



SDG Module: CONSUL Administration Guide

Version 1.2.0

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Introducing SDG Module

The aim of this recently created module (March 2021) is to link the data structure of the Sustainable Development Goals (SDG and 2030 Agenda targets) and the information architecture of CONSUL.

Following the methodology developed by the United Nations about the SDG, it is essential to link data structure and targets. This is due to the fact that the connection between the SDG indicators and any other data is based on a determined target. This data architecture is internationally applied and it allows for the highest level of interoperability between them.

A new module has been developed in order to implement this data architecture in CONSUL. This module makes it possible to set links between all system data models and the TARGETS and SDG.

CONSUL current version 1.2.0 is progressing continuously. SDG module development can be found in master¹ branch and will take part of the next version 1.3.0.

1. Installing SDG Module

To install the SDG Module on CONSUL, the software must be updated to the latest version available. This must be currently updated within the master branch. Once version 1.3.0 is ready, it will need to be updated to the newest version.

The SDG module is developed on CONSUL core, and the following versions to 1.3.0 will include it already.

After updating the CONSUL version, the SDG module must be enabled by accessing Global Settings > Features > the option Enable SDG is at the end of the features list.

¹ <https://github.com/consul/consul/>

SDG Module: CONSUL Administration Guide

The screenshot shows the 'Settings' page in the CONSUL Administration interface. The left sidebar includes links for Proposals, Debates, Comments, Polls, Collaborative Legislation, Participatory budgets, Voting booths, Signature Sheets, Messages to users, Site content, Moderated content, Profiles, Statistics, and Settings. The main content area has tabs for Configuration settings, Participation processes, Features (which is selected), Map configuration, Images and documents, Proposals dashboard, Remote Census configuration, and SDG configuration. Under the 'Features' tab, there is a table titled 'Features' with columns for 'Feature', 'Status', and 'Actions'. The features listed are 'Featured proposals', 'Facebook login', 'Google login', 'Twitter login', and 'Wordpress login', all of which are currently enabled.

Feature	Status	Actions
Featured proposals Shows featured proposals on index proposals page	Feature disabled	<button>Enable</button>
Facebook login Allow users to sign up with their Facebook account	Feature enabled	<button>Disable</button>
Google login Allow users to sign up with their Google Account	Feature enabled	<button>Disable</button>
Twitter login Allow users to sign up with their Twitter account	Feature enabled	<button>Disable</button>
Wordpress login Allow users to sign up with their Wordpress Account	Feature enabled	<button>Disable</button>

After enabling the module, a new setting option will appear, SDG Configuration, which allows for adding SDG feature to each of the CONSUL basic features.

The screenshot shows the 'Settings' page in the CONSUL Administration interface. The left sidebar includes links for Proposals, Debates, Comments, Polls, Collaborative Legislation, Participatory budgets, Voting booths, Signature Sheets, Messages to users, Site content, Moderated content, Profiles, Statistics, and Settings. A new link, 'Global settings', is highlighted in blue. The main content area has tabs for Configuration settings, Participation processes, Features, Map configuration, Images and documents, Proposals dashboard, Remote Census configuration, and SDG configuration (which is selected). Under the 'SDG configuration' tab, there is a table titled 'SDG configuration' with columns for 'Feature', 'Status', and 'Actions'. The features listed are 'Related SDG in debates', 'Related SDG in proposals', 'Related SDG in polls', 'Related SDG in participatory budgets', and 'Related SDG in collaborative legislation', all of which are currently enabled. The URL at the bottom of the page is https://sdgconsul.enreda.coop/admin/settings?locale=en#tab-sdg-configuration.

