

Ref : BUBT- Reg- 2344-12-25

Date: 03-12-2025

## Invitation of Tender/Quotation for printer toners

Sealed Quotations are hereby invited from the bonafied Importers/Suppliers/Distributors for supply of printer toners of the Bangladesh University of Business and Technology (BUBT) as per specifications mentioned below:

SL. No.	Name of Item	Quantity	Unit price	Total price in BDT.
01.	HP Laser Jet 1102	60		
02.	HP Laser Jet 400/401	05		
03.	HP Laser Jet M15a	05		
04.	HP Laser Jet M12a	05		
05.	HP Laser Jet 1606	05		
06.	HP Laser Jet 402	20		
07.	HP Laser Jet 4003	50		
08.	HP Laser Jet 706	35		
09.	HP Laser Jet 506	05		
10.	HP Laser Jet 107	08		
11.	HP Laser Jet 404	35		
12.	HP Laser Jet 1008	25		
13.	Canon LPB 3300	10		
14.	HP Laser Jet M227F	05		
	VAT & Tax			
	Total Price in BDT.			

### Terms & Conditions:

1. The price Quotation must be submitted at the BUBT Tender Box or emailed to [procurement@bubt.edu.bd](mailto:procurement@bubt.edu.bd) on or before **December 14, 2025 at 4: 00 pm.**
2. The University reserves the right to accept or reject any quotation as it may deem fit.
3. The product must be supplied within 07 (seven) days from the date of issue of work order.
4. Delivery must be made at the BUBT campus by the supplier at his own cost.
5. The quoted price must be inclusive of **VAT and Tax** as per Bangladesh Govt. rules; otherwise, the Quotation shall not be accepted.
6. Payment will be made by A/C payed cheque after successful delivery and obtaining quality report.

  
(Md. Zahidul Islam)


Head of Procurement, BUBT

### Distribution:

1. Importer/ Supplier
2. BUBT Notice Board
3. BUBT Web site

### Copy for information is to:

1. PS to the Vice Chancellor
2. Treasurer, BUBT
3. P.O. to Registrar
4. Joint Director of Accounts
5. Office Copy

  
03.12.2025