Project Schedule

In this document, we have described our project schedule and project scheduling tools, and also provided some screenshots of the same.

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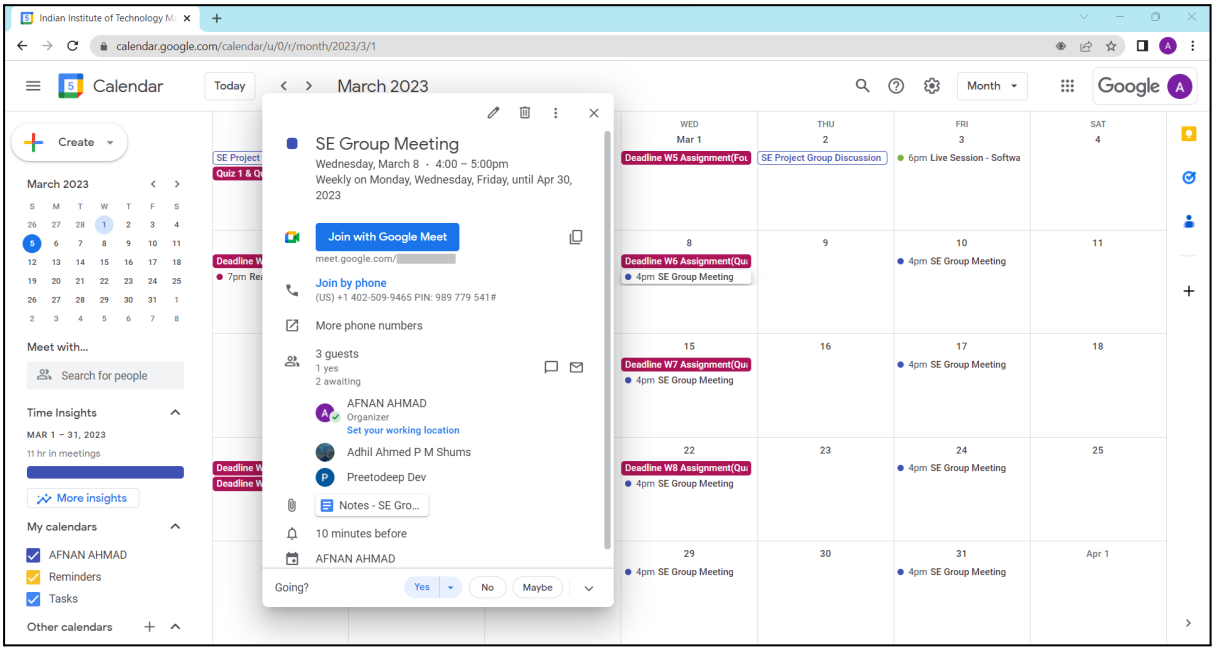
PROJECT SCHEDULING: We have decided upon a tri-weekly schedule for our scrum meetings. We will meet on Mondays, Wednesdays, and Fridays; from 17:00 to 22:00. The timings may be changed slightly owing to clashes with subject-specific live sessions at times. We have decided to have a flexible yet consistent schedule for our scrum meetings. The screenshot below demonstrates our upcoming scrum meetings as per this schedule on Google Calendar.



