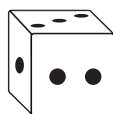




**The Academy of Model Aeronautics, Muncie, Ind.
Web Content Manager, Education Department**

February 2015 to present

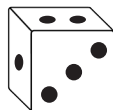
Designs and authors original content for amaflightschool.org
Researches and compiles content from industry experts
Designed UAS4STEM.org using WordPress



**más, Modern Mexican Restaurant, Chicago, Ill.
Marketing Assistant/Graphic Designer**

June 2014 to October 2014

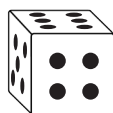
Designed promotional materials for product campaigns
Created customer/employee reward programs
Generated and maintained partnerships with local businesses to further growth of customer base by 10 percent



**Kitchens By Design, Indianapolis, Ind.
Marketing Intern**

January 2014 to May 2014

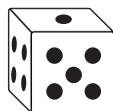
Increased social media followers and interaction by 75 percent
Authored and curated lifestyle blog
Composed and scheduled daily social media content
Created and implemented strategic communication plan



**Ball State University, Muncie, Ind.
Housing and Residence Life
Multicultural Advisor**

August 2012 to May 2014

Planned and promoted six campus-wide (hundreds of attendees) and eight residence hall events (approximately 100 attendees) per year with a staff of four
Led design of promotional materials for each event
Acted as liaison between students and university concerning issues of diversity and multiculturalism
Presented at the 2013 Black Issues Conference and the 2014 Diversity Symposium



**Transfer Indiana, Muncie, Ind.
Marketing Assistant**

August 2013 to December 2013

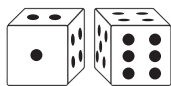
Constructed more efficient site map
Redesigned look and feel of website
Copywrote new web content
Designed marketing materials and logos
Rebranded Transfer Indiana initiatives



**WIPB-TV, Muncie, Ind.
Marketing Assistant**

May 2013-August 2013

Wrote and edited articles and listings of On The Air magazine
Designed feature pages for On The Air Magazine
Developed daily web content for wipb.org
Created and disseminated weekly e-newsletter
Designed special event fliers, billboard ad and e-vite
Managed daily social media content



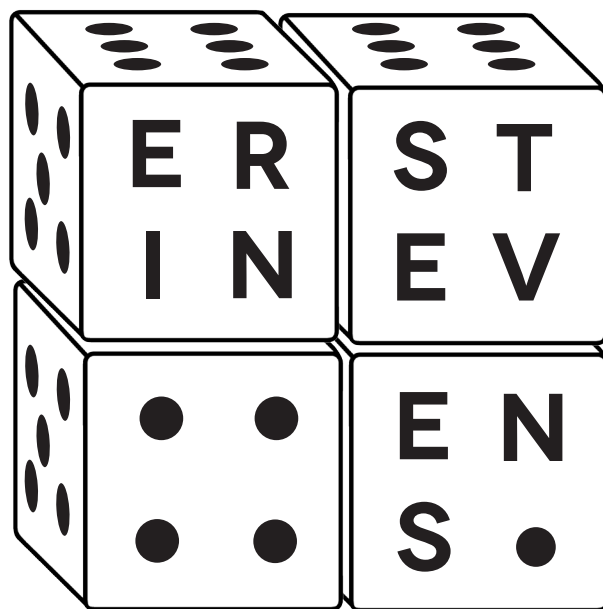
**Cardinal Communications, Muncie, Ind.
Account Coordinator**

September 2012-December 2013

Boys and Girls Club of Muncie
Co-wrote strategic communication plan

Muncie Chamber of Commerce
Co-wrote strategic communication plan
Led Facebook volunteerism campaign

Muncie Downtown Development Partnership
Wrote news releases, fact sheets, pitch e-mails



ERIN STEVENS

317.450.8660

ERIN.REB.STEVENS@GMAIL.COM

ERINRSTEVENS.ME

BALL STATE UNIVERSITY, MUNCIE, IND.

BACHELOR OF SCIENCE IN PUBLIC RELATIONS

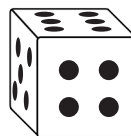
DECEMBER 2014

HONORS COLLEGE

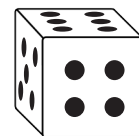
GPA: 3.5/40

ADDITIONAL SKILLS/EXPERIENCE

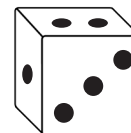
INDESIGN



PHOTOSHOP



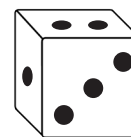
ILLUSTRATOR



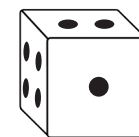
WORDPRESS



HTML/CSS



JAVASCRIPT



Lifetouch NCC, Muncie, Ind.
Customer Service Representative
September 2014 to March 2014

Victoria's Secret, Greenwood, Ind.
Sales Associate, May 2012 to December 2012

Dye's Walk Country Club, Greenwood, Ind.
Banquet Server, Hostess, May 2009 to August 2012