



# Bangladesh University of Business and Technology (BUBT)

*Committed to Academic Excellence*

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Date: 16.05.2024

## Invitation for quotations for Printing Item

Sealed Quotations are hereby invited from the renowned Printing Firms for printing and supplying of the following items for Bangladesh University of Business and Technology (BUBT) as per specifications mentioned below:

Sl. No.	Specification	Quantity	Unit Price in BDT.	Total Price in BDT.
01.	<b>Envelope</b> Size: 4.5"x10", 80 GSM Offset paper, 01 color printing	10,000 Pieces		
02.	<b>Envelope</b> Size: 10"x12", 120 GSM Liner, Craft Paper, 01 color printing	10,000 Pieces		

### Terms & Condition:

1. The Sealed Quotation must be submitted at the BUBT Tender Box or submit to: [po.reg@bubt.edu.bd](mailto:po.reg@bubt.edu.bd) on or before May 26, 2024 within 11:00 am.
2. Necessary design, type face, content and proof reading must be solicited as per the direction of the BUBT authority.
3. The University reserves the right to accept or reject any quotation as may deem fit.
4. The products must be supplied within 10 (ten) days from the date of issue of work order.
5. Delivery must be made at BUBT campus by the supplier at his own cost.
6. The quoted price must be inclusive of VAT and Tax as per Bangladesh Govt. rules, otherwise the Quotation shall not be accepted.
7. **Sample paper must be submitted** with the Quotation otherwise; the Quotation shall not be accepted.
8. Payment will be made by A/C payee cheque after successful delivery and on obtaining quality report.

*Dr. Md. Harun-or-Rashid*  
16.05.2024

(Dr. Md. Harun-or-Rashid)

Registrar

### Distribution:

1. BUBT Website
2. BUBT Notice Board