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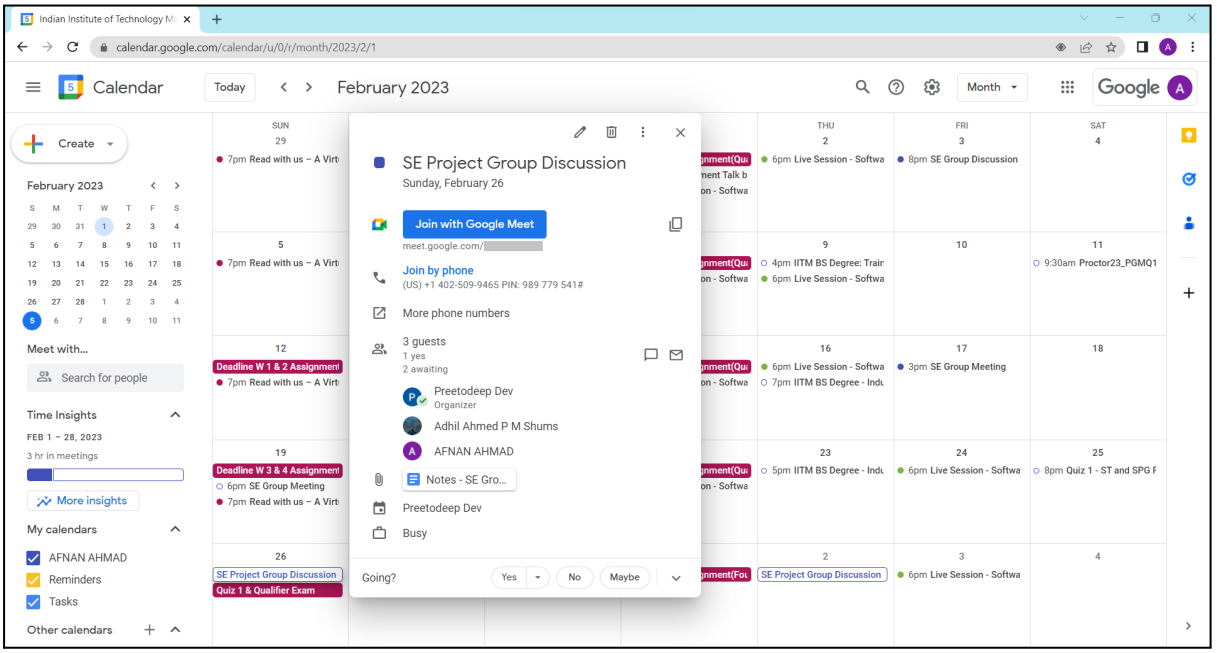
PROJECT SCHEDULING TOOLS: So far, we have used Trello boards and Google Calendar for all our project scheduling purposes. We plan to continue using the same tools in the future as well, and add more tools as and when such a need arises.

Our Google Calendars, being part of the same Google domain (the IITM organizational domain, in this case), have helped us tremendously in scheduling and conducting meetings in a smooth manner. The following screenshot demonstrates a part of our Google Calendar containing the previous scrum meetings that have taken place.



