



Bangladesh University of Business and Technology (BUBT)

Committed to Academic Excellence

Plot No. 77-78, Main Road, Rupnagar, Mirpur-2, Dhaka-1216, Bangladesh.

PABX: 48036351-3, Fax: 88-02-48036355, Admission Hotline: 01810-033733, E-mail: info@bubt.edu.bd

f facebook.com/BUBTOfficial, Web site: www.bubt.edu.bd, Online Admission: admission.bubt.edu.bd

Ref: BUBT-Reg-1638-08-25

Date: 21-08-2025

Schedule for Procuring, printing and binding of Examination sheets

Sealed Quotations are hereby invited from the renowned paper & printing farms & suppliers for supplying paper, printing and binding of examination sheets for Bangladesh University of Business and Technology (BUBT) as per specifications mentioned below:

Table: A

S.N	Description	Particulars	Quantity	Unit Price	Total Price
1.	Size: 23"× 36" Paper: 70 GSM	Answer Scripts for Class Test (4 pages each):	120 reams		
2.	Partex Paper	Additional Answer Scripts (2 pages each):	150 reams		
3.		Answer Scripts for Class Test (2 pages each):	30 reams		
4.		Additional sheets	03 reams		
		(including VAT & Tax) Grand Total			

Table: B

S.N	Description	Particulars	Quantity	Unit Price	Total Price
1.	Paper Cutting, one color Cover Printing, Pin Binding & Delivery	Answer Scripts for Class Test (4 pages each):	120 reams		
2.	Paper Cutting, one color Cover Printing, & Delivery	Additional Answer Scripts (2 pages each):	150 reams		
3.		Answer Scripts for Class Test (2 pages each):	30 reams		
	(including VAT & Tax) Grand Total				

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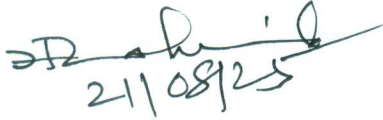
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Terms & Conditions:

1. The Sealed Quotation on their official pad must be submitted in favor of Registrar, BUBT.
2. Quotations must be submitted in the BUBT Tender Box by **August 26, 2025** up to 02.30 pm.
3. Must be attached of sample paper with price quotation.
4. Necessary design, type face, content and proof reading must be solicited as per the direction of the BUBT authority.
5. The University reserves the right to accept or reject any quotation as may deem fit.
6. The products must be supplied within 10 (ten) days from the date of issue of work order.
7. Delivery must be made at BUBT campus by the supplier at his own cost.
8. Soft copy of each printing matter must be submitted with delivery challan.
9. The quoted price must be inclusive of VAT and Tax as per Bangladesh Govt. rules, otherwise the Quotation shall not be accepted.
10. Payment will be made by A/C payee cheque after successful delivery and obtaining quality report.


21/08/25

(Dr. Md. Harun-or-Rashid)

Registrar

Copy to:

1. P.S. to Vice Chancellor
2. Treasurer
3. Joint Director, Account
4. BUBT Website
5. BUBT Official FB
6. BUBT Notice Boards
7. Office Copy