

Meeting Minutes

Subject			
Group meeting			
Date, Time (duration) and Venue			
<ul style="list-style-type: none">14/Sep/2023 2:00 – 3:00 pmOnline			
Attendees		Non-Attendees	
<ul style="list-style-type: none">Abdul Siddiq Bin Mohd YussainiNg Yue Jie AlphaeusRoy Lau Run-XuanTran Trung Dung (Charles)Wang Xin Yan LloydRyan Teo Cher Kean			
Chaired by			Abdul Siddiq Bin Mohd Yussaini
Last meeting minutes have been reviewed			Yes
Progress Updates			
Task	Problem/Issue/Progress	Solution/Action	Taken by & deadline
Task 1	To continue working on the lobby and the room page for frontend developers.	To complete the layout of the pages. Look into socket integration	20 Sep 2023
Task 2	To continue working on endpoint APIs, sockets and the database logic for backend developers.	To complete the endpoints, and sockets.	20 Sep 2023
Task 3	Completion of quality plan and System Requirement Specifications (SRS).	Review the quality plan and start on the SRS.	20 Sep 2023

		<p>Investigation & Analysis Methodology: Siddiq</p> <p>Functional requirements: Lloyd</p> <p>Constraints: Siddiq</p> <p>Operational Requirements: Roy</p> <p>Process Requirements: Alphaeus</p> <p>Output Requirements: Alphaeus</p> <p>Hardware Requirements: Charles</p> <p>Software Requirements: Charles</p>	
Task 4	Update Backlog	Update Backlog based on prototype implementation progress	20 Sep 2023
The next meeting will be held			21/9/2023, 12:30-2:30pm, SWLAB3
This minutes have been agreed by all attendees			