UNIVERSITY OF QUEENSLAND COMPUTING SOCIETY

AGM MINUTES

The meeting was declared open at 1810.

1. Welcome by UQCS President.

2. Executive Reports

    (a) President's Report, see Appendix A.

    (b) Secretary's Report, see Appendix B.

    (c) Treasurer's Report, see Appendix C.

    (d) Audited Financial Statement, see Appendix D.

3. Constitutional Amendments

    (a) Improvements to the society's aims
      - Proposal: https://github.com/UQComputingSociety/constitution/pull/10
      - Moved by: Nicholas Lambourne/Jack Caperon
      - Amendment carried without objection.

    (b) Amendments to Section 1: Name
      - Proposal: https://github.com/UQComputingSociety/constitution/pull/11
      - Moved by: Nicholas Lambourne/Jack Caperon
      - Amendment carried without objection.

    (c) Amendments to Section 4: Membership
      - Proposal: https://github.com/UQComputingSociety/constitution/pull/12
      - Moved by: Nicholas Lambourne/Jack Caperon
      - Amendment carried without objection.

    (d) Amendments to Section 5: Membership Fees
      - Proposal: https://github.com/UQComputingSociety/constitution/pull/13
      - Moved by: Nicholas Lambourne/Jack Caperon
      - Amendment carried without objection.

    (e) Amendments to Section 6: Termination of Membership
      - Proposal: https://github.com/UQComputingSociety/constitution/pull/14
      - Moved by: Nicholas Lambourne/Jack Caperon
      - Amendment carried without objection.

    (f) Removal of unused definition
      - Proposal: https://github.com/UQComputingSociety/constitution/pull/15
      - Moved by: Nicholas Lambourne/Jack Caperon
      - Amendment carried without objection.

    (g) Amendments to Section 7 and 8: Membership of Management Committee and Elections
      - Proposal: https://github.com/UQComputingSociety/constitution/pull/16
      - Moved by: Nicholas Lambourne/Jack Caperon

- Amendment carried without objection.

(h) Amendments to Section 9: Resignation or Removal of Management Committee
  - Proposal: https://github.com/UQComputingSociety/constitution/pull/17
  - Moved by: Nicholas Lambourne/Jack Caperon
  - Amendment carried without objection.

(i) Amendments to Section 10: Vacancies on Management Committee
  - Proposal: https://github.com/UQComputingSociety/constitution/pull/18
  - Moved by: Nicholas Lambourne/Jack Caperon
  - Amendment carried without objection.

(j) Amendments to Section 12: Meetings of Management Committee
  - Proposal: https://github.com/UQComputingSociety/constitution/pull/19
  - Moved by: Nicholas Lambourne/Jack Caperon
  - Amendment carried without objection.

(k) Amendments to Section 13: Delegation of Powers
  - Proposal: https://github.com/UQComputingSociety/constitution/pull/20
  - Moved by: Nicholas Lambourne/Jack Caperon
  - Amendment carried without objection.

(l) Amendments to Section 14: Resolutions of Management Committee
  - Proposal: https://github.com/UQComputingSociety/constitution/pull/21
  - Moved by: Nicholas Lambourne/Jack Caperon
  - Amendment carried without objection.

(m) Amendments to Section 15: Timing of AGM
  - Proposal: https://github.com/UQComputingSociety/constitution/pull/22
  - Moved by: Nicholas Lambourne/Jack Caperon
  - Amendment carried without objection.

(n) Amendments to Section 16: Business to be Transacted at AGM
  - Proposal: https://github.com/UQComputingSociety/constitution/pull/23
  - Moved by: Nicholas Lambourne/Jack Caperon
  - Amendment carried without objection.

(o) Amendments to Section 18: Quorum at General Meeting
  - Proposal: https://github.com/UQComputingSociety/constitution/pull/24
  - Moved by: Nicholas Lambourne/Jack Caperon
  - Amendment carried without objection.

(p) Amendments to Section 19: Notice of General Meeting
  - Proposal: https://github.com/UQComputingSociety/constitution/pull/25
  - Moved by: Nicholas Lambourne/Jack Caperon
  - Amendment carried without objection.

(q) Amendments to Section 20: Procedure at General Meeting
  - Proposal: https://github.com/UQComputingSociety/constitution/pull/26
  - Moved by: Nicholas Lambourne/Jack Caperon
  - Amendment carried without objection.

(r) Amendments to Section 21: Alteration of Rules
  - Proposal: https://github.com/UQComputingSociety/constitution/pull/27
  - Moved by: Nicholas Lambourne/Jack Caperon
  - Amendment carried without objection.

(s) Amendments to Section 22: Funds and Accounts Documents

- Proposal: https://github.com/UQComputingSociety/constitution/pull/28
- Moved by: Nicholas Lambourne/Jack Caperon
- Amendment carried without objection.

