

MEETING REPORT

Team Name: Group 6
Date of Meeting: 01/04/2022

Start Time: 14:00
End Time: 15:45
Meeting Location: Epoka Campus

Moderator: Vanesa Myftari
Recorder: Pellumb Sina

Other Members Present: Arb Koçi
Romeisa Aliu
Xhoi Muça

Members Absent: Fiorelo Hasanbega

Topics Discussed:

During our second meeting, we dived deeper into details about the project idea that was unanimously accepted as the one to further be developed by us. Given that Arbi, the group leader, has a better understanding of the courier services due to his work, he shared with us the necessary information to get the group on the same page. What was discussed first, was the way that couriers operate and the need in the market for the software that we are going to develop. This software is going to be the common ground for three main roles in the courier administration schema being the agents, the users (which in our case will be the couriers themselves) and the admin, who will have an overall view of all the application. Specific tasks for each of the roles were discussed and written down, but they are to be better solidified during the later weeks. We are also considering to present our software idea to one of the well-known Albanian courier companies', Albanian Courier, and if we get through with it we will be able to construct the requirements specification documents in the best way possible. Moreover, the technology to be used for the development of the software project was discussed. Certain design ideas were proposed by Xhoi where we all gave our feedback regarding it and possible changes to be made. Tasks for certain members of the group were distributed, but are prone to change according to need.

Decisions Made:

- **Software Application:** Courier Delivery Application, idea will be presented and proposed to Albania Courier Company
- **3 roles** to be developed: the agents, the users and the admin
- Each of the roles will have an **authentication page** before being able to access the services.
- **Technology** to be used is going to be C .NET Framework for the backend, React JS for the frontend, database server will be set up with Azure.

Tasks Assigned:

Arb Koçi: Team Leader, Client Representative, Backend developer, Git Master

Pellumb Sina: Meetings' recorder, Editor

Romeisa Aliu: Backend Developer, Analyst: Will challenge and analyze ideas

Vanesa Myftari: Meetings' Moderator, Editor: Will supervise the work of Pellumb and finalize reports for submission to instructor, Frontend developer

Xhoi Muça: Designer, Frontend Developer

***Note:** All members will contribute to the project in the areas that they are most prolific in, and for tasks that aren't assigned specifically to someone such as researching and testing. The above assigned tasks are prone to minor changes as we go through the process of preparing and developing the software.*

Time, Place, and Agenda for Next Meeting:

Friday, 08/04/2022

14:00 – 15:45

Epoka Campus