Feature	Status	Actions
Related SDG in debates Allow debates to be linked to Sustainable Development Goals	Feature enabled	<button>Disable</button>
Related SDG in proposals Allow proposals to be linked to Sustainable Development Goals	Feature enabled	<button>Disable</button>
Related SDG in polls Allow polls to be linked to Sustainable Development Goals	Feature enabled	<button>Disable</button>
Related SDG in participatory budgets Allow participatory budgets to be linked to Sustainable Development Goals	Feature enabled	<button>Disable</button>
Related SDG in collaborative legislation Allow collaborative legislation to be linked to Sustainable Development Goals	Feature enabled	<button>Disable</button>

2. Administration interface

Administration of the SDG Module

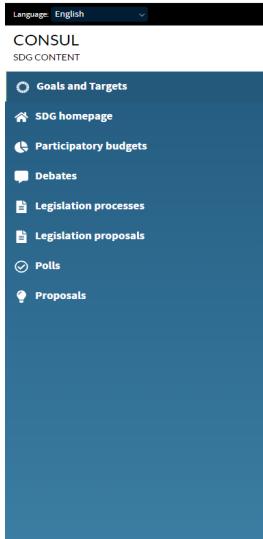
CONSUL has different independent interfaces to easily administer and manage every action in the platform. These interfaces are: Administration, Moderation, Valuation, and Management.

This module adds an extra interface, ‘SDG content’, to manage every content related to the SDG module.

Users with an Administration role have access to all of them, and additionally, can give access to other users to enter any of them. This way they can collaborate in process management in a decentralized and reliable way.

The following sections will explain the use of each interface within SDG content.

This interface can be accessed by a user with Administration role or by those user profiles that the Administration creates with permission to manage the SDG content section. The creation of this new specific role will enable the management of SDG portal by technical experts specialized in the field as an outsource to the Citizen Participation Department, who are usually in charge of managing the platform.



2.1. Goals and Targets

SDG Module: CONSUL Administration Guide

This section shows the list of all the 2030 Agenda global Goals and Targets.

Goals

Goals Targets Local Targets

Code	Title	Description
1	No Poverty	End poverty in all its forms, everywhere.
2	Zero Hunger	Zero Hunger.
3	Good Health and Well-Being	Ensure healthy lives and promote well-being for all at all ages.
4	Quality Education	Quality Education.

Targets

Goals Targets Local Targets

Title
1. No Poverty
1.1 By 2030, eradicate extreme poverty for all people everywhere, currently measured as people living on less than \$1.25 a day
1.2 By 2030, reduce at least by half the proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions
1.3 Implement nationally appropriate social protection systems and measures for all, including floors, and by 2030 achieve substantial coverage of the poor and the vulnerable
1.4 By 2030, ensure that all men and women, in particular the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership and control over land and other forms of property, inheritance, natural resources, appropriate new technology and financial services, including microfinance
1.5 By 2030, build the resilience of the poor and those in vulnerable situations and reduce their exposure and vulnerability to climate-related extreme events and other economic, social and environmental shocks and disasters
1.A Ensure significant mobilization of resources from a variety of sources, including through enhanced development cooperation, in order to provide adequate and predictable means for developing countries, in particular least developed countries, to implement programmes and policies to end poverty in all its dimensions
1.B Create sound policy frameworks at the national, regional and international levels, based on pro-poor and gender-sensitive development strategies, to support accelerated investment in poverty eradication actions
2. Zero Hunger

New local targets defined by entities using CONSUL or by organizations related to participatory processes going on in CONSUL, can be added from the Local Targets tab.

This option also enables to possibility to edit or delete the Local Targets created.

Title	Actions	Local Target code
1.1 By 2030, eradicate extreme poverty for all people everywhere, currently measured as people living on less than \$1.25 a day		1.1.a Meta localizada

The form to create new Local Targets must include the following information.

1. All Local Targets must be related to a Global Target.
2. Local Target code must show the target code followed by “.” and a chosen code. Example: 1.1.3-MAD²
3. A title
4. A description

Local Targets can be internationalized, so that they can be created in different languages.

2.2. SDG Homepage

This interface allows users to configure the public page displaying all the information about the SDGs in the portal, as well as navigating through the content related to them.

² Example. Global Target 1.1 Local Target of the organization related to it 1.1.a1 or 1.1.Mad (from Madrid), or the name chosen by the organization, always keeping the root of the global target.

