Team Project

for

Meeting Diary

By Team 23-22

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Chance Egbon_2194210_cee010

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Matthew Goulding_2330080_mxg183 Samuel Okasia_2345883_sxo183

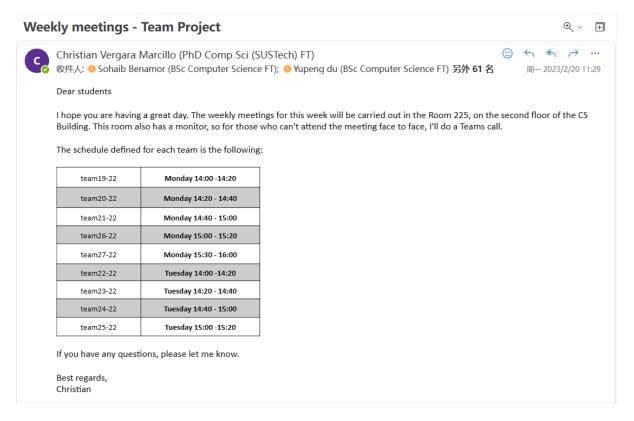
Smit Navinkumar_2327596_sxn197

Zijun Li_2272583_zxl183

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Week 9: Meeting 1	
Date	18-4-2023
Time	14:20-14:40(UK Time Zone)
Venue	Room 222 CS Building
	Meeting Chair: Christian Vergara Marcillo
Attendees	Other Participants: Gilead Bempah, Matthew Goulding, Zijun Li
	through teams: Smit Navinkumar
Discussions	During this meeting, the team focused on understanding the require-
	ments for S3 as explained by the TA. In addition to discussing the ex-
	pectations for S3, the TA also emphasized the importance of beginning
	preparations for M3.
	The team decided to diligently review and follow the guidelines provided
Decisions Made	by the TA for S3 to ensure all requirements are met in a timely and effi-
	cient manner.
	Members agreed to allocate time and resources for M3 preparations, rec-
	ognizing the importance of planning ahead for the next phase.
Week 10: Meeting	1
Date	25-4-2023
Time	14:20-14:40(UK Time Zone)
Venue	Room 222 CS Building
Attendees	Meeting Chair: Christian Vergara Marcillo
Attendees	Other Participants: Gilead Bempah, Matthew Goulding, Zijun Li
Discussions	In this meeting, the team reviewed the completion status of each mem-
	ber's S3 section and discussed the feedback provided by the TA. Key
	points included the proper understanding of vertical slicing, which in-
	volves showcasing the frontend, backend, and database aspects of the
	project. The team discussed using JDL to demonstrate the entity frame-
	work, accessing the H2 database, and providing screenshots to illustrate
	the database section. Additionally, the importance of including GitLab
	commit links in the development section was addressed.
Decisions Made	The team decided to follow the TA's advice and ensure that the concept of
	vertical slicing is accurately represented in their project documentation
	and demonstration.
	Members agreed to utilize JDL for illustrating the entity framework, pro-
	viding a clear and concise representation of the project structure. The
	team committed to accessing the H2 database and including relevant
	screenshots in their documentation to effectively showcase the database
	aspects of the application.
	To maintain transparency and traceability in the development process,
	the team decided to include GitLab commit links in the development sec-
	tion of their documentation, demonstrating the progress and contribu-
	tions made by each member.

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Evidence for weekly meeting

Week 11: Meeting 1	Week 11: Meeting 1	
Date	1-5-2023	
Time	16:00-21:00(UK Time Zone)	
Venue	Room 245 CS Building	
Attendees	Gilead Bempah, Matthew Goulding, Zijun Li, Samuel Okasia, Smit	
	Navinkumar, Bogdan-Marian Gheo- rghe	
Discussions	During the meeting, the team reviewed the progress of each individual's	
	feature implementation, assessing participation and completion status.	
	Members also discussed the recent addition of the dark mode function-	
	ality, which required minor code modifications. The team shared their	
	experiences and offered support to one another in order to achieve the	
	best possible results.	
	A decision was made to allocate time for addressing any necessary code	
Decisions Made	modifications related to the dark mode implementation, in order to en-	
	sure a consistent user experience across both light and dark modes.	
	The team committed to fostering a collaborative environment, where	
	members can openly ask for assistance or provide support to others in	
	completing their tasks.	
	To keep everyone informed and maintain transparency, the team decided	
	to hold regular progress check-ins, discussing any challenges faced and	
	solutions implemented, and adjusting timelines if needed.	

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Week 11: Meeting	2
Date	2-5-2023
Time	14:20-14:40(UK Time Zone)
Venue	Room 222 CS Building
Attendees	Meeting Chair: Christian Vergara Marcillo
	Other Participants: Gilead Bempah, Matthew Goulding, Zijun Li, Samuel
	Okasia
Attendees	In person: Gilead Bempah, Matthew Goulding, Zijun Li, Samuel Okasia
	In discord: Smit Navinkumar, Chance Egbon
Discussions	During the meeting, the TA reviewed the complete web application and
	provided explanations and suggestions for the M3 requirements. The
	team members then demonstrated the application and its implemented
	features, ensuring a comprehensive understanding of the project's
	progress.
	For the demo video, the team decided that each feature must be thor-
Decisions Made	oughly explained, with the allocated time for each section controlled
	within 1 minute
	The login interface was identified as an area that still requires optimiza-
	tion for better user experience.
	When showcasing the different features, the team agreed to emphasize
	their practicality and ease of use, highlighting how each feature con-
	tributes to effective time management for the user.
Week 11: Meeting	3
Date	2-5-2023
Time	14:30-(UK Time Zone)
Venue	Murray Learning Center
Attendees	In person: Gilead Bempah, Matthew Goulding, Zijun Li, Samuel Okasia
	In discord: Smit Navinkumar, Chance Egbon
Discussions	During the meeting, the team focused on consolidating individual con-
	tributions for the M3 requirements, discussing code optimization, and
	improving the user interface aesthetics. The team also engaged in a
	thorough examination of the codebase, sharing insights and identifying
	potential areas for further improvement, ensuring that the application is
	robust and efficient.
Decisions Mada	The team agreed to conduct a comprehensive review of the application,
Decisions Made	with each member responsible for checking their respective contribu-
	tions and verifying that all requirements have been met.
	The team decided to establish a clear plan for finalizing the application,
	including deadlines for completing tasks and a strategy for addressing
	any remaining issues discovered during the review process.