



Bangladesh University of Business and Technology (BUBT)

Committed to Academic Excellence

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Ref: BUBT-Reg-741-04-24

Date: 16.04.2024

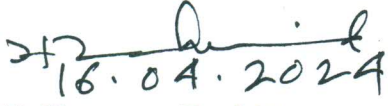
Invitation of Tender/Quotation for Procurement of Course File

Sealed Tender/Quotations are invited from the Bonafied Printing Presses of Dhaka City for supply of Course Files as per the following specifications, terms and condition.

SL No.	Description	Quantity	Unit Price with Vat /Tax	Total Price in BDT
1.	<u>Course File:</u> *Size: 18.4 inch X 12.3 inch *Color: 4 Color both side print *Paper GSM: 300 Swdies Paper *Spot mark *Mate Lamination *Inner pocket right side bottom position	2500 Units		
Total-				

Terms and Condition:

1. The Sealed Quotation must be submitted at the BUBT Tender Box by **April 23, 2024**;
2. Printing of each course file should be good quality;
3. Paper GSM: 300 Swdies Paper must be Original;
4. Each course file must be sport marking, mate lamination and inclusive Inner Pocket right side bottom position;
5. The product must be supplied within 15 (Fifteen) Days from the date of issuance of work order;
6. The quoted price must be inclusive of VAT and Tax as per Bangladesh Govt. Rules, otherwise the quotation shall not be accepted;
7. Supply the product at BUBT Office by their own cost;
8. Payment will be made by A/C payee cheque after successful delivery and obtaining satisfactory report;
9. BUBT reserves the right to accept or reject any tender/quotation .


(Dr. Md. Harun-or-Rashid)
Registrar

Distribution:

1. Printing Press / Supplier
2. BUBT Website
3. BUBT Notice Board

Copy for information:

1. PS to the VC 2. PA to Advisor 3. JD Accounts 4. Deputy Registrar 5. Office copy