

Becca Business

530 North Main Street
Fayette, MO 65428
(660) 248-5785
bbusiness@centralmethodist.edu

Objective

Motivated college junior seeks accounting internship that will foster professional and personal growth in a team environment while utilizing well-developed leadership and organizational skills, excellent academic preparation and strong work experience.

Education

Bachelor of Science, Business Administration

Central Methodist University, Fayette, Missouri, Anticipated Graduation May 2009

- **Concentration; Finance and Management**
- **Minor:** Accounting
- **GPA:** 4.0/4.0

Honors

- Dean's List, all semesters
- Leadership Scholarship, all four years
- National Dean's List Nominee, Spring 2007
- President's Student Service Scholarship, 100 hours of volunteering
- Missouri Girls State Delegate, 2005

Related Experience

Bank Teller, Community Bank of Russellville, Russellville, Missouri, 2004-Present

- Assist customers in achieving financial success
- Inform customers about the many products offered by the bank such as deposit accounts, savings bonds, certificate of deposits, debit cards, and online banking
- Provide more knowledgeable assistance by referring customers to various department officers.

Activities

Students in Free Enterprise (SIFE)

- Secretary 2007-2008

Student Government Association (SGA)

- Treasurer, 2007-2008

Wesley Foundation, 2006-2007

Christian Organization on Campus, 2007-2008

Work History

Resident Assistant, Central Methodist University Fall, Fayette, Missouri, 2007-Present

- Provide a safe, welcoming environment for the residents while maintaining the rules and regulations of the university
- Provide support and mentorship to residents and organize residential programs

Office Assistant, CMU Business Office, Fayette, Missouri, Spring 2007

- Provide strong customer service to students
- Filing and general office duties and assisted staff as needed.

Community Involvement

Hospital Volunteer

- St. Mary's Hospital, Jefferson City, Missouri, Summers 2001-2006

Tutoring Grade School Student

- Cole County R-1 School, 2002-2006

References will be provided upon request