

**ADMINISTRATIVE NOTICE OF ORDINANCE VIOLATION  
HEARING DATE/HEARING TIME CHANGE(S)**

CHICAGO POLICE DEPARTMENT

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TO: \_\_\_\_\_  
(Respondent's Name)

\_\_\_\_\_  
(Respondent's Address)

\_\_\_\_\_  
(City, State, Zip Code)

Citation #- P \_\_\_\_\_

- ☐ Please take notice that your hearing date and/or time of hearing on the attached Administrative Notice of Ordinance Violation has/have been changed.

You must appear at **400 W. Superior, Chicago, Illinois** on:

Corrected Date of Hearing (if applicable): \_\_\_\_\_

Corrected Time of Hearing (if applicable): \_\_\_\_\_

- ☐ Please take notice that a new Administrative Notice of Ordinance Violation (ANOV) has been issued (see attached). This ANOV replaces the original ANOV. Your court date is indicated on this new citation.

**Failure to appear** may result in the imposition of a fine not to exceed the maximum penalties for each violation as specified in the Municipal Code of Chicago plus costs, restitution and fees. Failure to comply with the Administrative Law Officer's order may result in the issuance of additional sanctions.

**PROOF OF SERVICE BY MAIL**

I, \_\_\_\_\_, Star # \_\_\_\_\_, an employee  
(Print employee name and, if applicable, rank or title) (If Applicable)  
of the City of Chicago, Department of Police, under penalties as provided by law pursuant to Chapter 73 5 ILCS §5/1-109 of the Illinois Code of Civil Procedure, hereby certify that I served a copy of the attached:

- ☐ Administrative Notice of Ordinance Violation Hearing Date-Hearing Time Change(s)  
☐ Reissued Administrative Notice of Ordinance Violation

upon the respondent identified above, by placing a copy of this notice and copy of the corrected Administrative Notice of Ordinance Violation, in an envelope addressed to the respondent at the address indicated above and depositing it in the U.S. mail with the proper postage prepaid at \_\_\_\_\_

\_\_\_\_\_, (Address of Unit)

Chicago, IL \_\_\_\_\_ before 5:00 p.m. on \_\_\_\_\_  
(Zip Code) (Date)

\_\_\_\_\_  
Signature of Chicago Police Department Employee