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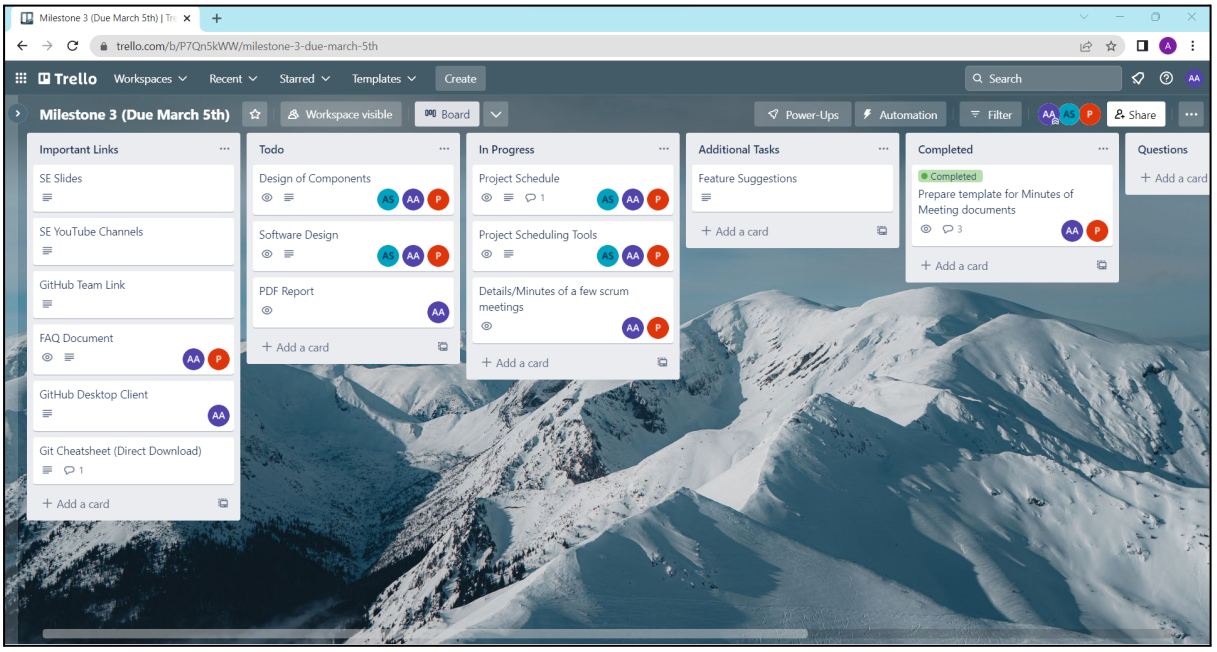
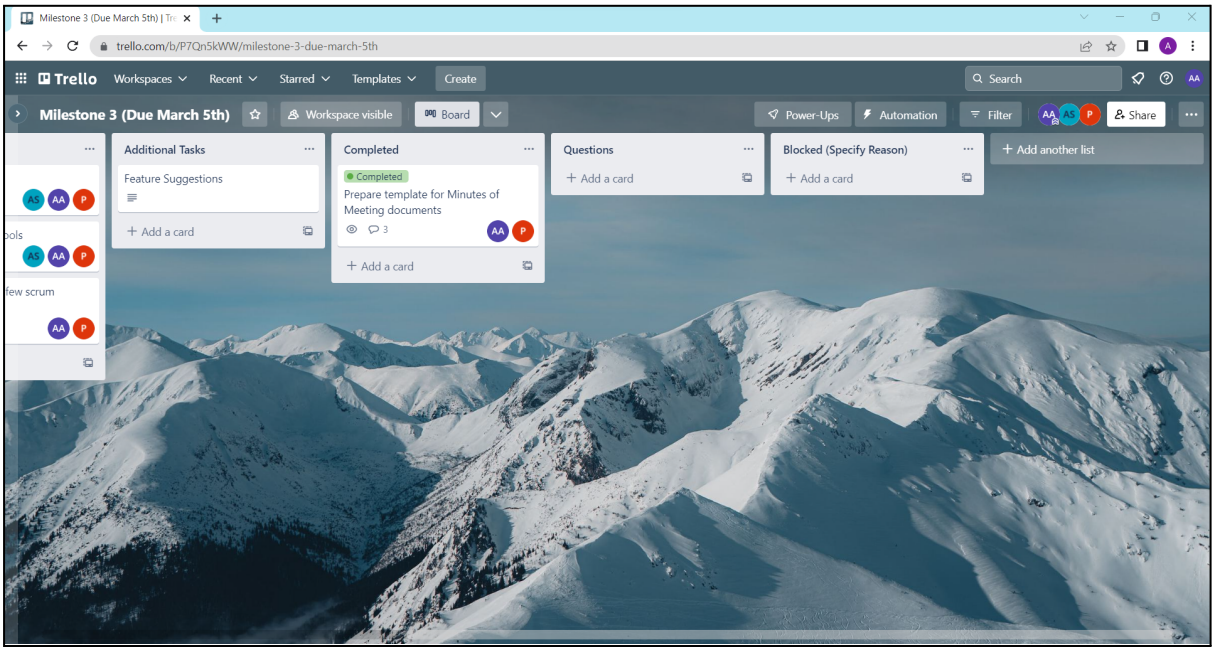
Trello boards have allowed us to micromanage our objectives in a time-bound and efficient manner. They have also allowed us to assign objectives to specific members of our team. The following screenshots demonstrate the Trello boards we have used for the various milestones so far.

These screenshots are of the Trello board for Milestone 3:





