

Team Name: Ace 362

Coaching Session: W 11am-12pm WebEx

Team Members:

Stamatios Morellas
Thomas Paris
Christopher Rice
Alexander Stevenson
James Volpe
Sicheng Zeng

Team Communication:

Communication Tools: Signal, WebEx

Team communication will be done through the messaging app Signal. This allows for members of the team to receive the messages and see them on their own time. Any communication that requires a more immediate and continuous collaboration will be held through WebEx and a summary of the meeting will be put in Signal for members that could not make it to the WebEx meeting.

Deliverables:

GitHub Repository: <https://github.com/cyberatlas/Ace362>

Design Documents and Non-Code Assignment Deliverables: These deliverables will be saved for the team to access in the “Deliverables” folder of the repository. These deliverables will be submitted to canvas where appropriate.

Collaboration: Documents that allow for shared editing will be done through Google docs. Other deliverables where multiple people editing at once is not feasible, collaboration on the deliverable will be done through Signal or WebEx so that the creation of deliverable includes the team. Any document created in majority by one person will be uploaded to the repository and reviewed by the team.

Team Expectations:

- How often should each member check Signal?
 - Team members should check Signal every other day at the minimum, with increasing frequency as iteration deadlines approach.
- How often should members pull and merge? Should they give warning about pushes?

- Team members should be updating their code whenever they work off of the master branch. Merges should go through a pull request and reviewed before being pushed into master. When a pull request is created, an email notification should be sent to the reviewers and a message should be left in Signal.
- How far before the deadline do you want a candidate release to be ready?
 - Release should be ready 24 hours before the deadline to ensure that the code is working properly.
- What is your expectation about “fairness” in team activities?
 - Every team member should be active in communication and taking a share in the project code. Members should have worked on a team deliverable in each iteration. Members should pull request their code more than 24 hours of the deadline to ensure time for the rest of the team to review the code and approve the merge.