HO CHI MINH CITY UNIVERSITY OF TECHNOLOGY

OFFICE FOR INTERNATIONAL STUDY PROGRAMS

PRACTICE ON SOFTWARE ENGINEERING

Meeting Minutes

Title	Summarize use-case diagram, user story and work flow
Date	27/04/2020
Location	Google Meet https://meet.google.com/tnp-eteh-iyi
Meeting called by	

Name	**ID**
Trần Quốc Anh	1852247
Thái Thành Tài	1852365
Nguyễn Gia Huy	1852405
Lê Trung Hiếu	1852080
Nguyễn Tiến Thành	1852740

(Participants)

Note taker	Nguyễn Gia Huy
Duration	21:00-22:00

		AGENDA		
No.	**Presenter**	**Topic**		**Time alloted**
1	All members	Draw use-case diagram, user story and work flow		21h00-21h30
2	Thái Thành Tài	Write report		21h30-22h00

		Discussion		

	Topic	Draw use-case diagram, user story and work flow		
	Presenter	All members		
	Discussion	Members check and add missing requirements: _ All members are missing user stories and flow chart.		
	Conclusion	All member has the deadline until 12PM the next day to complete what they are missing		
Item 1	**To Do List**			
	PIC	**Task**	**Completion**	**Deadline**
	Nguyễn Tiến Thành	Design use case diagram and flow chart for his task		12AM 28/04/2020

	Lê Trung Hiếu	Design use case diagram and flow chart for his task		12AM 28/04/2021
	Thái Thành Tài	Write user story and flow chart for his task		12AM 28/04/2022
	Nguyễn Gia Huy	Write user story and flow chart for his task		12AM 28/04/2023
	Trần Quốc Anh	Write user story and flow chart for his task		12AM 28/04/2024

Item 2		
	Topic	Write report
	Presenter	Thái Thành Tài
	Discussion	Tài will collect other member works and put into one final document.
	Conclusion	All member has the deadline until 12PM the next day to complete what they are missing

To Do List

PIC	Task	Completion	Deadline
Thái Thành Tài	Collect other member works and put into one final document		10PM 28/04/2020