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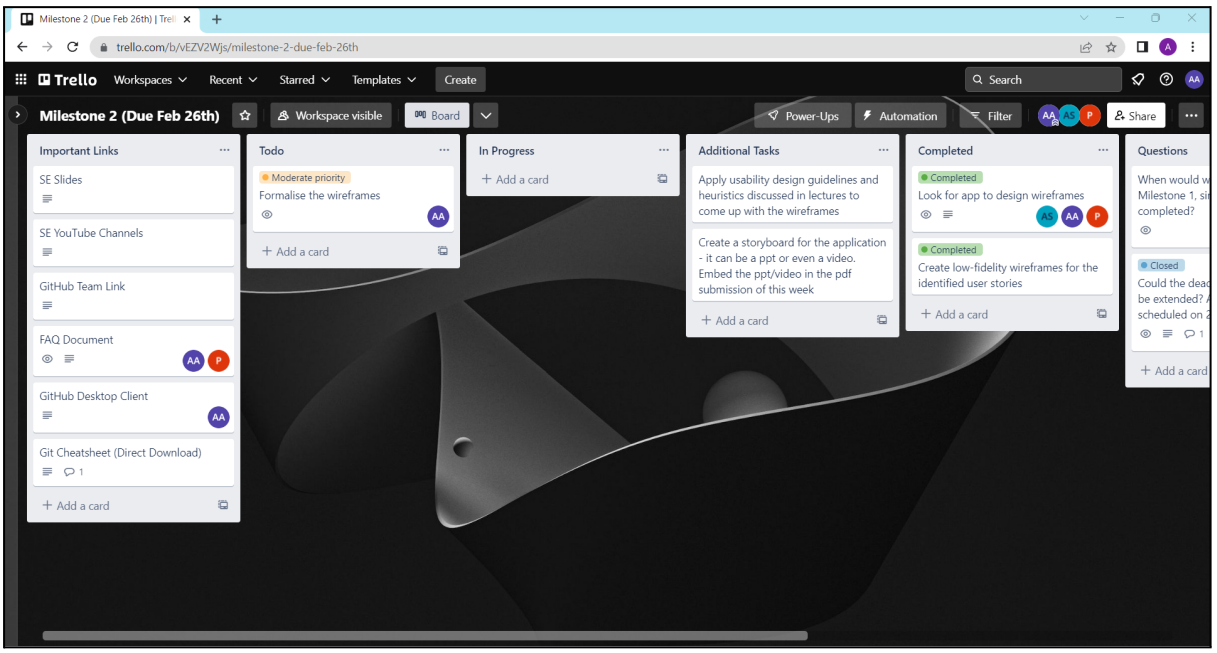
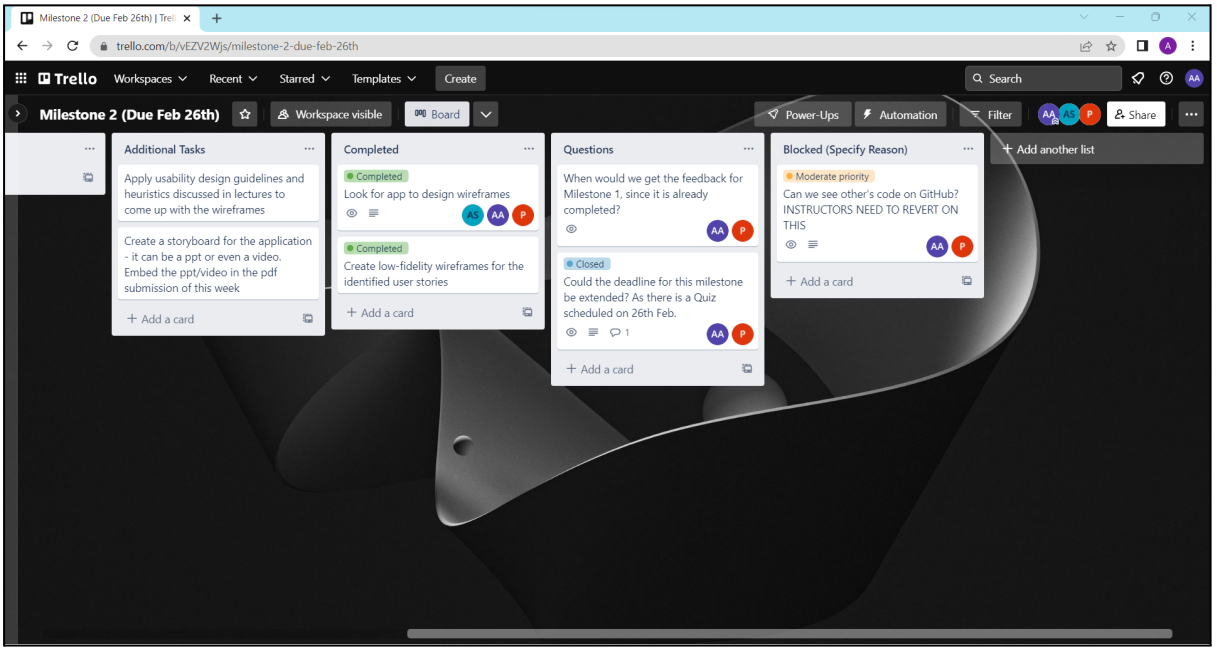
These screenshots are of the Trello board for Milestone 2:





