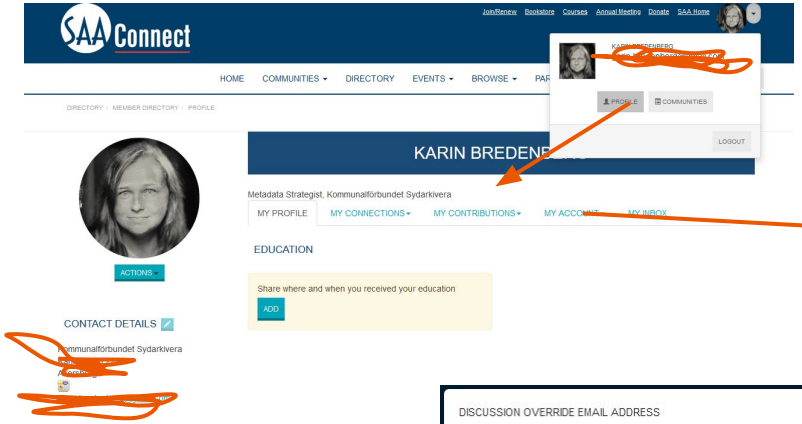
- https://connect.archivists.org/home
  - Login with your e-mail

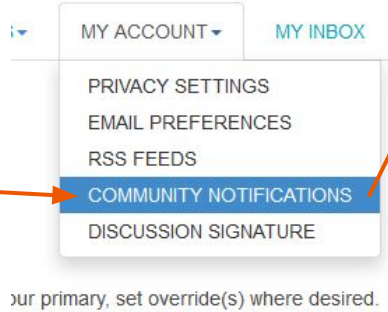


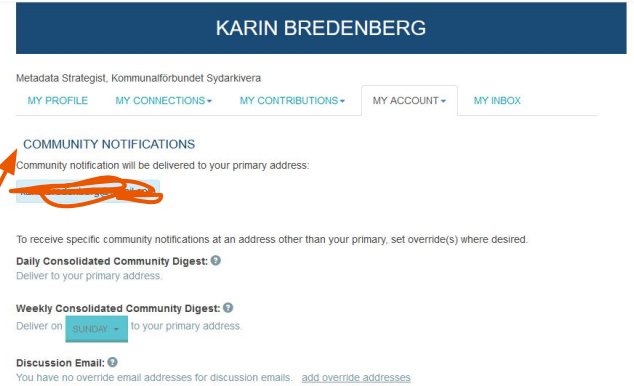


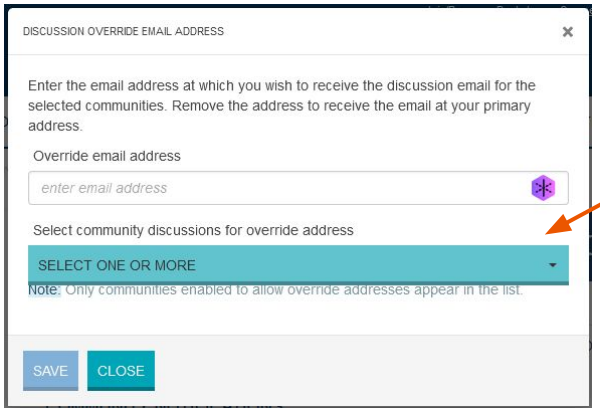


Another e-mail for the e-mails

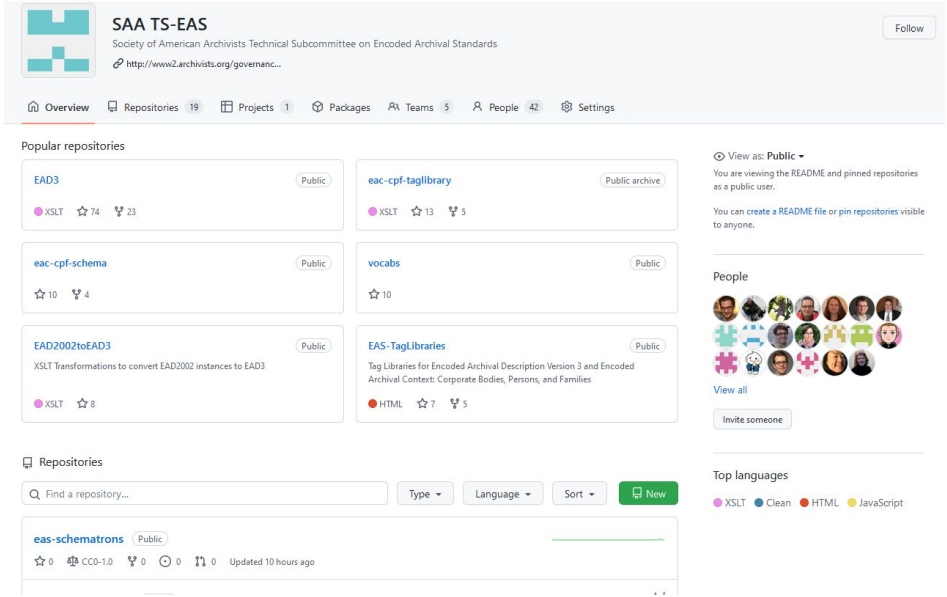








GitHub https://github.com/SAA-SDT



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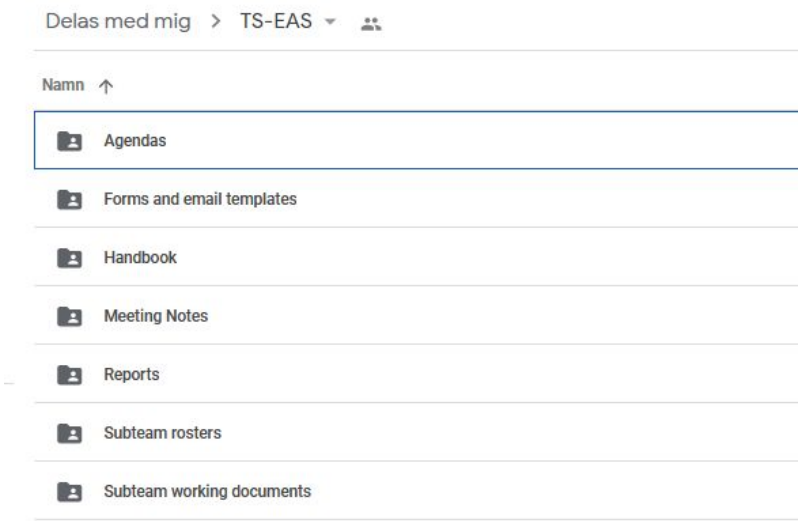
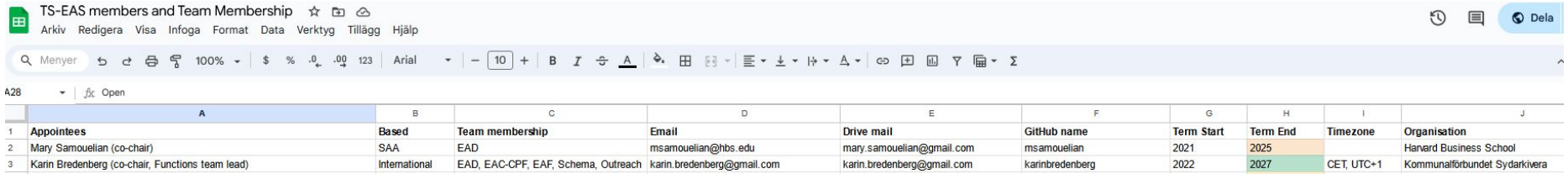
Google Drive



Next steps: make sure we have your **preferred email address** for Google Drive. You will then be added as a user.

Internal roster list


TS-EAS members and Team Membership

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1	**Appointees**	**Based**	**Team membership**	**Email**	**Drive mail**	**GitHub name**	**Term Start**	**Term End**	**Timezone**	**Organisation**
2	Mary Samouelian (co-chair)	SAA	EAD	msamouelian@hbs.edu	mary.samouelian@gmail.com	msamouelian	2021	2025		Harvard Business School
3	Karin Bredenberg (co-chair, Functions team lead)	International	EAD, EAC-CPF, EAF, Schema, Outreach	karin.bredenberg@gmail.com	karin.bredenberg@gmail.com	karinbredenberg	2022	2027	CET, UTC+1	Kommunalförbundet Sydarkivera

Do NOT edit any other rows except your own row!!!!!

