



# Bangladesh University of Business and Technology (BUBT)

*Committed to Academic Excellence*

Plot No. 77-78, Main Road, Rupnagar, Mirpur-2, Dhaka-1216, Bangladesh.

PABX: 48036351-3, Fax: 88-02-48036355, Admission Hotline: 01810-033733, E-mail: info@bubt.edu.bd

Facebook: facebook.com/BUBTOfficial, Web site: www.bubt.edu.bd, Online Admission: admission.bubt.edu.bd

Ref: BUBT-Reg-469-03-25

Date: 17.03.2025

## Invitation of Tender / Quotation for Procurement of Common Leaflet

Sealed Tender / Quotations are invited from the bonafide Printing Farms/Suppliers for supply of Common Leaflet as per following specifications, terms and condition:

Sl.No.	Specification/Description	Quantity	Unit Price in BDT	Total Price in BDT
01	<b>Common Leaflet</b>  Size: 15"x8.75"  Paper: 120GSM (Art Paper)  Color: 4 color print  Back to back 4 color print and 4 folding  supply papers with printing  (as per sample)	2,500 Pieces		

### Terms and Conditions:

1. Sealed tender / quotation on official pad of the bidder must be submitted to the Tender Box by April 09, 2025.
2. The product must be new and good in condition;
3. Defective products will have to be replaced at their own cost;
4. Using paper in the leaflet must be original 120GSM Art paper and good in condition;
5. Work must be completed within 05 (five) days from the date of issue of work order;
6. Payment will be made by A/C payee cheque after successful delivery and obtaining quality report;
7. VAT and Tax would be deducted as per govt. rules;

  
(Dr. Md. Harun-or-Rashid)  
Registrar

### Distribution:

1. Printing Farms /Suppliers
2. BUBT Website
3. BUBT Notice Board

### Copy for information:

1. PS to the Vice Chancellor
2. Treasurer
3. JD Accounts
4. Joint Registrar
5. Office Copy

  
17/03/25