

**UQCS Annual General Meeting**  
Held on Tuesday, 7th of October, 2021

*Following these document is an Appendix containing, in the following order, the President's, Secretary's, and Treasurer's Report, and the audit approval.*

Meeting was **opened** at 6.14PM.

**CONFIRMATION OF 2020 AGM MINUTES**

James Dearlove motioned to confirm the previous year's AGM minutes, Tom Cranitch seconded.

**EXECUTIVE REPORTS**

The president's report was given by James Dearlove. James Dearlove motioned to accept the report, Matthew low seconded.

Motion was passed unanimously.

Secretary's report was presented by Sannidhi Bosamia. James Dearlove motioned to accept the report, Matthew Low seconded.

Motion passes unanimously.

Treasurer's report was given by Kenton Lam. James Dearlove motioned to accept the report, Sannidhi Bosamia seconded.

Motion was passed unanimously.

**APPOINTMENT OF RETURNING OFFICER**

James Dearlove nominated Bradley Stone, Matthew Low seconded. Bradley accepted. No other nominations from the floor, Bradley was appointed as the returning officer.

Motion was passed unanimously.

**DISSOLUTION OF COMMITTEE**

Bradley Stone motioned, Tom Cranitch seconded.

Motion was passed unanimously.

**ELECTION OF OFFICE BEARERS**

**Number of management committee members.** Bradley Stone motioned for zero additional officers for the management committee. Elias Blanch seconded.

Motion passed.

**Number of Puisne committee members.** James Dearlove proposed to reduce the number of Puisne members down to six (from eight), on the reasoning that we have a core number of committee members, and can create subcommittees if necessary. Sannidhi Bosamia agreed with this proposal, saying that less committee members makes delegating a bit easier, people more responsible for their portfolios and prevents "too many cooks".

James Dearlove motioned to create six Puisne members, Madhav Mishra seconded.

Motion passed unanimously.

Bradley Stone explained the method of election, which was done by instant runoff voting for the president, secretary and treasurer position and single transferable vote for Puisne committee. No questions were made about the method of election.

**President.** No valid nominations were made prior to the AGM. The nominations were opened to the floor. A few minutes were then given for people to consider nominating for the role of president.

Anton Donohue nominated himself and then withdrew the nomination. Thomas Malcolm nominated himself.

Nominee:

- Thomas Malcolm

Thomas gave his speech.

**Elected:** Thomas Malcolm.

**Secretary.** No nominations prior to the AGM were made. The nominations were opened to the floor. Sannidhi Bosamia explained what the role entails. James Dearlove expanded on the explanation.

James Dearlove nominated Madhav Mishra. Madhav Mishra rejected the nomination.

Tom Cranitch nominated Sannidhi Bosamia. Sannidhi Bosamia declined.

Matthys Grobbelaar nominated Anton Donohue. Anton Donohue refused.

Nominees:

- Limao Chang
- Andrew Brown

Both nominees gave a speech. The calculations of the votes revealed a tie, and one missing vote. As three of the committee members had left to retrieve pizza, the meeting was adjourned before holding a second round of voting.

Meeting **adjourned** at 6.56PM. Meeting **resumed** at 7.33PM.

Andrew and Limao were asked to give a second speech as second round of voting commences. The voting was done on the presidential ballot (which was empty).

**Elected:** Limao Chang.

**Treasurer.** No nominations prior to the AGM were made. The nominations were opened to the floor.

Madhav Mishra nominated Anton Donohue, Anton declined the nomination.

Nominees:

- Campbell McFadden
- Andrew Brown

**Elected:** Andrew Brown.

**Puisne committee.** The nominations comprised of a mix of nominations made prior to the AGM and nominations from the floor, including nominations that were rejected.

Rejected nominations:

- Thomas Malcolm nominated Anton Donohue, Anton declined.
- Alon Nusem nominated Olivia Mackenzie-Ross, Olivia refused.
- Anton Donohue nominated Yiwen Jiang, Yiwen did not accept.

Nominees (in alphabetical order):

- Alex Nicholson
- Brajesh Aryal (not present)
- Campbell McFadden
- Donghyun Oh
- Levi Hockey (not present)
- Limao Chang

- Linden Wells
- Madhav Mishra
- Rachel Chiong (not present)

Limao Chang gave a speech in place of Rachel Chiong, and Campbell McFadden gave a speech in place of Levi Hockey. The other nominees gave their own speech.

