MEETING REPORT N.O. 02

Team Name: Byte Squad
Date of Meeting: Monday, April 3rd, 2023
Start Time: 10:00
End Time: 12:00
Meeting Location: Online via Google Meet
Moderator: Kleo Kocaqi
Recorder: Romina Muraçi
Other Members Present: Albi Ceci, Arjeta Sinaj, Kledi Haxhimali, Mauricio Spaho, Megi Ahmeti, Stela Brinja
Members Absent: -
Topics Discussed: Work division during the upcoming week.
Decisions Made: After being introduced to some project requirements, we gathered to discuss how we will divide the requirements with others. Each group member will get some requirements to fulfill and they have to report to the group leader their work before Friday.
Tasks Assigned:
Albi Ceci – start working with the front-end development of the project.
Arjeta Sinaj – Project Overview; Purpose and Scope of this Specification; Product/Service Description; Product Context.
Kledi Haxhimali – User Characteristics; Assumptions; Constraints; Dependencies.
Kleo Kocaqi – Provide as many functional requirements as possible; User Interface Requirements (login and client pages).
Mauricio Spaho – Provide as many functional requirements as possible.
Megi Ahmeti – User Interface Requirements (receptionist, doctor, manager, and administrator pages).
Romina Muraçi – Learnability; Accessibility; Efficiency; Memorability; Errors; Satisfaction; Capacity; Availability; Latency; Monitoring.
Stela Brinja – Maintenance; Operations; Standards Compliance; Portability; Security; Protection; Authorization and Authentication.
Time, Place, and Agenda for Next Meeting: Friday, April 7th, 2023