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The following features are available to configure this page, depending on the needs of every CONSUL installation:

1. SDG header.
2. Phases



Header				
Title	Description	Link text / Link URL	Image	Actions
CONSULODS Título principal de la página de ODS	Esta es la página principal de ODS de la instalación de CONSUL correspondiente.	Enlace al portal de datos ODS http://ods.es	Show image	 

[Create sensitization card](#)

The SDG header can be customized with these fields:

- Label (optional)
- Title
- Description
- Link text
- Link URL
- Image

In addition, headers can be internationalized by selecting a language for each one.

Similar cards to those available at CONSUL homepage can be classified under 3 categories within the phases section.



Planning				
Title	Description	Link text / Link URL	Image	Actions
POLLS La ciudad que quieres	Priorización sobre diferentes aspectos del desarrollo de la ciudad	Participa https://sdgconsul.enreda.coop/polls?locale=en	Show image	 

[Create planning card](#)

The name of each phase can be modified by using the translations file.

Cards allow the following settings:

- Label (optional)
- Title
- Description
- Link text
- Link URL
- Image

These settings can be internationalized. Each card can be written in any of the portal language. They can also be adapted by columns in order to customize the page according to the needs of CONSUL installation.

SDG page will look as follows after adding content.

Users accessing SDG page (/sdg/goals) will be able to navigate on a specific page for every SDG. Each page will display the following:

- Name and icon of each SDG, translated to the corresponding language of CONSUL installation. An automated translation system allows for the translation of previous content into other languages, if the administrators or users have not translated it yet.
- A descriptive text for each SDG. These texts have been taken from the United Nations website (www.un.org/sustainabledevelopment) or other related bodies, and they can all be translated.
- Most active proposals for each of the SDGs.
- Most popular debates for each of the SDGs.

- Participatory processes in each of the SDGs.
- Global targets of each SDG.
- Local targets of each SDG.

As other CONSUL views, this page is adaptable to CONSUL document recommendations regarding HTML View Customizing³.

HTML page can be modified by copying the HTML from app/views and placing it in app/view/custom while saving the existing subdirectory. For example, if you want to modify app/views/pages/conditions.html you must copy it and change it to app/view/custom/pages/conditions.html.erb

Also, each of the content blocks (Most active proposals, Most active debates, and Processes) enables direct access to a general view of each one by using the corresponding filter to the selected SDG.

These blocks alternatively show other SDGs when the content is linked to more than one SDG or Target.

Most active proposals

Change the city's public transport ticket for easier transfers

It is essential that there are facilities for intermodality. Changing public transport without paying more, in a long period (90 minutes at least), is basic.



The right to play: for a more child-friendly city

We want to improve public spaces for children to play. We propose clean, creative parks, play again in squares and streets (as before) and create a network of public toy libraries.



[See all proposals](#)

The view of the SDG homepage will look like this:

³

https://docs.consulproject.org/docs/spanish-documentation/customization/views_and_styles#vistas-htm

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1 NO POVERTY



Globally, the number of people living in extreme poverty declined from 36 per cent in 1990 to 10 per cent in 2015. But the pace of change is decelerating and the COVID-19 crisis risks reversing decades of progress in the fight against poverty. New research published by the UNU World Institute for Development Economics Research warns that the economic fallout from the global pandemic could increase global poverty by as much as half a billion people, or 8% of the total human population. This would be the first time that poverty has increased globally in thirty years, since 1990.

More than 700 million people, or 10 per cent of the world population, still live in extreme poverty today, struggling to fulfil the most basic needs like health, food and shelter.

[Read more about No Poverty](#)

Most active proposals

Change the city's public transport ticket for easier transfers
It is essential that there are facilities for intermodality. Changing public transport without paying more, in a long period (00 minutes at least), is basic.



[See all proposals](#)

Most active debates

Would it be okay if the city surrounded itself with a green belt by the highway?



[See all debates](#)

Open processes

PROCESS HUMAN RIGHTS PLAN FOR THE CITY



The City Council wants to reinforce its commitment to Human Rights with the elaboration of a Plan that will be the instrument for the development of its public policies with a transversal approach that affects all municipal actions.



