



Bangladesh University of Business and Technology (BUBT)

Committed to Academic Excellence

Plot No. 77-78, Main Road, Rupnagar, Mirpur-2, Dhaka-1216, Bangladesh.

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Ref: **BUBT-Reg-1074-06-25**

Date: **25.06.2025**

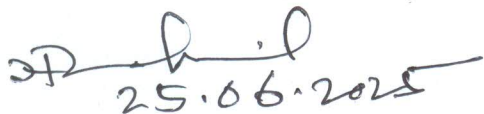
Schedule for Printing and Supply of Student Booklet

Sealed Quotations are hereby invited from the renowned Printing Farms for printing and supplying the following items for the Bangladesh University of Business and Technology (BUBT) as per specifications mentioned below:

S.N	Description	Unit Price	Quantity	Total Price
01.	Student Booklet: Size: 8.5"× 6"(A5) Cover Print: 300 gsm (Swedish), 4 colour, matte lamination 1 st page: 120 gsm art paper, 4 Colour, Inner page: 80 gsm offset paper, 01 color, Back to back print Total pages: 42 Binding: Sewing glue binding (As per the sample)		500 copies	
	(including VAT & Tax)	Grand Total Cost		

Terms & Conditions:

1. The Sealed Quotation /Tender must be submitted at the BUBT Tender Box or submitted to registrar@bubt.edu.bd on or before **June 30, 2025**.
2. Necessary design, typeface, content, and proofreading must be solicited as per the direction of the BUBT authority.
3. The University reserves the right to accept or reject any quotation as it may deem fit.
4. The products must be supplied within 10 (ten) days from the date of issue of a work order.
5. Delivery must be made at the BUBT campus by the supplier at his own cost.
6. A soft copy of each printing matter must be submitted with the delivery challan.
7. The quoted price must be inclusive of **VAT and Tax** as per Bangladesh Govt. rules; otherwise, the Quotation shall not be accepted.
8. A sample paper must be submitted with the Quotation; otherwise, the Quotation shall not be accepted.
9. Payment will be made by A/C payee cheque after successful delivery and on obtaining the quality report.


25.06.2025

(Dr. Md. Harun-Or-Rashid)

Registrar, BUBT

Copy to:

1. P.S. to Vice Chancellor
2. Treasurer
3. Joint Director Accounts
4. Joint Registrar
5. Office Copy