

Goals	Achieve the requirements defined by the industry partner = happy customer
	We want to create a space where everyone can learn from each other and where we benefit from our different strengths
Meeting norms	If anyone can not attend it shall be indicated via e-mail
	Everyone shows up at time or indicates via Signal the delay
	Camera should be turned on (at least when speaking up)
Working norms	If someone struggles with a task we support each other and give contribution to the person who helped
	The tasks to be worked on are distributed and assigned ownership
	Everyone works on the homework and informs others in standup e-mails when it's a common task
	MS Teams for tasks without feature: https://teams.microsoft.com/l/entity/com.microsoft.teamspace.tab.planner/djb2_msteams_prefix_2602738921?context=%7B%22subEntityId%22%3Anull%2C%22channelId%22%3A%2219%3AV15KRB5BjbRtz-gz_YZplzW2uR_PR1EeDUJndPmqRNY1%40thread.tacv2%22%7D&groupId=4091629d-8600-4c86-a111-aa2dbade99f1&tenantId=b2efcef3-8496-40b8-9de8-f135982f3461
Coordination norms	Every job has a designated person responsible for it
	We volunteer for common jobs
Communication norms	Communication with industry partner via e-mail
	MS Teams AND Signal used for internal team communication during the week
	The team e-mail shall be put in CC on every communication via e-mail
	We check MS Teams AND Signal at least every second day
Consideration norms	We discuss disagreement openly in both the team meetings and MS Teams
	We vote for a final resolution
Cont. improvement norms	We jointly review the happiness index in every team meeting
Rewards	We celebrate each other virtually and if we meet offline the responsible person gets a free drink of their choice
Sanctions	We apologize by bringing cookies OR if online ? coffee break and the rule violator has to entertain :p



Julian Rosenberger



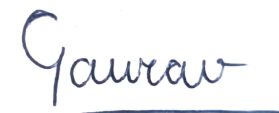
Murali Krishna H. G.




Muhammad Ali



David López Caballero



Gaurav Kokardekar



Anna-Maria Sandrini



Md Tanvir Rounak Anjum



Hoang Pham Minh Khai