# O3DE UX UI SIG

## Meeting 4 status - Not blocked

Date/Time: Aug 19th, 2021 @ 18:00pm UTC / 2:00pm ET / 11:00am PT

### Presenters

**Joshua Rainbolt** *AMZN_Joshua*
**Yuyi Hsu** *AMZN_Yuyi*

### Moderator/ Note Taker

**Liv Erickson** *Liv [AMZN]*
**Joshua Rainbolt** *AMZN_Joshua*

# UX / UI charter agenda items

**(All) Housekeeping: - 5 minutes**

• Time for introductions and any housekeeping activates.

**(O3DE staff - [Yuyi Hsu](#) ) – 20 minutes**

• Update the community about where we are at with Rev the engine.

• Review major roadmap items. What is UX working on.

**(O3DE staff - [Joshua Rainbolt](#) ) – 20 minutes**

• UX ticket triage. (how many tickets, what is the plan when reviewing the ticket)

• Which tags do we already have and which one do we need.

**(O3DE staff – [Halle Ford](#) ) – 5 to 10 minutes**

• Give an update about the current triage process and how UX will work within this.

**(Open floor) – 5 to 10 minutes**

# Where we are today

- Work on the requirements and scope for the 2111 release.

- Postpone the schedule for rolling out the program to the community to September.

  - Setup the supporting resources

  - Prepare the framework

# Joshua: UI/UX SIG Triage – Process

- Someone from the UX team will be apart of the weekly triage.

- During this meeting we decided if the ticket has UX work on it.

- If it does, we will add the team "Sig-UX-UI" to the ticket.

  - Future state: We are trying to figuring out how using the "Sig-UX-UI" team label would prevent contributors from pushing work out with out someone reviewing it from the UX team. More updates to come.

- At first we will be trying to do our triage to be bi-weekly during our UX meeting. The first couple will be longer but then the influx will settle

- During the UX triage process we will define what needs to be done on the ticket.

  - This includes (research, graphics, open conversation, feedback, workflows, pattern updates, etc).

# Joshua: UI/UX SIG Triage – Tagging tickets

- **Tag: ui-ux/approved:** this ticket tag will let people know UX is ok with this direction and it's ok to be merged into the branch. I would also expect some comments

- **Tag: ui-ux/needs-approval:** This should be put on all tickets that need work done.

- **Status: UX - InProgress:** Ticket needs to be held in a pending state until some research or additional information can be provided. InProgress should be used in a short term capacity. This should include a comment about state. This can conflict with other teams status.

- **OnHold = needs-approval** : This ticket is being held because something in the project has not been completed to a satisfactory level. This also means that something on this ticket has not met the bar and some rework may be taking place. This should include a comment.

- **Rejected = triage/declined :** This means the solution proposed conflicts with other ongoing work and or should never be pushed. This tag should only be used in connection with a closed ticket status. This should also include a comment.

# Joshua: UI/UX SIG Triage – Owners

- Owners: We will now start looking for opportunities to see if community members want to start picking up tickets and becoming more active members of the UX process. This will require some kind of contributor leveling to know to which degree this person can be trusted to work on tickets alone. My suggestion is based on the number of tickets this individual has accomplished previously. Example:

- Beginner level - 0 to 5 tickets (5 tickets)

- Green level - 6 to 16 tickets (10 tickets)

- Mid level - 17 to 32 tickets (15 tickets)

- Advanced level - 33 to 53 tickets (20 tickets)

- Staff - 54 and above (Free Swag)

# Joshua: UI/UX SIG Triage – Review

- [https://github.com/o3de/o3de#workspaces/ux-workspace-611d326b6c34260019aef8f7/board?labels=sig%2Fui-ux&repos=354743391](https://github.com/o3de/o3de#workspaces/ux-workspace-611d326b6c34260019aef8f7/board?labels=sig%2Fui-ux&repos=354743391)

- Using ZenHub.

- 48 outstanding tickets.

# Next steps: Thanks for coming!

- Next meeting: Tentative  date is Thursday, Sept $2^{nd}$ 11-12 PST *(2 weeks)*

- *Joshua will be OOO on Sept $2^{nd}$*

- Notes from todays meeting will be at

    - https://github.com/o3de/sig-ui-ux/tree/main/meetings/notes

- Office hours are weekly on Wednesday. (Will only hold meeting if items are needed to be helped)