

# Callie Vandewiele

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503.886.9250

## Skills

**Management, Organization, Leadership:** 3+ years experience managing paid staff & volunteers in a variety of settings including student leadership and community partnership development. Self motivated and driven with excellent time management skills. Flexible, able to learn new skills quickly and adapt to evolving workplace scenarios.

**Communication:** Fluent in Spanish. Practical experience with research and interviewing, gained on the job bilingually in Central America. Solid background in conflict management. Extensive experience professionally writing in a variety of fields and formats, including fund development, public relations, journalism, and emerging social medias.

## Education

### Portland State University

*Masters in Public Administration (in progress)*

Portland, OR

*Jun. 2010 – Present*

### Pacific University

*Bachelor of Arts in Politics & Government; magna cum laude*

Forest Grove, OR

*Aug. 2006 – May. 2008*

### Clackamas Community College

*AAOT General Studies; summa cum laude*

Oregon City, OR

*Jun. 2003 – Jun. 2006*

## Experience

### Girl Scouts of Oregon and SW Washington

*Program Coordinator*

Portland, OR

*Jun. 2010 – Present*

- Coordinates & Manages the Highest Award Program for the Portland Metro Area, Eastern Oregon, Salem area, North Coast in Oregon and Skamania & Clark counties in Washington
- Supervises 20+ volunteers on GSOSW Travel and Award Teams in Portland and Salem areas.
- Develops and maintains connections with organizations throughout Oregon and SW Washington that provide Girl Scout programming.
- Provides direct trainings, workshops and programming for girls ages 11-18 as well as adult Girl Scout volunteers.
- Manages combined travel, award and event budget for service areas.

### Presbyterian Church USA

*Young Adult Volunteer*

Coban, Alta Verapaz, Guatemala

*Aug. 2008 – Aug. 2009*

- Conducted anthropological research surveying Qeqchi communities in the outlying Alta Verapaz region.
- Assisted visiting groups with Food for the Hungry and CEDEPCA as a translator.
- Provided support for workshops providing womens rights education throughout rural Guatemala with CEDEPCA.

### Pacific University Center for Gender Equity

*Student Co-Director*

Forest Grove, OR

*Aug. 2007 – May 2008*

- Directed and managed a student staff of 12 in organizing on campus events, speakers & educational campaigns.
- Fostered the development of an internal mentorship program designed to develop leadership skills of incoming freshman and sophomore staff.
- Managed a budget of approximately \$10,000
- Promoted after one year as a student programmer in 2006/07.

## Volunteer Activities

### Computer Action Team

*Desk Operations Group*

Portland, OR

*Oct. 2010 – Present*

- MCECS Computer Action Team, Portland State University, Portland OR
- IT Tech support volunteer, responsible for IT troubleshooting, customer-service and support.