[See process](#)

[See all processes](#)

[Targets](#) [Local targets](#)

1.1 By 2030, eradicate extreme poverty for all people everywhere, currently measured as people living on less than \$1.25 a day
1.2 By 2030, reduce at least by half the proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions
1.3 Implement nationally appropriate social protection systems and measures for all, including floors, and by 2030 achieve substantial coverage of the poor and the vulnerable
1.4 By 2030, ensure that all men and women, in particular the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership and control over land and other forms of property, inheritance, natural resources, appropriate new technology and financial services, including microfinance

2.3. Debates

The Administrator or the user profile with SDG management access can moderate the contents created in this section, which are aligned with SDGs.

All open debates in the portal are displayed and managed from here.

Debates

Search debates by title or description		All goals	All targets	Search
Pending	All	Marked as reviewed		
Title	Goals	Targets	Actions	

11

Non-reviewed debates are classified as ‘Pending’. The ‘All’ tab shows the full list of reviewed and non-reviewed debates, and the ‘Marked as viewed’ tab displays reviewed debates only.

SDG or Targets aligned to each entry can be modified by the Administration or SDG Management profiles by clicking on the Actions icon and editing the SDG and/or Target linked to it.

To manage them easier, entries can be filtered by SDG or Target, or searched by specific content.

2.4. Proposals

The Administrator or user profile with SDG management access, can moderate the contents created in this feature page, which are aligned with SDGs.

All proposals created through CONSUL Proposal module can be managed from this interface.

Proposals

Search proposals by title, code, description or question		All goals	All targets	Search
Pending	All	Marked as reviewed		
Title	Goals	Targets	Actions	
The right to play: for a more child-friendly city	1, 2, 4	1.2, 2.3, 4.5		
Change the city's public transport ticket for easier transfers	1, 2, 5, 17	1.3, 2.2, 5.1, 17.1		
Create a real network of safe cycle lanes in the city	2	2.1		
Prevent supermarkets from wasting food	2, 3, 4, 5, 12	2.3, 3.1, 4.1, 5.1, 12.1		
Reducir el tráfico rodado en el centro	11, 12, 13	11.3, 11.6, 12.1, 13.1		

Non-reviewed proposals are classified as ‘Pending’. The ‘All’ tab shows the full list of reviewed and non-reviewed proposals, and the ‘Marked as viewed’ tab displays reviewed proposals only.

SDG or Targets aligned to each entry can be modified by the Administration or SDG Management profiles by clicking on the Actions icon and editing the SDG and/or Target linked to it.

To manage them easier, entries can be filtered by SDG or Target, or searched by specific content.

2.5. Polls

The Administrator or user profile with SDG management access, can moderate the contents created in this feature page, which are aligned with SDGs.

Polls alignment can be edited and managed from this interface.

Polls			
Search polls by name or description		All goals	All targets
Pending	All	Marked as reviewed	Search
Name	Goals	Targets	Actions
¿Qué slogans usamos para difundir la propuesta?			

2.6. Collaborative legislation

The Administrator or user profile with SDG management access, can moderate the contents created in this section, which are aligned with SDGs.

In this case, the content related to legislation processes.

Legislation processes			
Search processes by title or description		All goals	All targets
Pending	All	Marked as reviewed	Search
Process Title	Goals	Targets	Actions
Ordinance regulating the holding and protection of animals.			
Human Rights Plan for the City	1, 5, 12, 14	1.1, 5.1, 12.1, 14.1	

2.7. Collaborative legislation proposals

The Administrator or user profile with SDG management access, can moderate the contents created in this section, which are aligned with SDGs.

Collaborative Legislation contains complex processes organized in different phases. One of them is the Proposal Phase, a period in which specific proposals are compiled to contribute to Legislation process. Those proposals can be managed in this interface in order to modify their alignment with the SDGs.

Legislation proposals

Search proposals by title or description		All goals	All targets	Search
Pending	All	Marked as reviewed		
Proposal title		Goals	Targets	Actions
Plan for the reception and care of asylum-seekers and refugees				
Access to education for all children living in Madrid				
Effective right of access to energy without discrimination				
Measures to protect people suffering from xenophobia and racism				
Full realization of the right to adequate and adequate food.				

