



Bangladesh University of Business and Technology (BUBT)

Committed to Academic Excellence

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Date : 18 - 06 - 2025

Invitation of Tender / Quotation for Procurement of BUBT Newsletter

Sealed Tender / Quotations are invited from the bonafide Printing Press for printing and supply the BUBT Newsletter as per following specifications, terms and condition:

Sl.No.	Specification	Quantity	Unit Price with Vat &Tax	Total Price
01	BUBT Newsletter, February, 2025, Issue #02 Size: 10.5" x8.25", Forma: 08 Forma Total: 3, 500 Copies	3,500 copies		
	Computer page making, Proof print, Tracing output, pasting, plate making, offset printing (four color)			
	Inner Paper (100gsm art paper glossary)	4 color		
	Cover system process, DTP Film output	4 color		
	Cover paper (300 gsm Swedish Board)	4 color		
	Matt Lamination			
	Juice with glue binding & delivery			

Terms and Conditions:

1. Seal tender/quotation on official pad of the bidder must be submitted in the Tender Box.
2. The product must be new and good condition;
3. Sealed tenders / quotations must be dropped in the BUBT Tender box by **June 22, 2025 at 10:00 AM.**
4. Defective products will have to be replaced at their own cost;
5. Using paper and other materials should be as per specification and in quality printing;
6. Supply the BUBT Journal must be printed within 15 (Fifteen) days from the date of issue of this work order;
7. Payment will be made by A/C payee cheque after successful delivery and obtaining quality report'
8. VAT and Tax would be deducted as per govt. rules;

(Dr. Md. Harun-or-Rashid)

Registrar

Distribution:

1. Printing Press
2. BUBT Website
3. BUBT Notice Board

Copy for information:

1. PS to the Vice Chancellor
2. Treasurer, BUBT
4. PO to Registrar
3. JD Accounts
4. Joint Registrar
5. Office Copy