TS EAS
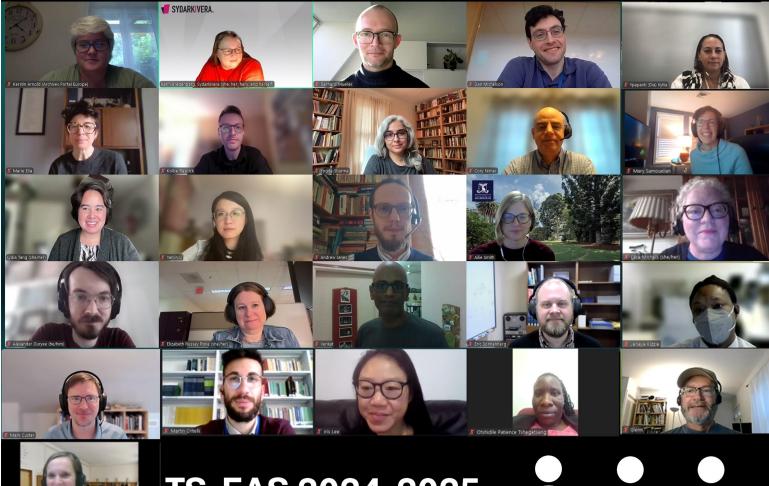
Wednesday, 21st May: 7am PST / 8am MST / 10am EST/ 2 pm UTC / 3pm BST / 4pm CEST / 5pm EEST / 7:30pm IST / 10pm CST / 12am (next day) AEDT

TS-EAS 2024-2025

Notes

Yogita

DadoCM

Greg Wiedeman

Switch to Greg!

-

Co-Chairs

Karin and Mary

Memberships

Co-chairs

Memberships

- No updates on membership submission to SAA.
- Following SAA guidelines, two members, Erick Cardoso and Otshidile Tshegetsang have been removed from the TS-EAS roster due to inactive participation.
- In April, submitted a request for hosting an Early Career Member.

Timeline

Co-chairs

Current status

- We are finished consolidating the TS-EAS timelines using Google Sheets, which you can find in the internal Google Drive
- We're still on track with the current timeline.
  - This is going to be a very busy summer and fall!
  - Co-chairs will be working towards the goal of handing the first draft of the submission packet over to the Standards Committee by September 30th.

Annual meeting 2025

Co-chairs

SAA annual meeting 2025 - reminders

- Our appointed group meeting will take place on 22nd of July at noon EST
  - Update regarding TS-EAS
- Our meeting on-line will take place:
  - Monday, August 11th – Thursday, August 14th, 9 a.m. - 2 p.m. EST.
  - Zoom invites have been sent - please let us know if you haven't received the invite.
  - Co-leads will begin work on agenda over the summer.

Invitations

Are available for download!

Reports and status updates

Team leads and liaisons

Lara: Standards Committee

Standards Committee

- Standards Annual Meeting, July 23, 1 - 2:30 p.m. CST.
  - https://societyofamericanarchivists-316.my.webex.com/societyofamericanarchivists-316.my/j.php?MTID=mcbbf163289fb755558cac7a0df7011e7
  - Password: SMqm6JMMP72
- Standards is analyzing results of the survey sent out this spring. The co-chairs will report out on the survey at the Annual Meeting in July.
- Standards is going to replace the Standards Development form on the SAA website with a Google form for easier editing and management.
- Standards is discussing to have a regular, annual session for groups maintaining standards to orient and inform about process and procedure.

Karin: EAC-F

Encoded Archival Context - Functions

- Working with the TL and issues for schema creation
  - Currently the TL elements and attributes is being edited
  - Editorial text in the TL's beginning and end will be created during the summer
- Notes: https://github.com/SAA-SDT/TS-EAS-subteam-notes/tree/master/functions-subteam/meeting-minutes

Marie: EAC-CPF

EAC-CPF subteam

- Encoded Archival Context - Corporate Bodies, Persons, Families
- Responsible for schema (files) & documentation
- Consists of 6 members, US-based & international
- Meets monthly via Zoom
  1st Thursday, 11:00am/12:00pm UTC
  (i.e. 7:00am EDT/EST, 10:00pm AEST/11:00pm AEDT)

EAC-CPF subteam

Team timeline
- The EAC-CPF-specific timeline currently extends only until the 2025 meeting.
- Our main task is to make any changes required for EAC-CPF / EAD4 alignment.
- After the EAD4 comments periods, we will have more tasks.