2.8. Participatory budgets

The Administrator or user profile with SDG management access, can moderate the contents created in this section, which are aligned with SDGs.

In this case, the content related to budgeting proposals associated to Participatory Budgets can be managed from this interface.

Participatory budgets

Search investments by title, description or heading		All goals	All targets	Search
Pending	All	Marked as reviewed		
Title		Goals	Targets	Actions
Chargers for electric vehicles.		3, 11	3.2, 11.1	
Canine Parks in each district		13, 17	13.1, 17.2	
Financial aid to guarantee basic food supply		1, 2	1.2, 2.1	
Creation of day centres for people with Alzheimer's disease		3, 11	3.1, 11.2	
Green roofs and solar panels		7, 11	7.1, 11.1	

Non-reviewed budgets are classified as 'Pending'. The 'All' tab shows the full list of reviewed and non-reviewed budgets, and the 'Marked as viewed' tab displays reviewed budgets only.

SDG or Targets aligned to each entry can be modified by the Administration or SDG Management profiles by clicking on the Actions icon and editing the SDG and/or Target linked to it.

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Sustainable Development Goals and Targets

You can choose one or several SDGs aligned with your investment



You can introduce the code of a specific goal/target or a text to find one. For more information visit the [SDG help page](#).

Write a goal or target code or description

SDG3 X | 3.2 X | SDG11 X | 11.1 X

Which SDGs and targets are aligned with my investment?

- 3 Good Health and Well-Being
- 3.2 By 2030, end preventable deaths of newborns and children under 5 years of age, with all countries aiming to reduce neonatal mortality to at least as low as 12 per 1,000 live births and under-5 mortality to at least as low as 25 per 1,000 live births.
- 11 Sustainable Cities and Communities
- 11.1 By 2030, ensure access for all to adequate, safe and affordable housing and basic services and upgrade slums.

Update Investment

3. Statistics based on SDG

A new interface has been added to the administrator page. This page allows for the visualization of statistics based on SDG.

Statistics can be consulted by accessing an specific section in each of the participatory process groups by SDG.

1. No Poverty

POLLS
1

PROPOSALS
2

DEBATES
1

Participatory budgeting 2020

INVESTMENT PROJECTS SENT
1

WINNER INVESTMENT PROJECTS
0

APPROVED AMOUNT
\$0

4. User interfaces

4.1 Creating aligned content with the SDG and targets

4.4.1 Which content can users create and align with the SDG and targets?

CONSUL users can create different types of content through the multiple sections of the platform. Users can align most of the content with SDG and targets while creating it.

The following table compiles the content that users can align in each one of the CONSUL sections:

Section	Type of content to align
Proposals	Proposal
Debates	Debate
Participatory budgets	Investment proposal
Collaborative Legislation	Proposal

4.1.2 How to align content with SDGs and targets?

Sustainable Development Goals and Targets
You can choose one or several SDGs aligned with your citizen proposal



You can introduce the code of a specific goal/target or a text to find one. For more information visit the SDG help page.

Write a goal or target code or description

All forms for content creation, as explained in the previous section, include a widget (on the image) to facilitate the alignment of content by users.

To align content with SDGs, the user must simply click on the icon. To align the content with a target, users can search through the smart search engine available on the text box, or -if known- by entering the target code directly.

Sustainable Development Goals and Targets
You can choose one or several SDGs aligned with your citizen proposal



You can introduce the code of a specific goal/target or a text to find one. For more information visit the SDG help page.

housing

11.1. By 2030 ensure access for all to adequate safe and affordable housing and basic services and upgrade slums.

Create proposal

When users choose a SDG (by clicking on the icons) or a target (by introducing the target into the list box), a dialog box displays with a summary of their selection. To delete a SDG or target chosen, just click on the “x” placed next to that goal or target.

SDG Module: CONSUL Administration Guide

Sustainable Development Goals and Targets

You can choose one or several SDGs aligned with your citizen proposal



You can introduce the code of a specific goal/target or a text to find one. For more information visit the SDG help page.

