## **PEST SIGHTING CONTROL SHEET**

CHICAGO POLICE DEPARTMENT

DATE	TIME		FACILITY				
REPORTED BY							
EVENT DETAILS							
		YES	NO		COMMENTS OR DESCR	PTION	
Damage to the facility?							
Flying pests observed? Nest observed?							
Located in the detention facility?							
Arrestee involved?							
City vehicle involved?							
DESCRIBE PEST AND INDICATORS							
LOCATION							
Which location did the		COMMENTS OR DESCRIPTION					
incident occur?							
(Be specific)							
NOTIFICATIONS							
		TIME CONTACT NAME					
Immediate Supervisor							
Exempt Member							
Exempt Member							
City Maintenance							
Exterminator							
EXTERMINATOR ACTIONS TAKEN							
AUTHORIZATION							
Approving Supervisor (Print & Sign)					Star No./Employee No.	Date and Time	

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