(t) Formatting Changes to the Constitution
- Proposal: https://github.com/UQComputingSociety/constitution/pull/29
- Moved by: Nicholas Lambourne/Jack Caperon
- Amendment carried without objection.

4. Meeting adjourned at 1848

5. Meeting resumed at 1912

6. Election of returning officer
- Joshua Sutton to be elected as returning officer
- Moved by: Nicholas Lambourne/Jack Caperon
- Motion carried without objection.

7. Dissolution of committee
- Returning officer moved for dissolution of committee.
- Moved by: Joshua Sutton/Nicholas Lambourne
- Motion carried without objection.

8. Election of Officer Bearers

(a) President
- Nominees:
  - Madhav Mishra
  - James Copperthwaite
- Elected: Madhav Mishra

(b) Secretary
- Nominees:
  - James Copperthwaite
  - Matthew Low
- Elected: Matthew Low

(c) Treasurer
- Nominees:
  - James Copperthwaite
  - Bradley Stone
  - David Nguyen
  - Kenton Lam
- Elected: Bradley Stone

(d) Puisne Members
- Nominees:
  - James Copperthwaite
  - David Nguyen
  - Kenton Lam
  - Jack Caperon
  - Nicholas Lambourne
  - Raghav Mishra
  - Brian Riwu Kaho
  - Sannidhi Bosamia
  - James Dearlove

- Linden Wells
- Olivia Mackenzie-Ross
- Jim Chi
- Alexander Blyth
- Benjamin Patch
- Elected:
  - James Copperthwaite
  - Jack Caperon
  - Nicholas Lambourne
  - Raghav Mishra
  - Brian Riwu Kaho
  - Sannidhi Bosamia
  - Olivia Mackenzie-Ross
  - Kenton Lam

9. General Business
   (a) Motion to set the membership fee at $5.
      - Moved by: Madhav Mishra/Matthew Low
      - Motion carried without objection.
   (b) Motion to make Joel Fenwick an honorary life member.
      - Moved by: Nicholas Lambourne/Jack Caperon
      - Motion carried without objection.

Meeting was declared closed at 2005.

THE UNIVERSITY OF QUEENSLAND COMPUTING SOCIETY

October 8, 2019

To the UQCS community,

This year has been an incredible one for UQCS, and while there have been ups and downs, I'd like to think that this incredible team and I are leaving the club in a much better state than we found it at the end of 2018.

2019 has been a year of continued growth, with membership rising over 30% to an incredible 500 paying members. We also grew in other ways, securing more sponsors, and more funding than ever before. This, along with the efforts of the whole committee, allowed us to effectively double the number of events hosted by UQCS over the course of the year. These events also came with more perks, with our increased funding enabling us to cater practically every one (is anyone else tired of pizza yet?). We also introduced speaker mugs as a way of thanking those willing to put time and effort into sharing their knowledge, with some particularly dedicated members racking up three over the course of the year. None of this would have been possible without the tireless effort of the committee, of whom I'd particularly like to thank our secretary, Jack, and our treasurer, Bradley, for their willingness to go above and beyond the call of duty.

For the first time, UQCS held two flagship events, re-introducing and significantly expanding the UQCS code jam with the help of our supporters at Atlassian, who kindly sponsored prizes and flew up three developers to help co-host the event. Our friends at Technology One, Canva, Aginic, and even ITEE channeled their support into the fantastic success that was our annual UQCS Hackathon, which saw a twofold increase in attendance over 2018. We also broke down institutional boundaries in collaborations with QUT White Hats, Code Network, and Women in Tech on some lovely holiday barbeques.

Unfortunately the year was not all sunshine and rainbows. We tried unsuccessfully to devise an entirely new logo to represent the society, and while there were some strong contenders (looking at you, hammer and sickle), we ultimately settled instead for a revitalisation of the existing one. The club also continues to struggle with issues of diversity and inclusivity, largely as a result of the same kind of problems faced by the technology industry as a whole. It was made clear over the course of the year that UQCS cannot afford to be complacent and must be willing do more going forward to address this issue. We are committed to the ideal that UQCS must be a welcoming environment for all and will continue to make efforts towards this goal.

That said, one of the things I'm most proud of to come out of this year, was UQCS's first outreach activity. We teamed up with the Django Girls organisation, with many of our own UQCS members coming along to teach and inspire a diverse group of enthusiastic learners about web development in Python. The day was such a success that we've been invited to collaborate again next year. New opportunities for similar events over the holidays with our partners at UQU have also been proposed. I sincerely hope the new committee will continue, and expand on, our work in this area.

It has been an absolute privilege working with the rest of the committee, all of you lovely members, and the extended Brisbane tech community this year. I wish the incoming committee, and UQCS, the best of luck going forward.

