

Application for Advancement/Promotion

Name Here

Position Title
York University Libraries

dd Month 20nn

File Preparation Committee:
Name One (Associate Librarian), chair
Name Two (Associate Librarian)
Name Three (Associate Librarian)

Contents

0	Front matter	1
0.1	Curriculum vitae	1
0.2	Job description	4
0.3	Personal statement	6
A	Professional Performance and Knowledge	9
A.1	Teaching	9
A.1.1	Course name	9
A.2	Reference	12
A.2.1	Example	12
B	Professional Contributions and Standing	13
B.1	Publications	13
B.1.1	“Article Title” (<i>Journal Title</i>)	13
B.2	Presentations and talks	14
B.2.1	“Title of Talk” (Conference, 2023)	14
B.3	Professional Associations	16
B.3.1	Association name	16
C	Service	18
C.1	York University Libraries	18
C.1.1	Library Committee	18
C.2	York University	20
C.2.1	University Committee	20

0

Front matter

0.1 Curriculum vitæ

- Current CV. The included PDF is shrunk to 95% of its original size.

Example PDF 2

This is a placeholder.

This PDF has two pages.

0.2 Job description

- Job description (2023)

Example PDF 1

This is a placeholder.

0.3 Personal statement

- Personal statement from the candidate

Example PDF 2

This is a placeholder.

This PDF has two pages.

A

Professional Performance and Knowledge

A.1 Teaching

A.1.1 Course name

- Included slides (showing that multiple slides can be shown on one page; the arrangement is easily configurable).

Candidate's note:

This is a note from the candidate. It has a different typeface and stands out from the rest of the file.

Example Presentation

Multiple slides can be put on one page

1

Example Presentation

Multiple slides can be put on one page

2

Example Presentation

Multiple slides can be put on one page

3

Example Presentation

Multiple slides can be put on one page

4

A.2 Reference

A.2.1 Example

- Included image. It is also possible to include images.



Figure A.1: The Steacie Science Library in 1965.[View in YUDL](#).

B

Professional Contributions and Standing

B.1 Publications

B.1.1 “Article Title” (*Journal Title*)

A citation to the article goes here. Do not include the article itself.

File Preparation Committee note:

A note from the committee can be added with committeernote, where necessary. It is in italics.

B.2 Presentations and talks

B.2.1 “Title of Talk” (Conference, 2023)

- Slides from talk.

Example Presentation

Multiple slides can be put on one page

1

Example Presentation

Multiple slides can be put on one page

2

Example Presentation

Multiple slides can be put on one page

3

Example Presentation

Multiple slides can be put on one page

4

B.3 Professional Associations

B.3.1 Association name

- Included PDF described here.

Candidate's note:

This is a note from the candidate. It has a different typeface and stands out from the rest of the file.

Example PDF 1

This is a placeholder.

C

Service

C.1 York University Libraries

C.1.1 Library Committee

- The annual report of the committee.

Example PDF 1

This is a placeholder.

C.2 York University

C.2.1 University Committee

- The annual report of the committee.

File Preparation Committee note:

The FPC might need to add a brief note explaining that most of the work of a committee is confidential in nature.

Candidate's note:

A candidate's note can go on the same page as a committee note.

Example PDF 1

This is a placeholder.