Write a goal or target code or description

SDG1 X | 11.1 X | SDG6 X | 6.2 X

Which SDGs and targets are aligned with my citizen proposal?

- 1 No Poverty
- 11.1 By 2030, ensure access for all to adequate, safe and affordable housing and basic services and upgrade slums.
- 6 Clean Water and Sanitation
- 6.2 By 2030, achieve access to adequate and equitable sanitation and hygiene for all and end open defecation, paying special attention to the needs of women and girls and those in vulnerable situations.

4.1.3 Help guide to align content with SDGs and targets

Users can find a help guide in /sdg/help to facilitate content alignment. This section is linked both to the widget described above and to the main help page of CONSUL.

Sustainable Development Goals help

You can align your contributions to the community (debates, citizen proposals and investment projects) with the Sustainable Development Goals 2030 Agenda, this will allow us to have an overview of our contribution to each of the Sustainable Development Goals. Below you can find out about all the goals, their targets and localized targets.



1. No Poverty

End poverty in all its forms, everywhere.

Targets Local targets

1.1 By 2030, eradicate extreme poverty for all people everywhere, currently measured as people living on less than \$1.25 a day

1.2 By 2030, reduce at least by half the proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions

1.3 Implement nationally appropriate social protection systems and measures for all, including floors, and by 2030 achieve substantial coverage of the poor and the vulnerable

This section explains the possibility of aligning content with Goals and targets, describes each of the 17 goals, and lists the different aims of each one of them, including Local Targets, if any.

4.2 Finding content related to a SDG and target

Users can find aligned content in the platform by following any of these 3 ways:

SDG section

The screenshot shows the 'No Poverty' section of the CONSUL platform. At the top, there's a red header with the goal number '1' and the title 'NO POVERTY'. To the right of the title is a small icon depicting a family of five. Below the header, there's a brief summary of the global poverty situation, mentioning a decline from 36% to 10% between 1990 and 2015, and the risk of reversing progress due to COVID-19. It also notes that new research suggests poverty could increase by half a billion people by 2030. A link to 'Read more about No Poverty' is provided.

Most active proposals

Change the city's public transport ticket for easier transfers
It is essential that there are facilities for intermodality. Changing public transport without paying more, in a long period (90 minutes at least), is basic.

target.1.3 target.2.2 target.6.1 target.17.1

Most active debates

Would it be okay if the city surrounded itself with a green belt by the highway?

target.1.3 target.2.2 target.6.1 target.17.1

SDG section in CONSUL allows users to navigate through the 17 goals and access content aligned with each of them.

Selecting filters in each section

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PROPOSALS

[Help about proposals](#)

[Create a proposal](#)

SELECTED PROPOSALS
View selected proposals

CATEGORIES

TRENDING

FILTERS BY SDG

DISTRICTS

There is a filter which displays the 17 goals in each of the CONSUL sections in which users can align content (Debates, Proposals, Collaborative Legislation, Participatory budgets). Users just click on a goal to access all the aligned content available in that section.

This filter appears on the right menu of the desktop page version, and at the bottom in the mobile version.

Content tags

[Create a proposal](#)

SELECTED PROPOSALS
View selected proposals

CATEGORIES

TRENDING

FILTERS BY SDG

DISTRICTS

When a content is aligned, a clickable tag is generated in it so that other similar content that is aligned with the same goal or target, can be accessed through it.

5. Integrating this guide to SDG manuals

This document outlines the use and management of the SDG Content section and the features of alignment with the Sustainable Development Goals, linked to other existing sections of Consul (Debates, Proposals, Collaborative Legislation and Participatory Budgets).

There are 2 guides of Consul currently, the User's Guide and the Administration Guide. This Guide is conceived as an appendix and integrates the updates and their effect in both roles. It is subject to reedition and will be incorporated to new guides in future version of Consul 1.3, which will include the SDG module.

Current version of Consul 1.2 does not incorporate this module, which does not mean that it cannot be integrated manually by the technicians of the user organization, who are responsible for managing the portal in operation and who may find great help in this Guide.