



BANGLADESH UNIVERSITY OF BUSINESS AND TECHNOLOGY (BUBT)

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Ref: *BUBT-Reg-3292-06-22*

Date: *05-06-2022*

Notice regarding Due / Lacking Documents Submission

This is to inform all the students of BUBT, please check your lacking documents (due documents) information from your BUBT-NX Account and submit the required documents which you did not submit at the time of Admission. Please login in to **annex.bubt.edu.bd** (Student's NX Account).

You can find your lacking information by the following process;

Login to: annex.bubt.edu.bd ->

Settings -> Due Documents -> Due Documents.

If you do not submit the required documents, you may face problems in future. Please submit the due documents in the **Admission Office by June 23, 2022 (Thursday).**

*** Note:**

You may have lacking the following documents;

1. Copies of SSC / O-Level, HSC / A-Level / Diploma / Equivalent Examination, Bachelor Degree (for Graduate program) - all Certificates and Mark sheets, SSC registration card, NID or Birth certificate (one copy each).

2. Two passport size color photos.

****3. All the original documents must be shown for verification while submitting the documents.**

[Signature]
05.06.2022

(Dr. Md. Harun-or-Rashid)

Registrar

BUBT

Distribution for necessary action:

1. All the Students of BUBT (All Intake)
2. BUBT All Notice Boards
3. BUBT Website

Copy for information to:

1. P.S. to the Vice Chancellor
2. P.A. to the Pro Vice Chancellor
3. All Deans
4. All Chairmen
5. Assistant Registrar (Admission)
6. Office Copy