



BANGLADESH UNIVERSITY OF BUSINESS & TECHNOLOGY (BUBT)

Dhaka Commerce College Road, Mirpur-2, Dhaka-1216, Bangladesh.
Phone: PABX - 8057581-2, 9015397, 8032769, Fax: 88-02-8057583
E-mail: info@bubt.edu.bd, info.bubt@gmail.com, Web Site: www.bubt.edu.bd

Ref: BUBT-Reg-786-09-29

Date: 22.04.2024

Invitation of Tender / Quotation for Procurement of Steel File Cabinet

Sealed Tender / Quotations are invited from the bonafide Manufacturer / Suppliers for procurement of Steel File Cabinets as per the following specifications, terms and conditions:

Sl.No.	Name of Product	Specification	Quantity	Unit Price with Vat & Tax	Total Price
01	Steel File Cabinet	Size: 54"x24"x18" [Height = 54", Wide = 24", Deep = 18"] Steel Sheet = 20/22 Gauge Steel Sheet Backside: 22 Gauge steel sheet Drawers = 4 (four) Drawers and separate locker in each. Leg=04 legs, Color = Ash Color, Quality Lock & key	09 (nine) units		

Terms and Conditions:

1. Seal tender / quotation on official pad of the bidder must be submitted in the Tender Box.
2. The product must be new and in good condition;
3. Sealed tenders / quotations must be dropped in the BUBT Tender box by **April 28, 2024 (10:00 am)**.
4. Defective products will have to be replaced at their own cost;
5. Using steel sheet 20/22 gauge must be original and in good condition;
6. Work must be completed within 15 (Fifteen) days from the date of issue of this work order;
7. Payment will be made by A/C payee cheque after successful delivery and obtaining quality report
8. VAT and Tax would be deducted as per govt. rules;


Dr. Md. Harun-or-Rashid
Registrar

Distribution:

1. Manufacturer / Suppliers
2. BUBT Website
3. BUBT Notice Board

Copy for information:

1. PS to the Vice Chancellor
2. Treasurer, BUBT
3. JD Accounts
4. Deputy Registrar
5. Office Copy

