



# Bangladesh University of Business and Technology (BUBT)

*Committed to Academic Excellence*

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Ref: BUBT- Reg-1363-07-25

Date: 23-07-2025

(Revised)

## Schedule for making and supply of Steel File Cabinet

Sealed Quotations are hereby invited from the renowned supplier for the Bangladesh University of Business and Technology (BUBT) as per specifications mentioned below:

SL. No.	Description	Quantity	Unit Price in BDT.	Total Price in BDT.
01.	<b>Steel File Cabinet</b> Size: 4.6" x 24", 19" deep Front & other side: 20 guage steel sheet, Inner side frame = strong 20 guage Back side: 22 guage steel sheet Leg: 4 legs with 4 drawer and individual quality locker system, Color: Ash Color (As per sample)	11 pieces		
(VAT & Tax Included) Total Cost				

### Terms & Conditions:

1. The Sealed Quotation must be submitted at the BUBT Tender Box or submitted to [registrar@bubt.edu.bd](mailto:registrar@bubt.edu.bd) on or before **July 30, 2025**.
2. Quotation must be submitted as per design and guage.
3. The University reserves the right to accept or reject any quotation as it many deem fit.
4. The product must be supplied within 7 (seven) days from the date of issue of work order.
5. Delivery must be made at the BUBT campus by the supplier at his own cost.
6. The quoted price must be inclusive of **VAT and Tax** as per Bangladesh Govt. rules; otherwise, the Quotation shall not be accepted.
7. The payment will be made by A/C payee cheque after successful delivery and on obtaining the quality report.

*Dr. Md. Harun-or-Rashid*  
23.07.2025

(Dr. Md. Harun-or-Rashid)

Registrar

### Distribution:

1. Importer/ Supplier
2. BUBT Notice Board
3. BUBT Web side

### Copy for information is to:

1. PS to the Vice Chancellor
2. Treasurer, BUBT
3. Joint Director of Accounts
4. Joint Registrar
5. Office Copy

*Dr. Md. Harun-or-Rashid*