Documentation
- https://github.com/SAA-SDT/TS-EAS-subteam-notes/tree/master/eaccpf-subteam
- https://eac.staatsbibliothek-berlin.de/

Kerstin: EAD

The team

- Encoded Archival Description
- Responsible for developing the standard conceptually and input into Schema team and Tag Library and Best Practices Guide Task Force towards the standard's presentation formats
- Consists of 10 active members (more international than US-based)
- Monthly meetings
  - Currently: **fourth** Friday each month; usually 1.5 hours, 1pm UTC
- Always open for new members with fresh eyes and new perspectives

What happened since February

- February monthly meeting: final decisions to be reflected in draft 0.2 of EAD 4.0
    - Removing @base - possibility to include attributes from other namespaces, enables EAS users to include @xml:base instead - decision to still keep an EAS version of the @id attribute (instead of @xml:id) as there's significantly more evidence of this being used than @base
    - Not renaming @linkRole despite the decision that roles should be encoded in elements - originates from @xlink:role - to be looked at as part of the next major revision including all EAS
    - Keeping <container> as a sub-element of <identificationData> as well as allowing it within <formAvailable> - thanks again to everyone who shared encoding examples for <container>

What happened since February

- February monthly meeting (continued)
  - Putting suggestion on rethinking dates on the agenda of the all-Committee meeting in May - see separate topic later
- March meeting: preparing the call for comments
  - Concluding the decision on @localType following the Committee-wide survey
  - Reviewing announcement text and documentation
- Towards the final call for comments
  - Testing the schema
  - Finalising the list of EAS values for attributes - review pending for some - to be concluded as part of preparing EAD 4.0 for submission to Standards Committee
  - Updating the Tag Library for draft 0.2 of EAD 4.0
  - Creating and updating example files

What's next

- Reviewing and deciding upon feedback received during call for comments (closed on 16 May)
  - Received 16 new comments in total (two via webform, the rest via GitHub)
  - 9 relate to the schema (1 identified as irrelevant afterwards), 7 to the tag library (2 were straightforward bugs and have been set to "implement" already; 1 requires clarification from the issue submitter)
  - There are various issues around clarifying the use of formAvailable for specific existing use cases of (digital) instantiations plus a handful of issues dealing with other single elements
  - See GitHub for the list of Schema issues and the list of Tag Library issues (some of these might become Best Practices Guide issues)
  - Complete overview in the GitHub project or the internal issue tracking spreadsheet
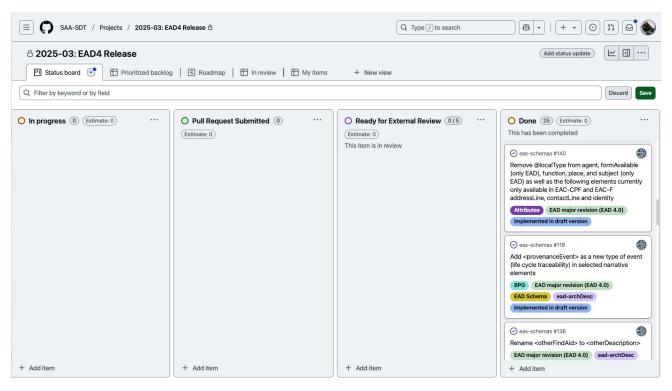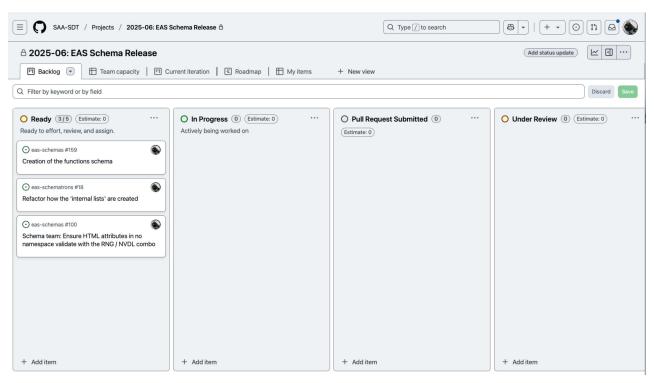
What's next

- Updating schema, transformation, and Tag Library alongside review
  - Collaboration with Schema team and TL and BPG task force
  - Deadline: 30 June
- Finalisation of Best Practices Guide updates and other documentation
  - Collaboration with TL and BPG task force
  - Deadline: 31 July
- See complete timeline for all details

Mark: Schema

Schemas Subteam

- 5 team members, US-based & International
  - Karin
  - Mark (chair)
  - Alex
  - Iris
  - Eric
- Meet every third Friday of the month at 10 a.m. EST via Zoom
  - With additional Schema-planning meetings scheduled on:
    - June 2nd, Monday
    - June 25th, Wednesday