**Elected:** Alex Nicholson, Campbell McFadden, Linden Wells, Madhav Mishra, Rachel Chiong, and Tom Cranitch.

### GENERAL BUSINESS

**Bank signatories.** James Dearlove moved to change the signatories to the newly elected president, secretary, and treasurer on the UQCS bank account. Matthew Low seconded.

Current signatories:

- President: James Dearlove
- Secretary: Sannidhi Bosamia
- Treasurer: Kenton Lam

New signatories:

- President: Thomas Malcolm
- Secretary: Limao Chang
- Treasurer: Andrew Brown

Motion passes unanimously.

**Membership pricing.** James Dearlove moved to keep the price of membership at \$5. Matthew Low seconded. Tom Cranitch raised an objection for keeping the membership price at \$2, mentioning that UQCS does not need more money and that it can help attract more members.

Kenton Lam, the outgoing treasurer, mentioned that the membership fees do not make up much revenue for UQCS and that associated fees with paying for membership (such as Square surcharge) should also be absorbed by the society.

Madhav Mishra brought up that associated fees is at the discretion of the committee. Anabelle Cooper asked if we need to change the constitution to absorb the fee. Kenton said that the constitution says "may", so a change in constitution is not required.

Alex Nicholson asked about university funding for each member, Kenton Lam explained that we get funding based on SSAF funding; UQCS received \$1,600 this year. Bradley Stone pitched in that it equates to approximately \$5 per member.

Joshua Todd Cowper asked if anyone remembers a time when the fee was \$2. James Dearlove & Bradley Stone said UQCS has charged \$5 for as long as they can remember. Bradley Stone mentioned that a lot of new clubs charge \$2 and that older clubs charge \$5.

James Dearlove motioned for \$2, Matthew Low seconded.

Motion passes.

James Dearlove recommended the 2022 committee to absorb the additional charges for membership fee.

Meeting was **closed** at 8.19PM.

### LIST OF PROXIES

- Thomas Le to Madhav Mishra
- Rachel Chiong to Limao Chang

- Nicholas Lambourne to Matthew Low
- Joshua Todd Cowper to Linden Wells

## Secretary's Report

I would first like to begin by saying thank you for electing me to be the secretary for UQCS, it has been an experience unlike any other. Being able to plan events from scratch and watch them come to fruition has been incredibly rewarding, fun, and awesome.

First and foremost, I would like to thank the 2021 UQCS committee for being as amazing as they are. We have planned 43 events this year, with about as many weekly meetings. In fact, we spent 2,485 minutes in meetings (41 hours and 25 minutes), with an average meeting spanning 62 minutes. The longest meeting ran for 109 minutes. Spoiler alert: it was not the handover meeting. However, what isn't captured in the weekly meetings are the thousands of messages that flit across #committee on a daily basis, whether that's me sending annoying pings, trying to find last minute catering because Subway St Lucia missed our order, or collectively bikeshedding over banner designs. It is truly the terrific hard work, dedication, and endless persistence (thanks Miss Rona), that is shown in every single UQCS event we've held.

Aside from sending countless pings in #committee, as secretary I've had the privilege of helping organise various events, such as the annual Hackathon, Code Jam, Industry Panel, High Frequency Networking (HFN), and more. Throughout all of this planning I've learnt one thing: I have terrible time management. More seriously, I've learnt to be more patient and forgiving, two things I am not well-known for.

Something that I've been passionate about since even before I joined committee has been increasing diversity in UQCS, and though I believe we still have strides to go, I do believe UQCS is headed in the right direction. We've donated money to organisations like MINUS-18 and tried to be more critical about the talks we organise and the implicit messaging we are giving our members via the events that we run.

Another thing that I really wanted to change was more social events. I felt like post-talk pizza simply wasn't enough time for the members to get to know each other, and I remember in my early days as a member I was quite intimidated to talk to anyone. For this reason and more, we introduced events like the traffic light party at the start of the year, laser tag, which we kept having to postpone and re-plan because we went into a lockdown each time, online games night, and the upcoming pool night which is being run in conjunction with MSS and PAIN. I hope the next committee continues in this vein.

