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To the Owner / Manager of the vessel,

In order to allow us to make an initial assessment and prepare our plans in response to your vessel the following information is kindly requested:

AA) DATE/TIME AND POSITION OF CASUALTY			
Date	:	Latitude	:
Time	:	Longitude	:

BB) CONTACT INFORMATION	
Client	:
E-mail Client	:
Inmarsat Telephone Vessel	:
E-mail Vessel	:

CC) BASIC VESSEL INFORMATION				
Vessel Name	:			
IMO Number	:	Official Number	:	
Length (Overall)	:	Length (B.P.)	:	
Beam	:	Depth	:	
Classification Society	:			
Vessel type	<input type="checkbox"/> Bulk carrier	<input type="checkbox"/> LPG/LNG carrier	<input type="checkbox"/> OBO carrier	<input type="checkbox"/> Product carrier
	<input type="checkbox"/> Crude carrier	<input type="checkbox"/> Container ship	<input type="checkbox"/> RO/RO ship	<input type="checkbox"/> Break-bulk ship
	<input type="checkbox"/> Barge carrier	<input type="checkbox"/> Barge with rake	<input type="checkbox"/> Barge w/o rake	<input type="checkbox"/> Passenger vessel
	<input type="checkbox"/> Fishing	<input type="checkbox"/> Drill Rig	<input type="checkbox"/> Other:	
Vessel Cargo	Cargo type and quantity. IMO number if dangerous cargo:			
Onboard Loading Computer	<input type="checkbox"/> CARGOMAX (HECSALV)		<input type="checkbox"/> GLM (GHS)	<input type="checkbox"/> NAPA
	<input type="checkbox"/> None/Unknown		<input type="checkbox"/> Other:	

DD) VESSEL DRAFT READINGS							
PRE-CASUALTY DRAFTS*				POST-CASUALTY DRAFTS*			
	Port		Starboard		Port		Starboard
Forward				Forward			
Midships				Midships			
Aft				Aft			
List		Trim		List		Trim	
Date/Time				Date/Time			
DEADWEIGHT SCALE	Tonnes per Centimeter Immersion (TPC) ** at Above Drafts:						
	Moment to Trim One Centimeter (MTC) ** at Above Drafts:						
<small>* Freeboard readings if draft readings are not possible</small> <small>** Tonnes per Inch Immersion (TPI) if using Imperial System</small>							

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EE) CASUALTY INFORMATION AND VESSEL RESPONSE PLAN (VRP) ACTIVATION				
Casualty Type	<input type="checkbox"/> Grounding	<input type="checkbox"/> Sinking	<input type="checkbox"/> Capsizing	<input type="checkbox"/> Collision/Allision
	<input type="checkbox"/> Flooding	<input type="checkbox"/> Fire/Explosion	<input type="checkbox"/> Oil/HAZMAT spill	<input type="checkbox"/> Structural Damage
	<input type="checkbox"/> Equipment Failure / Loss of Propulsion		<input type="checkbox"/> Other:	
Vessel Response Plan	Does the vessel have a Vessel Response Plan (VRP)?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Has your Qualified Individual been notified?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Has the VRP been activated?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Vessel Damage	Flooding:			
	Structural Damage:			
	Cargo damage, loss, hazards:			
Pollution	Reported pollution, oil spill:			
	Fuel oil type and quantity:			

FF) ADDITIONAL INFORMATION	

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GG) DESCRIPTION OF TYPE OF INFORMATION	CHECK
1. Contact details of the vessels Emergency Response Service (ERS)	
2. General Arrangement	
3. Capacity Plan	
4. Midship Section	
5. Shell Expansion	
6. Lines Plan / Hull Offsets	
7. Trim and Stability Booklet, including Hydrostatics	
8. Cargo Stowage Plan	
9. Cargo Piping and Tank Vent Drawings	
10. Latest draught readings, including time recorded	
11. List /Heel, including time recorded	
12. Latest water depths, or freeboard readings, around vessel, including time recorded.	
13. Departure or last known Loading Condition including tank status, draughts, strength and stability data	
14. Latest status of tanks and compartments, giving known breaches and damages.	
15. Framing Fwd Drawing and Framing Aft Drawing	
16. Machinery Arrangement Drawing	
17. Details of ship's gear, including grabs.	
18. Engine Room operational status.	
19. Docking Plan	
20. Any photographs that would assist to understand the situation.	

Electronic versions in autocad, pdf or tiff, if available, should be sent via E-mail to admin@donjon-smit.com stating in the subject line the vessel's name. Otherwise hard copies should be provided at your earliest opportunity, sent to following address:

Donjon-SMIT, LLC
15402 Vantage Parkway East, Suite 316
Houston, TX 77032-1966

For further clarification please call: **+1 (703) 299-0081** (24/7), ask for Salvage Duty officer.

Thanks in advance for your prompt cooperation.

DONJON-SMIT, LLC; Remote Assessment and Consultation Team