



# BANGLADESH UNIVERSITY OF BUSINESS AND TECHNOLOGY (BUBT)

Plot: 77-78 Main Road, Rupnagar, Mirpur-2, Dhaka-1216, Bangladesh

Phone: PABX-4803-6351, 4803-6352, 4803-6353, Fax: 88-02-9024399

E-mail: [info@bubt.edu.bd](mailto:info@bubt.edu.bd), Web Site: [www.bubt.edu.bd](http://www.bubt.edu.bd)

Ref: BUBT-C/E-45783-09-2025

Date: 10-09-2025

## Code of conduct of the students in the Examination Halls

The Mid-Term Examination of Fall Semester, 2025 shall start from September 12, 2025. The Students shall abide by the following rules in the Examination Halls:

1. The students shall enter into the examination Halls with the **Admit Cards and ID Cards only**. They will not possess any other written or printed paper with them in the Examination Halls.
2. **No one shall enter into the Examination Hall with Mobile Phone or any Electronic gadgets etc.**
3. The students must enter into the Examination Halls 10 (ten) minutes ahead of the start of the examination and will sit in their allocated seats.
4. **Any student found adopting any sort of unfair means in the Examination Hall will face disciplinary action as per the University Policy.**
5. Students shall not be allowed to leave the Examination Halls for washroom before one hour is passed from the start of the Examination and must come back within 5 (five) minutes.
6. **No student will leave the Examination Hall before collection of the Answer Scripts from all the students at the end of the examination.**

  
11.9.2025

(Md. Emarul Haq Joarder)

Joint Controller of Examinations &

Controller of Examinations (Additional Charge)

### Distribution:

1. P.S. to the Vice Chancellor
2. Treasurer
3. Dean, Faculty of Arts & Humanities / Business / Engineering & Applied Sciences/Law
4. Registrar
5. Director, MBA & EMBA Program
6. Proctor
7. Chairman, Department of Marketing/Management/Finance/Economics/English/Accounting/ Mathematics & Statistics /Law & Justice / EEE / CSE / Civil/Textile Engg.
8. Joint Director, Accounts
9. Notice Boards
10. Front Desks
11. Website upload
12. Office Copy