Furthermore, we felt that two events a week really stretched the limits of all the committee members, and we felt that it was more appropriate to reduce the number of events a week to zero or one during busier times of the semester, such as in the week leading up to the mid-semester break and week 13. This helped alleviate a lot of stress for not just the T3 execs but the entire committee as we could all focus on uni assignments and work without needing to worry about getting pizza or livestreaming.

However, this year has not been completely smooth-sailing. There were COVID restrictions that required postponing various events, re-organizing and lot more hours being spent on going over the same details multiple times. There were also times when it felt like some committee members were pulling their weight more than others. It is for this reason that I would like to recommend no more than five general committee members for the upcoming committee.

Nonetheless, I would like to leave by giving kudos where it is due. I'd like to give special thanks to James and Kenton for often being my sounding boards and occasionally my voice of reason, on top of all the amazing work that they've already done for UQCS. Thank you to the entire committee for helping put up so many events, even sacrificing assessment to bring some fun for our members.

I wish the next committee nothing but the best. I genuinely cannot wait to see what the coming year will bring for UQCS. It truly has been an honour and a privilege.

Thank you,  
Sannidhi Bosamia  
UQCS Secretary

# Treasurer's Report

University of Queensland Computing Society

Kenton Lam

Thursday 7th October 2021

Greetings UQCS,

It is my great pleasure to report that UQCS has passed audit for the 2020 financial year. We opened the financial year on 1 September 2020 with \$16,345.41 and closed on 31 August 2021 with \$32,239.79. This is a net gain of \$15,894.38, made up of \$39,980.79 in income and \$24,086.41 in expenses (as tracked through the society's Commonwealth Bank account).

The society's income and expenditure for the year are tabulated below.

<b>Income</b>		<b>Expenses</b>	
Sponsorships	\$ 33,217.32	Catering	\$ 6,300.29
Grants	\$ 3,736.00	Merchandise	\$ 5,131.02
Membership Fees	\$ 1,331.45	Prizes	\$ 3,480.00
Sales of Tickets	\$ 1,078.37	"Festivities"	\$ 2,679.20
Cash Floats	\$ 190.00	Pizza	\$ 2,573.75
Merchandise Sales	\$ 142.70	Equipment	\$ 1,318.21
Entertainment	\$ 100.00	Competitions	\$ 745.00
Equipment	\$ 99.95	Fees & Permits	\$ 470.14
Joint Events	\$ 85.00	Marketing	\$ 339.64
<b>Total</b>	<b>\$ 39,980.79</b>	Donations	\$ 309.75
		Stationery	\$ 233.16
		Postage	\$ 216.25
		Cash Floats	\$ 190.00
		Entertainment	\$ 100.00
		<b>Total</b>	<b>\$ 24,086.41</b>

Starting with this year, transactions were also (somewhat) categorised into events. Revenue and costs for each of the tracked events are below. The large revenue from the uncategorised event is due to sponsorship payments.

Additionally, the only hackathon in this financial year was the one in October 2020. This calendar year's hackathon was delayed (again) to September so will be in the 2022 audit period. As a rough estimate, its cost was very similar to 2020's.

<b>Event</b>	<b>Revenue</b>	<b>Costs</b>	<b>Net</b>
(Uncategorised)	\$ 36,105.22	\$ 7,260.47	\$ 28,844.75
Hackathon	\$ 2,069.57	\$ 8,906.08	\$ (6,836.51)
Social Event	\$ 100.00	\$ 2,414.20	\$ (2,314.20)
Weekly Semester One	\$ -	\$ 1,321.85	\$ (1,321.85)
End of Semester	\$ 85.00	\$ 1,182.30	\$ (1,097.30)
Weekly Semester Two	\$ -	\$ 724.91	\$ (724.91)
Welcome Event	\$ -	\$ 581.88	\$ (581.88)
Market Day	\$ 685.00	\$ 758.72	\$ (73.72)
CodeJam	\$ 936.00	\$ 936.00	\$ -
<b>Total</b>	<b>\$ 39,980.79</b>	<b>\$ 24,086.41</b>	<b>\$ 15,894.38</b>

## Treasurer's Comments

This is quite a substantial gain, even compared to last financial year's monumental "massive net gain". This is for several reasons discussed here.

