



## PARK AVENUE ROCHESTER - ROOM RESERVATION FORM

**UXSG Conference 2014 (1 October 2014 – 3 October 2014)**

Venue: The Star Vista, 1 Vista Exchange Green

Singapore 138617

Please return directly to: Olivia Ong, Sales Admin Executive Tel: +65 6809 7363 Fax: +65 6809 7311

Email: [pagroups@uel.sg](mailto:pagroups@uel.sg)

### ROOM RESERVATION

Room rates per night inclusive of daily breakfast, unlimited wifi access and local calls.			
Additional breakfast may be arranged at S\$20++ per person per day.			
	SINGLE OCCUPANCY	DOUBLE OCCUPANCY	4 Occupancy
ROH (Superior/Deluxe)	<input type="checkbox"/> S\$220	<input type="checkbox"/> S\$240	-
1 Bedroom Suite	<input type="checkbox"/> S\$250	<input type="checkbox"/> S\$270	-
2 Bedroom Suite	-	<input type="checkbox"/> S\$350	<input type="checkbox"/> S\$390

All rates quoted are subject to 10% service charge & prevailing government taxes, currently at 7% Goods & Services Tax. Rates are only applicable for the above stated event and are quoted in Singapore dollars. Room types / preferences are subject to availability upon receipt of completed reservation form.

Arrival Date : \_\_\_\_\_ Flight No. : \_\_\_\_\_ E.T.A : \_\_\_\_\_  
 Departure Date : \_\_\_\_\_ Flight No. : \_\_\_\_\_ E.T.D : \_\_\_\_\_

Please complete a copy of this form for every room reservation.

#### A. YOUR PARTICULARS

Dr / Mr / Ms / Mdm (Please delete accordingly)

Given Name : \_\_\_\_\_ Family Name : \_\_\_\_\_  
 Country : \_\_\_\_\_ Telephone : \_\_\_\_\_  
 Facsimile : \_\_\_\_\_ Email : \_\_\_\_\_

Name of guest sharing room

Dr / Mr / Ms / Mdm (Please delete accordingly)

Given Name : \_\_\_\_\_ Family Name : \_\_\_\_\_

#### B. MODE OF GUARANTEE

Credit Card Information : ☐ Visa ☐ Mastercard ☐ American Express  
 Credit Card Number : \_\_\_\_\_  
 Expiry Date : \_\_\_\_\_  
 Name on Card : \_\_\_\_\_ Card Holder's Signature : \_\_\_\_\_

#### C. TERMS & CONDITIONS

- Check-in time is 1400 hours and check-out time is 1200hours. For early check-in, a full day room rate will be levied. For late check-out, we will accommodate until 1400hours, subject to room availability.
- All room reservation(s) must be guaranteed by Major Credit Card.
- Please inform us of any changes of your reservation in writing via email or fax.
- Rates are applicable for stay from 28 September 2014 to 6 October 2014 (inclusive) only.
- The above special rates may not be applicable for bookings made after 24 September 2014.
- The Hotel reserves the right to quote the next room category should the above room type(s) is/are not available.

#### D. CANCELLATION / NO-SHOW POLCY

- In the event of any cancellation and/or no show within 48 hours of the scheduled arrival date. A one (1) night's room charge will be levied.

#### FOR HOTEL USE ONLY

☐ Confirmed at Confirmation Number : \_\_\_\_\_ ☐ Unable to Confirm  
 Acknowledged by : \_\_\_\_\_ Hotel Stamp : \_\_\_\_\_

Group ID:UXS011014NG