Schemas Subteam

- New GitHub Project approach for schema releases:
  - e.g., https://github.com/orgs/SAA-SDT/projects/3
- Meeting notes in the internal Google Drive
- Everything else on GitHub at:
  - https://github.com/SAA-SDT/eas-schemas/tree/development
  - https://github.com/SAA-SDT/eas-schematrons/tree/development
  - https://github.com/SAA-SDT/eas-transformations/tree/development

Schemas Subteam

Schemas Subteam

Task Force: Tag Library/Best Practices

TL & BPG: User-friendly documentation

- Home base: GitHub
  - [Tag Library](#)
    - Defines the use and constraints of elements and attributes within an EAS standard
  - [Best Practice Guide](#)
    - Living resource providing helpful explanations, guidelines and examples for encoding descriptions across EAS schemas
    - Community-driven practices representing the best of all of us!
      - Submit examples: https://github.com/SAA-SDT/EAS-Best-Practices/issues
      - Want to contribute? Email Iris!
- Task Force Team:
  - Ailie Smith, University of Melbourne
  - Alex Duryee, Harvard University
  - Iris Lee, AMNH Library

Cory: Outreach and Communications
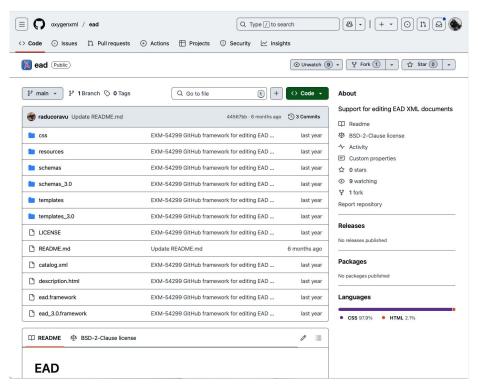
Recent activity

- EAD revision public postings
- Available to assist other teams in revision process
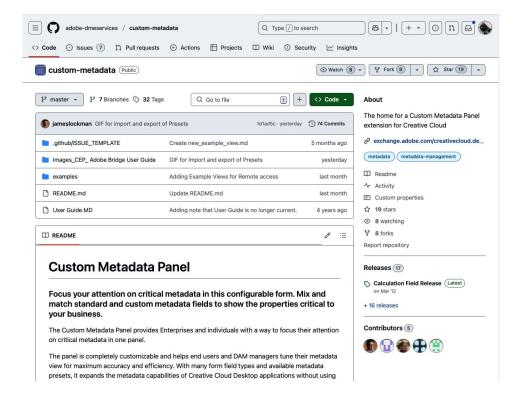
Full committee discussion points or updates

Further investigations into oXygen templates and Adobe XMP?

Prepared by the Schema team

oXygen XML Editor

Adobe XMP Custom Metadata Panel

Future developments of Dates in the EAS Standards?

Drafted by the Schema team

EAS Dates Today

- Elements (at least 11)
  - date, dateRange, dateSet, fromDate, toDate (all EAS)
  - eventDateTime (all EAS)

  - existDates, useDates (EAC, EAF)
  - functionDates (EAF)
  - unitDate (EAD)
  - textualDate (EAD)

(Green = wrapper element for date, dateRange, etc.)

- Attributes (at least 11)
  - calendar, certainty, era, notAfter, notBefore, standardDate (all EAS)
  - standardDateTime (all EAS)
  - dateEncoding (all EAS)

  - dateChar, unitDateType, unitDateTypeEncoding (EAD)

EAS Dates (simplification, thanks to ISO-8601)

- Elements
  - **date**, dateRange, dateSet, fromDate, toDate **(all EAS)**

  - eventDateTime (all EAS)

  - existDates, useDates **(EAC, EAF)?**
  - functionDates **(EAF)?**
  - unitDate **(EAD)?**

  - textualDate (EAD)

- Attributes (less, but one new one?)
  - calendar, certainty, era, notAfter, notBefore, **standardDate, edtf-standardDate (all EAS, new)**
  - standardDateTime (all EAS)
  - dateEncoding → dateTypeEncoding **(all EAS)**

  - dateChar —> dateType **(now all EAS)**
  - unitDateType, unitDateTypeEncoding **(EAD)?**

Any other business items?

All

Thank you!

TS-EAS meets:
- SAA Annual meeting
- October
- February (aim: time better for members in the timezones with more than +5 from GMT)
- May