

Notification of a personal data breach

according to Art. 33 GDPR

Your entity's logo here

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|--------------------------|--|
| Recipient | The Some state Commissioner for Data Protection |
| Reference of Some entity | enrollment-db-err-20221004 |
| Date of last change | Oct. 5, 2022 |

| Information about the data controller according to Art. 33(1), 33(3)(b) GDPR | |
|--|---------------------------|
| Name | Some entity |
| Street | 42 Sesame St. |
| Postal code | 54321 |
| City | Some city |
| Email | president@some-entity.org |
| DPO | Data Protection Officer |
| DPO email | dpo@some-entity.org |
| DPO phone | +43 324 657-1234 |
| Reporting person | Data Protection Officer |
| Reporting person's function | Data Protection Officer |
| Reporting person's email | dpo@some-entity.org |
| Reporting person's phone | +43 324 657-1234 |

| Information about the time/timeline of the breach according to Art. 33(1) GDPR | |
|--|--------------|
| Start of the breach | Oct. 3, 2022 |
| End of the breach | Oct. 4, 2022 |
| Is there likely to be a repeat of the breach? | No |
| Time breach became known to controller | Oct. 4, 2022 |
| Notification to another supervisory authority | No |

| Description of the breach according to Art. 33(3)(a) GDPR | |
|---|---|
| Type of breach | <ul style="list-style-type: none"> IT service (e.g. Web presence) disclosed false or improper data |
| Breach description | A flawed script (logic) was used to export/import data between databases which led to disclosure of certificates of enrollment to the wrong persons, i.e. students, who tried to download their certificates of enrollment from the campus management system were presented certificates of other students. |

| Information about the data categories affected by the breach according to Art. 33(3)(a) GDPR | |
|---|--|
| Affected data | <ul style="list-style-type: none"> • First and last name • Date of birth • Postal address • Other ID data (ID card number, etc.) |
| Affected data (additional or other) | - Student-ID |
| Affected data (special categories) | No special categories of personal data affected |
| Estimated minimum of affected data sets | 117 |
| Estimated maximum of affected data sets | 117 |
| Remarks on affected data categories | The number of affected data sets could be determined from the logs of the campus management system. |

| Information about the data subject categories affected by the breach according to Art. 33(3)(a) GDPR | |
|---|---|
| Data subject categories (groups of persons) affected by the breach | <ul style="list-style-type: none"> • Students |
| Estimated minimum number of data subjects (single persons) affected by the breach | 117 |
| Estimated maximum number of data subjects (single persons) affected by the breach | 117 |
| Remarks on affected data subject categories | The number of affected data subjects could be determined from the logs of the campus management system. |

| Information about the likely consequences of the breach according to Art. 33(3)(c) GDPR | |
|--|---|
| Breaches of confidentiality | <ul style="list-style-type: none"> • Dissemination of data to unauthorized third parties |
| Description of likely consequences for the data subjects | Students were able to view and download certificates of enrollment of other students. |

| Information about measures taken or proposed according to Art. 33(3)(d) GDPR | |
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| Measures already taken | Download of certificates of enrollment was suspended immediately and data were reimported correctly. |

| Information about communication to the data subjects according to Art. 34 GDPR | |
|---|---|
| Communication | Already done (date and details below). |
| Modality of communication (other or additional) | Notice in campus management system and separate e-mail to students who were presented enrollment certificates of others. |
| Number of persons already informed and/or to be informed | Cf. remarks. |
| Remarks on communication | The students that are actually affected can not be determined with reasonable effort. The students who accidentally viewed or downloaded enrollment certificates of the affected students are known, however. It has been decided to put a general notice in the campus management system that informs about the breach to the extent it is described in this document. The students who accidentally downloaded an enrollment certificate that was not their own are asked to delete it in a additional separate e-mail. |