

1. About me
  - a. Probably remember me from orientation
  - b. Third-year master's student and one of your graduate peer advisors
  - c. First time teaching this class
    - i. Have been a TA since 2015
    - ii. Taught ECS 154A in Summer Session II this year
2. About you
  - a. Either currently a TA or planning on TAing sometime in the future
  - b. Probably here because it's a department requirement if you're going to TA
  - c. For waitlisted students: you're going to need to wait for somebody to drop
    - i. If you don't get in this quarter, don't panic
    - ii. Status on another section in Spring Quarter: TBA, details will be announced to [csgrad]
3. Course overview
  - a. Purpose of this class is to make you a better TA
    - i. Doesn't matter where you're starting from, you can *always* improve your technique
    - ii. My goal is to help you improve as a TA
    - iii. My *hope* is to make you more confident and help you enjoy teaching
    - iv. I legitimately enjoy what I do, I hope that you feel the same about teaching
  - b. Today
    - i. Discuss class, then lecture on teaching responsibilities and guidelines
    - ii. Pass around the first presentation signups
      1. If you're waitlisted, please don't sign up
      2. If you get in after today, email me and let me know
    - iii. Class will be split up into two groups for all presentation days
      1. First group meets at same time, same place as today
      2. Second group meets at 17:10 (one hour later) in same room, 1150 Hart
      3. Only attend the hour at the same time as your presentation signup
    - iv. Assignment due Wednesday on Canvas: let me know if you're leading discussions this quarter
  - c. Rest of the quarter
    - i. Three-minute presentation in first half of the quarter
      1. Can be on anything you want (within reason)
      2. 1 minute of questions at the end
      3. Class writes down feedback and gives it after presentation
        - a. Submit this feedback on Canvas for each week of presentations
    - ii. Discussion on fair grading and grading scripts
    - iii. Five-minute presentation in second half of the quarter
      1. 1.5 minutes of questions at the end
      2. Otherwise, same as the first presentation
4. Different tracks
  - a. For discussion leaders
    - i. Two observations
      1. First is my observation of one of your discussions within the next couple of weeks
      2. Second is to record yourself and analyze it with a consultant from CEE
        - a. Center for Educational Effectiveness
        - b. Still discussing exact details with CEE, more information by sixth week
    - ii. Exact details for both available on Canvas

- b. For everyone else
  - i. Admittedly, will get a bit less out of this class
    - 1. You *will* become a better presenter, however
    - 2. I'm giving an open offer to observe one of your discussions
    - 3. Email me in Winter or Spring if you want to take me up on it
  - ii. Attend two of CEE's workshops on teaching skills and techniques
    - 1. Write a short paragraph on what you learned
    - 2. Exact details and workshop list available on Canvas
- 5. Teaching guidelines and responsibilities
  - a. The notes for this are in another PDF
  - b. You can find that one on GitHub as well
    - i. This way, those notes are in their own document
  - c. Will not be able to cover that entire list in class today
    - i. Will cover the important points
    - ii. These are the ones I want you to focus on for your presentations
    - iii. The other PDF can serve as reference material for you