

August 23, 2023

To

<Company Name>


Attn:
<Name of Recipient>


<Street>
<Postal Code & City>


<Email Address>

From

Olivia Owl


The Nest 1
12345 Oak Woods
The Forest


+49 (0) 123 45678


olivia@owl.com

Application for <position>

Dear <XYZ>,

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Best Regards,



Olivia Owl



OLIVIA OWL

The Nest 1
12345 Oak Woods
The Forest

+49 (0) 123 45678

olivia@owl.com

Olivia's LinkedIn

Olivia's Xing

Olivia's Github

PERSONAL INFORMATION

Date of Birth 01 April 2022
Place of Birth Mum's Nest
Species Eagle Owl

AREAS OF SPECIALIZATION

Flying • Mouse Hunting
Staring Contests • Coffee

SELECTED SKILLS

FLYING

Gliding
Landing
Take-Offs

COFFEE TASTING

Espresso
Latte
Cappuccino
Americano

Olivia Owl

EAGLE OWL | PROFESSIONAL OFFICE BIRD | COFFEE ADDICT

EXPERIENCE & SKILLS

05/2023 – today

Chief Owl Officer

THE OWL ASSOCIATION • The Big Tree
Managing the flock of owls. Still drinking too much coffee.

Hiring other owls Firing other owls Budget



03/2023 – 04/2023

Expert Office Owl

THE OWL ASSOCIATION • The Big Tree
Drinking too much coffee and staring at other birds at the office

Drinking Coffee Flying Staring



01/2023 – 02/2023

Office Owl

THE OWL ASSOCIATION • The Big Tree
Brewing coffee for the expert office owls

Brewing Coffee and flying it to their desks Flying



EDUCATION

09/2022 – 10/2022

Flying • Master of Flying (M.FL.)

FINAL GRADE: 1.0 • University of Birds
Specialization: Take-Offs
Thesis: How to not fall from trees



07/2022 – 08/2022

Flying • Bachelor of Flying (B.FL.)

FINAL GRADE: 1.0 • University of Birds
Specialization: Landings
Thesis: How to not crash



OLIVIA'S OWL FRIENDS

Owen

Nerd Owl

A GEEK • Attending the
University of Birds



Oscar

Chef Owl

ALWAYS HUNGRY • Working at the Grill



Osiris

Party Owl

LIKES CAKE • Runs a bakery



EGG LAYING SKILLS

Laying Eggs



Brooding



Caring for Chicks



LANGUAGES

Owlsh
Birdish

Mother Tongue

C2
C1



AWARDS



Owl of the Month

ORGANIZATIONS



The Owl Association

HOBBIES



Coffee



Books



Flying



Trees

CONTACT INFORMATION



CERTIFICATIONS & COURSES

08/2023

Professional Mouse Hunting: Finding Food

THE BIRD ASSOCIATION · Certification: Pro Mouse Hunter

Hunting

Distinguishing mice and rats

Click on the icon to the right to verify the certificate and badge.



07/2023

Navigating The Skies

THE BIRD ASSOCIATION · Certification: Pro Owl Pilot

Flying

Navigation

Click on the icon to the right to verify the certificate and badge.



07/2023

Building Nests & Egg Laying

THE BIRD ASSOCIATION

Nesting

Egg Laying



Olivia Owl

EAGLE OWL | PROFESSIONAL OFFICE BIRD | COFFEE ADDICT

OLIVIA'S FAVORITE PICTURE



Olivia Owl

EAGLE OWL | PROFESSIONAL OFFICE BIRD | COFFEE ADDICT

ANOTHER PORTRAIT OF OLIVIA