This year, we received significantly more money from sponsorships than past years (2019 and 2020 received \$18,690.95 and \$12,276.15, respectively, in sponsorships). This was a combination of both having more sponsors and some sponsors from last year only paying in this financial year. The amount of sponsorship money expected from this year alone would have been approximately \$23,250.

Generally lower in-person attendance than past years led to reduced catering costs, particularly at weekly events<sup>1</sup>. A small amount of the surplus was used to provide higher quality food for special events. Some catering options explored were Arrivederci Pizza for the Welcome Trivia night and Pizza Caffè for Hackathon pizza.

Despite this, we still closed at a significant net gain which falls to the next committee to manage. It is my recommendation to not rush to spend this money. Personally, I believe these funds should be spent on investments which will offer long-term benefit to the society (e.g. streaming or equipment) instead of short-term expenses like food or excessive amounts of alcohol. Additionally, this surplus allows the incoming committee to be more

<sup>1</sup>This year, we ordered 391 pizzas from Domino's, 20 garlic breads, and 7 cheesy garlic scrolls. A not insignificant number was ordered from other pizza restaurants.

discerning in the choice of sponsors for more diversity of industries and backgrounds.

In other news, use of Xero has significantly improved the bookkeeping process giving us access to powerful reporting (albeit through a complex interface) and automatic rules for faster reconciliation. In future, more events and categories could be added to more precisely report on the society's financials. Xero did come with its complications, particularly around our use of Stripe and having to receive payouts from Stripe after fees are deducted<sup>2</sup>.

Reimbursement time this year was quite varied but generally never quick. This was not ideal, particularly when committee members are missing large sums of their own money for weeks at a time. A more regular or predictable schedule of reimbursements would be beneficial.

On more than a few occasions, we over-catered for events, including both regular talks and things like hackathon. This left us with large amounts of food leftover which would have to be taken home or given away. This was improved towards the end of the year by more precise orders placed as late as possible. This was partly due to overestimating people's eating capacity, but more importantly because we expected more attendance at events than we had.

In general, it seems that the society has struggled to attract and retain new members. Initially, this was attributed to COVID-19 and online university policy, though as the year progressed it became clear there was something more behind this (and using COVID-19 as an excuse has been counterproductive at times). In my opinion, this stems from a disconnect between the events we ran and what members would've liked. Technical talks, while interesting for more advanced students, saw consistently low attendance (in the range of 10–20 per event), whereas social events were much better-attended.

In future, more of these social events and possibly even regular casual gatherings in-person or online would go a long way to fostering a vibrant sense of community which has been missing from UQCS. It is my hope that an executive committee with a fresh perspective will be able to overcome these issues.

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<sup>2</sup>More specifically, Stripe accounts exist in Xero separate from the Commonwealth Bank account. These accounts receive credits from payments and have Stripe fees deducted before being paid to the main account. We need to track these fees as part of expenses but because this happens before it reaches our bank account, the total income and expenses reported in Xero differ from the number reported in our bank statements and audit.



## Closing Remarks

As I finish my final year of university, it has been my great pleasure to serve as UQCS treasurer. I first became aware of UQCS after meeting Cameron Aavik at a Microsoft coding competition in my first semester. Since then, I've been involved with UQCS to varying degrees throughout my time at UQ. The many people I've met and the experiences I've had as part of this club have been hugely influential in taking me to where I am now.

With this in mind, I thank James and Sanni for their constant leadership and support of the committee. I thank all members of the committee for their tireless and continuous work throughout the semester—especially the work which goes on behind the scenes to keep things going. It truly is a team effort and every contribution has helped. I'd like to thank all the UQCS members of old for their guidance and support and for laying the foundations of what we have today. Finally and most importantly, I thank the members who have attended and engaged with us this year. UQCS is a society for the students and we would be nothing without our members.

To the next generation, I hope UQCS has been—and continues to be—a positive experience for you like it has been for me.

For all UQCS, always.

A handwritten signature in black ink, appearing to read 'Kenton Lam', with a stylized, cursive script.

Kenton Lam  
*Treasurer*



Hey The University of Queensland Computing Society

**Congratulations, your audit has been received and your club has been marked as compliant.**

**The approval was supplied with the following notes (if any):**

Well done!

You may now go ahead and organise your AGM. Please remember that you are required to give your members 14 days' notice and the C&S department 5 days' notice (date, time and location of meeting). They will advise you if they have the intention to attend.