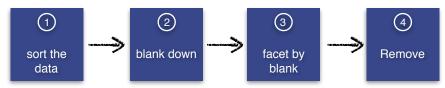


QUICK LOOK

#### **Remove Duplicates**

#### For duplicated column:



#### **Function Invocation**

#### Functions can be invoked like the following:

1. <functionName>(arg0, arg1,...)

or

2. arg0.<functionName>(arg1, ...)

#### Example:

trim(value) or value.trim()

#### **GREL**

#### Replace string

value.replace(<replacement>, <replacer>)

**Example:** value.replace("&.", "and") replaces ampersand through the string "and"

#### Remove leading or trailing spaces

value.trim()

**Example:** "money " -> "money"

#### Conditional statement

if(<expression>,<if yes>, <if no>)

**Example:** if (value > 10000, "big", "small") 5000 -> "small", 100000 -> "big"

Note: Conditions can be nested into each other

#### Access values in other columns

cells['<column name>'].value

**Example:** cells[,Amount'].value

#### Remove unnecessary information

value.match(<replacement>, <replacer>)

**Example:** value.match("[0-9]{4}")[0] "founded in 1983" -> "1983"

#### Difference of two dates

value.diff(<compare\_date>, <time unit>)

**Example:** value.diff("1999-01-11".toDate(), "days") 2000-01-11T00:00:00Z —> 365

**Note:** Possible time units are amongst others: "days", "minutes", "years", "seconds", "weeks"

#### **Decoding HTML Entities**

value.unescape("url")

**Example:** My%20Awsome%20%26%20only%20url —> "My Awesome & only url"

#### **Regular Expressions**

#### Format

/<regular expression/

Matching	
Expression	Matches
	one arbitrary character
html\$	"html" at the end of a line
^my_	my_ at the beginning of the line
[a-z]	any lowercased letter
[1234]	either 1 or 2 or 3 or 4
[^a-z]	anything execept lowercase letters

# Expression Matches \d digits \s whitespaces like tabs, spaces or newlines \w any word character (letter or number) \b word boundary

**Note:** Big special characters negate the meaning. For example **\D** matches anything but digits, **\S** anything but whitespace characters etc.

Quantifiers	
Expression	Matches
X?	at most one time
X*	arbitrary occurences (even zero)
X+	at least one occurrence



BEST PRACTICE

#### CHECK INCONSISTENCIES

Transform columns to their according datatypes (text, number, date) and check whether all values can be converted to find inconsistencies.

You can use facets to indicate inconsistent data.

## LEARN REGULAR EXPRESSIONS

Regular expressions are a powerful tool to work on any kind of data. By specifying simple rules, the cleaning of the data gets much easier.

With the use of wildcards and groups your expression get flexible.

#### SEPARATE MULTI -VALUED COLUMNS

Every cell should only contain one piece of information. Multi-valued columns are hard to consume. Separate them by using regular expressions

#### FIND OUTLIERS

Outliers make your dataset special. By finding these outliers you can check whether the data is reasonable.

You can use more sophisticated functions like standard deviations to find outliers.

#### **USE EXPORTS**

All steps performed on columns in Open Refine can be automatically reproduced.

Use exports to replay your modifications to the document to similar datasets. Executed work doesn't have to be repeated.

#### CHECK COLUMN HEADERS

Give each column a reasonable name. The header describes the data in the shortest way.

Pay attention if one could guess the kind of data by only reading the column names.

#### OPERATE ON COLUMNS

Always work on columns rather than rows or even single values.

Doing this, you make sure, that all the steps you made are not specific to the document and can be applied to similar datasets.

## EAT YOUR OWN DOGFOOD

By consuming your own data you can verify if its clean.

Play around with your data. Ask questions to the document.

Ask yourself what the dataset should be used for and check the structure

## HELP & DOCUMENTATION

http://openrefine.org/

https://github.com/ OpenRefine/OpenRefine/ wiki



## **OPEN REFINE** CHEAT

BEST PRACTICE

## USE CHAINING OVER NESTING

In Open Refine you can use either chaining or nesting of functions. Chaining is far more readable then nesting. Instead of

value.replace()

Outliers make your dataset special. By finding these outliers you can check whether the data is reasonable.

LOREM IPSUM

You can use more sophisticated functions like standard deviations to find outliers

#### LOREM IPSUM

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## LOREM IPSUM

Use exports to replay your modifications to the document to similar dataset. Executed work don't have to be repeated.

All Steps performed on Columns in Open Refine can be automatically reproduced.