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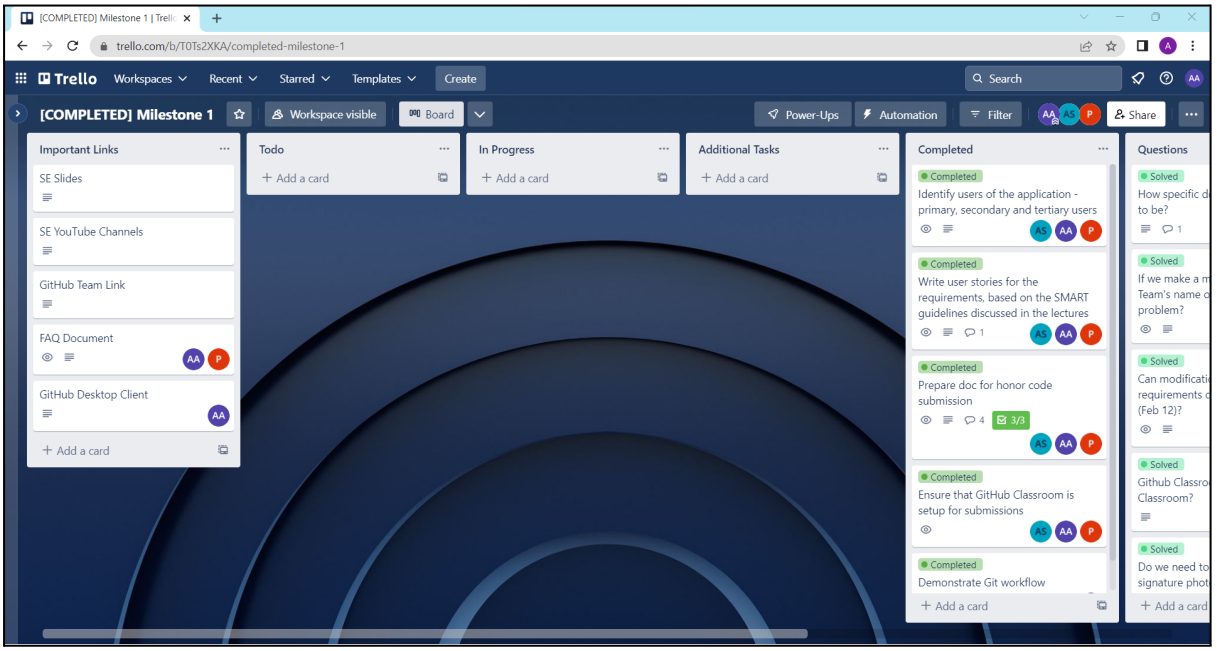
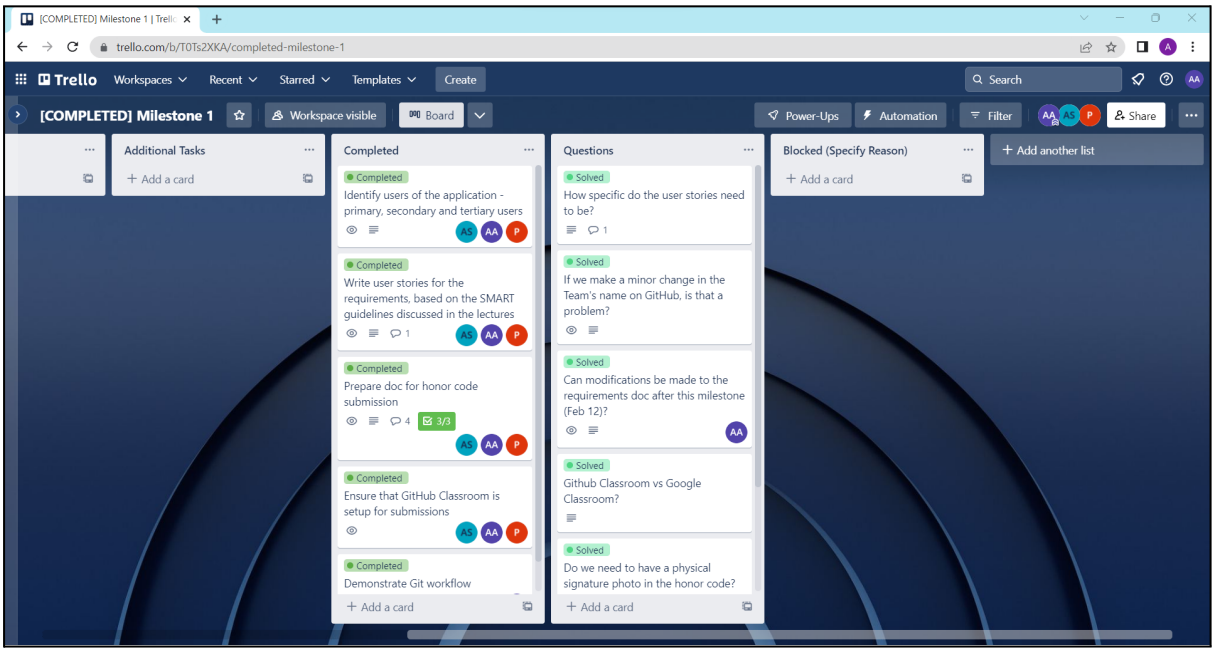
These screenshots are of the Trello board for Milestone 1:





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