

Yui Chi Tiffany Lo

SOFTWARE ENGINEERING + GRAPHIC DESIGN

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EXPERIENCE

Administrative Operations Assistant

Boston University Executive Development Roundtable
Boston, MA 9/2013 – Present

- Work closely with EDRT Assistant Director in planning bi-annual meetings for 50+ CEOs focused on executive development.
- Maintain complex database of member and meeting details.
- Communicate tactfully with membership through emails, phone calls, newsletters, and website updates.

Course Assistant (CS111 – Intro to Computer Science)

Boston University Department of Computer Science
Boston, MA 9/2013 – 12/2014

- Assist in weekly lab section to help students reinforce concepts.
- Hold office hours to tutor over 350 students enrolled in course on programming fundamentals and Java/Python.

Design Intern

fluid. – Insight-driven Creative
Hong Kong, China 7/2014 – 8/2014

- Designing brand collateral and web/app user interfaces for range of clients from multi-nation businesses to and non-profit organizations.
- Assisting with web development in ongoing digital projects.

Technical Assistant

City University of Hong Kong
Department of Mechanical and Biomedical Engineering
Hong Kong, China 5/2014 – 6/2014

- Contributed to the “Future Smart Home: An Integrated Platform for Home Automation” project.
- Developed an Android application with for phone/tablet users to interface with Smart Home automation system.
- Designed user interface for Smart Home application.

Student IT Consultant

Boston University College of Engineering,
Boston, MA 9/2012 – 6/2013

- Responded professionally to requests via ticket system and phone.
- Troubleshooted network, hardware, and software problems in research labs and offices.

Associate Director of Advocacy

Boston University Undergraduate Student Government,
Boston, MA 9/2012 – Present

- Freelance design work for events and marketing efforts.
- Survey student concern through town halls, social media, and polls.
- Develop and implement student-led initiatives (i.e. Gender-neutral housing, bus shuttles, tuition stability).

EDUCATION

Boston University

**B.A. in Computer Science,
Minor in Visual Arts
(Graphic Design)**

College of Arts & Sciences
Kilachand Honors College
May 2016

GPA: 3.84

Dean's List (2012-Present)

RELATED COURSEWORK

CS131 Combinatoric Structures
CS132 Geometric Algorithms
CS210 Computer Systems
CS235 Algebraic Algorithms
CS237 Probabilities in Computing
CS320 Concepts of Prog. Languages
CS330 Analysis of Algorithms
CS411 Software Engineering
CS460 Database Systems
CS591 Techniques for Data Mining App.
AR226 Sophomore Design Studio
AR385 Sophomore Typography I
AR386 Sophomore Typography II

SKILLS

PROGRAMMING LANGUAGES

Java, Python, C, Haskell, PHP,
MySQL, HTML/CSS, JavaScript

SOFTWARE SUITES

Adobe CS4/CS5.5/CC
(Photoshop, Illustrator,
InDesign, Flash, AfterEffects)

Microsoft Office
(Word, Excel, PowerPoint)

OTHER SKILLS

Graphic Design
Windows, Mac, Unix, Git
Databases, Data Visualization
Android app development

LANGUAGES

Chinese (Fluent Cantonese,
Elementary Mandarin)
Japanese (Elementary)