Links to web pages and email list

- EAC-CPF Official Home Page: http://eac.staatsbibliothek-berlin.de/
- EAD Official Home Page: http://www.loc.gov/ead/
- EAS (EAD/EAC-CPF) Listserv (electronic discussion list) https://listserv.loc.gov/cgi-bin/wa?A0=EAD
- EAS (EAD/EAC-CPF) List Subscription Settings http://listserv.loc.gov/cgi-bin/wa?SUBED1=ead&A=1

Updates

Anna: Standards Committee

Standards Committee

- New Standards leadership: Dan Michelson and Heather Lember co-chairs

??: EAS Section

EAS Section

- No updates from the EAS Section at this time.

Rhys: EAC-CPF

EAC-CPF subteam

Focused on aligning with EAD and EAC-F for the submission.
Next step is creating and collecting examples, particularly how all three work together!

Documentation

- https://github.com/SAA-SDT/TS-EAS-subteam-notes/tree/master/eaccpf-subteam
- https://eac.staatsbibliothek-berlin.de/

Karin: EAC-F

EAC-F Subteam

- Finalisation for the submission is on-going!
  - Last edits in TL
- Notes: https://github.com/SAA-SDT/TS-EAS-subteam-notes/tree/master/functions-subteam/meeting-minutes

Karin (on behalf of Kerstin): EAD

EAD subteam

- Current focus on finalising updates to the Tag Library
  - Review done, transferring review results to GitHub ongoing
  - Bringing together examples (see more in all-Committee discussion points)
- Next steps: continuing work on updated and new pages for the Best Practices Guide
- Documentation
  - https://github.com/SAA-SDT/TS-EAS-subteam-notes/tree/master/ead-subteam
  - https://www.loc.gov/ead/

Mark: Schema

Schema Subteam

- Responsible for creating and maintaining EAS schemas within GitHub
- When we regroup, our focus will be on
  - tidying up the Schematron repository
  - drafting new migration scripts for EAD4 / EAC-CPF3
- All work is structured and visible via GitHub Projects
  - https://github.com/orgs/SAA-SDT/projects

Cory: Outreach and Communications

Outreach Subteam

- Responsible for sharing information about TS-EAS work and standards
- Expanded group membership finalized for current term
- Brainstorming meeting held in September
    - Initial focus on community survey for Fall 2025
    - Developing outreach plan for research in Winter/Spring 2026
- Available for collaborations with other teams

Full committee discussion points or updates

Updates

Co-chairs

Updates

- Call for members
  - Standards will be able to report in that for TS EAS:
    - 7 reappointments and 1 new SAA and 3 new international is needed
  - If your period is ending in 2026 we (Karin and Mary) will contact you!
    - Do you want to continue?
    - We need to know ASAP!

Updates

- When available, TS-EAS co-chairs will be submitting a proposal for a session at the SAA Annual Meeting 2026 with the goal of announcing the approved revisions of EAS!
    - No request from us co-chairs that you plan to be there!
- Annual meeting for TS-EAS 2026 will be as this year on-line before the SAA annual meeting

Submission packet

Karin and Mary

Where we are and where we're going

- First draft of the submission packet will be sent to the Standards Committee by October 17th.
  - Took a slightly different approach with the document.
    - Layout and language
    - Reusing our small working groups result in August
    - Appendices
      - TL's + schema
      - Other helpful document
- Final draft of the submission packet will be sent to the SAA Council by the Standards Committee in time for their February 17-19, 2026 meeting.
  - Hope to hear soon thereafter of approval!

Examples

The small team

Where examples will be used and how

- In the Tag Library
  - Moving from element-based and attribute-based examples to encoding examples per section within the EAS structure, i.e. <control>, identity section (<identificationData> in EAD), description section (entity and narrative elements in EAD), <relations>
  - These will be included in the Tag Libraries as an annex with references from the individual elements and attributes
  - Aim to have a core version (e.g. only mandatory elements, only essential attributes) and an extended version per example
  - Aim at using the same examples across all EAS when it comes to shared elements and attributes

Where examples will be used and how

- In the Best Practices Guide
  - Keeping the approach of providing element and attribute encoding examples in context, illustrating potential alternative encoding approaches as applicable
  - Could be extended by encoding examples provided by the community (which would be marked as such for provenance transparency)

GitHub

Mark

Any other business items?

All

All TS-EAS!

Next all TS-EAS meeting:

- February (aim: time better for members in the timezones with more than +5 from GMT)
- May
- SAA Annual Meeting
- October

We will now take one extra TS-EAS photo!