## LOREM IPSUM

Give each column a reasonable Name. The Header describes the data in the shortest way. Pay attention if one could guess the kind of data by only reading the column names

#### LOREM IPSUM

Always work on columns rather than rows or even single values.

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#### LOREM IPSUM

Play around with your data. Ask questions to the document.

Try to find out how someone would use the dataset and if the structure is reasonable.

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LOREM IPSUM

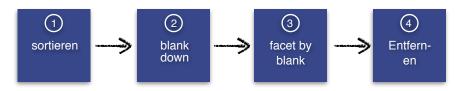
Every cell should only contain one piece of information.
Multi-Valued columns are hard to consume. Try to seperate them by using regular expressions



QUICK LOOK

#### Duplikate entfernen

#### Für die duplizierte Spalte:



#### Aufrufen von Funktionen

Funktionen können auf verschiedene Arten aufgerufen werden:

1. <funktionsname>(arg0, arg1,...)

oder

2. arg0.<funktionsname>(arg1, ...)

Beispiel:

trim(value) oder value.trim()

#### **GREL**

#### Ersetzen von Zeichenketten

value.replace(<ersetzte zeichen>, <Ersetzungstext>)

**Beispiel:** value.replace("&.", "und") Ersetzt das & durch die Zeichenkette "und"

#### Entfernen von voran- und nachgestellten Leerzeichen

value.trim()

Example: "geld " -> "geld"

#### Bedingte Anweisungen

if(<prüfbedingung>,<wenn ja>, <wenn nein>)

**Example:** if (value > 10000, "groß", "klein") 5000 —> "groß", 100000 —> "klein"

Notiz: Bedingte Anweisungen können verschachtelt werden.

#### Zugriff auf andere Spalten

cells['<spaltenname>'].value

Beispiel: cells[,Wert'].value

#### Entfernen unnötiger Informationen

value.match(<ersetzter ausdruck>, <ersetzungsausdruck>)

**Beispiel:** value.match("[0-9]{4}")[0] "1983 gegründet" —> "1983"

#### Rechnen mit Zeitwerten

value.diff(<vergleichsdatum>, <zeitgröße>)

**Beispiel:** value.diff("1999-01-11".toDate(), "days") 2000-01-11T00:00:00Z —> 365

**Notiz:** Mögliche Werte sind unter anderem: "days", "minutes", "years", "seconds", "weeks"

#### Decodieren von HTML Entitäten

value.unescape("url")

**Beispiel:** My%20Awsome%20%26%20only%20url —> "My Awesome & only url"

#### Reguläre Ausdrücke

#### Format

/<reguläre Ausdruck>/

Matching	
Ausdruck	Matches
	beliebiges Zeichen
html\$	"html" am Ende der Zeile
^my_	"my_" am Anfang der Zeile
[a-z]	beliebiger Kleinbuchstabe
[1234]	entweder 1, 2, 3 oder 4
[^a-z]	Alle Zeichen außer Kleinbuchstaben

Spezialzeichen		
Ausdruck	Matches	
\d	Zahlen	
\s	whitespaces wie Tabs, Leerzeichen oder Leerzeichen	
\w	beliebige Worte	
\b	Wortgrenzen	

**Notiz:** Spezialzeichen mit großen Buchstaben negieren die Bedeutung. Zum Beispiel matcht **\D** alles AUßER Zahlen, **\S** alles AUßER Whitespaces etc.

Quantifizierer	
Ausdruck	Matches
X?	maximal einmal
X*	beliebig oft (auch 0 mal)
X+	mindestens einmaliges Auftauchen



BEST PRACTICE

#### ÜBERPRÜFE INKONSISTENZEN

Konvertiere die Spalten in ihren jeweiligen Datentyp (Text, Zahl, Zeiteinheit) und überprüfe, ob alle Werte konvertiert werden können

Facets können zur Überprüfung eingesetzt werden.

#### LERNE REGULÄRE AUSDRÜCKE

Regular expressions are a powerful tool to work on any kind of data. By specifying simple rules, the cleaning of the data gets much easier.

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## TEILE ZELLEN MIT MEHREREN WERTEN

Every cell should only contain one piece of information. Multi-valued columns are hard to consume. Separate them by using regular expressions

#### FINDE AUBENSEITER

Außenseiter machen deine Daten speziell. Wenn die Außenseiter identifiziert werden können.

You can use more sophisticated functions like standard deviations to find outliers.

#### **NUTZE DEN VERLAUF**

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### ÜBERPRÜFE SPALTEN -ÜBERSCHRIFTEN

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## ARBEITE AUF BASIS VON SPALTEN

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#### TESTE DEIN DATENSET

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