Nicholas Lambourne
President
University of Queensland Computing Society

UNIVERSITY OF QUEENSLAND
COMPUTING SOCIETY

October 7, 2019

SECRETARY'S REPORT

Dear UQCS,

Firstly, I would like to thank the community for granting me the opportunity to work in this position. It has been an engaging and rewarding experience, largely thanks to the hardworking members of our committee.

In particular I commend one of the strongest proponents of UQCS, Nicholas Lambourne, on his hard work and dedication to this community. Without him UQCS would not have thrived the way it has this year and he leaves behind a great legacy for the future.

I would also like to thank Bradley Stone for his clinical performance in the position of treasurer. His representation with UQU and the University are an asset to any society and we were fortunate to have him on the team this year.

Finally, a thanks to the majority of the general committee for their hard work. It is inspiring to see people dedicated to giving back and supporting the community.

As mentioned in the President's report, this year we have achieved a total membership of 500, an increase of 30% over the previous year. This increase is in line with the goals of the growth targets of UQU and was in line with the expectations of the committee. With regards to membership, UQCS is represented by 21.68% female members.

Finally, I would like to close with a note for the future. UQCS at its current rate will become the biggest ITEE society by membership, and may also become the largest EAIT society within not so distant future. As such I believe the society needs to discuss clearer goals and better define its purpose with this growth in mind. As well as this the society needs to consider the structural implications of growth and how it utilises it to build on its goals. UQCS is positioned, with great resources and momentum, to become a great asset to the culture of ITEE and of UQ.

The future is exciting.

Cheers,

Jack Caperon
Secretary
UQ Computing Society

Treasurer's Report

Bradley Stone

In summary, the University of Queensland Computing Society opened the financial year on the 1st of September, 2018, with $8'111.07, and closed on the 31st of August, 2019, with $6'250.34, a net loss of $1'860.73.

Income totalled $24'096.05 and spending totalled $25'956.78. Additionally, the UQ Union also provided a $1205.00 grant.

The society's income, categorised, during the audit period is as follows:

Category	Examples	Total
Sponsorship	Atlassian, Canva, Technology One, etc.	$ 18'690.95
Membership	Market Days and other times	$ 3'899.56
Merchandise	Shirts	$ 1'347.59
Tickets	Hackathon 2018, Hackathon 2019 (Cash)	$ 157.95

The society's expenditure, categorised, during the audit period is as follows:

Category	Examples	Total
Catering	Pizza, Pizza, *Danny Boys*, Pizza	$ 14'839.33
Prize	Hackathon, Design, Trivia	$ 5'030.00
Merchandise	Shirts	$ 3'413.25
Events	Django Girls, Hackathon (excludes catering)	$ 1'875.36
Promotional	Facebook Advertising, Stickers, Banners	$ 754.18
Equipment	Tables, Powerboards, Hand Sanitiser	$ 345.41
Fees	Bank Fees	$ 2.50

One major reason for the net loss of $1'860.73 is that this audit period contained both the 2018 Hackathon and the 2019 Hackathon, both of which, as UQCS's flagship annual event, contributed significantly to the society's expenses. This will not be the case in the 2020 audit period, and so, if all else is equal, UQCS should make a net gain of approximately $4'000.00 by the 31st of August, 2020.

Finally, in the 2019 financial year, the University of Queensland Computing Society purchased 1331 pizzas.

Club Name / Society (Full title and acronym)	UQ Computing Society
Date Submitted	29th Aug
Bank Account No	BSB: 06 4158; Acc: 1081 9549
Audit Period	1st September 2018 – 31st August 2019

CHECKLIST

Please submit the full checklist below via Zip File or Dropbox. Incomplete documentation will be returned to clubs for resubmission.

- [✓] **General Ledger** – incoming and outgoing expenses.
- [✓] **Receipts** (digital) for all income and expenditure (numbered and named on General Ledger).
- [✓] **Bank statements** (From 1 Sept to 31 Aug for relevant year).
- [ ] **Deposit books** (if applicable. Hard copy accepted.)
- [ ] **Receipt books** (if applicable. Hard copy accepted.)

a	Start of audit period balance / Opening bank balance (1 Sept – 31 Aug)	$ 8,111.07
b	Yearly income (General Ledger)	$ 28,983.65
c	Yearly expenses (General Ledger)	$ 30,869.41
d	Balance at end of period / End of period bank balance (31 Aug)	$ 6,225.31

Regulation R190.1 (I) states: a club who fails to be audited annually may attract disciplinary action. Disciplinary action may occur due to:

- Submission of financial documents after the deadline.
- Documents submitted are incomplete
- Audit failed due to inaccurate records and book keeping
- AGM not held before 31ˢᵗ October

For any concerns regarding the audit request form or process please check the UQ Union website.

I declare these books are a true indication of the club's financials transactions for the audit period.

Teasurer Name: Bradley Stone   Date: 29th Aug, 2019

Signature: _____

Approved by C&S Manager _____   PROCESSED

Signature: _____   Date: 3/9/19