

CSS Committee Meeting - Minutes

Location:	LG23 + Discord
Date:	Tuesday 11th November
Time:	18:30 BST
Attendees:	Matty Widdop (MW) (Chair), Marcus Gustafsson (MG) (Minuting), Fearne Townsend (FT), Joe Adams (JA), Albert Waldron (AW), Amrit Bhogal (AB), Maddy Lardner (ML), Toby Landells (TL), Deji (D)

- 1 Apologies MW
 - Sumeet
 - Oli
- 2 Adoption of Previous Minutes MG
 - Minutes adopted
- 3 Matters Arising All
 - **November**
 - MW reports that Loughborough CS society was planning a Movember event
 - MW reports that event probably isn't happening but wonders if we should
 - ML suggests that doing a single event is not as good as something month long
 - MW suggests an announcement
 - ML suggests doing something on the instagram, perhaps a collage of people's signs supporting Movember
 - AW suggests that a fundraising idea could be people shaving their moustaches off at the end of the month if enough money is raised
 - AW thinks department members would be best but it is probably too late
 - **UoB STAR**
 - MW reports that UoB STAR suggested we run a session with them educating adult male asylum seekers on tech etc
 - MW suggests we don't have time this semester but could be an idea for sem 2
 - D asks what exactly we would teach them
 - MW says the email suggested teaching basic IT skills

- MG suggests showing basic internet skills would be a good area to focus on
 - ML asks if they would provide laptops etc
 - MW reports that the email does not say
 - MW suggests that it is probably out of our wheelhouse
 - AB suggests an event where members could sign up to help
 - AB asks if we could get more information
 - MG suggests we ask if they can provide tech
 - MW suggests we do a meeting
 - **ACTION M: Invite UoB STAR to a meeting**
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- 4 Committee Handover All
 - **Drive Transfers**
 - **Action TL: Find drive transfer script at some point**
 - **Action carried forwards**
 - TL reports there has been no trace so far
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- 5 Past Events All
 - **Welcome Week**
 - **Ming Moon**
 - **ACTION FT: Complete SGF for 'deposit'**
 - **Action completed**
 - **EGM**
 - Handover:
 - **ACTION New Committee: Reach out to previous role holders if possible**
 - **ACTION New Committee: Complete canvas training**
 - JA reports it has been completed
 - ML reports it is in progress
 - AW reports it has been completed
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- 6 Future Events (*standing item*) All
 - **Break**
 - AB and TL are available, MG most likely is
 - **Christmas Meal - Thursday 4th December**
 - **ACTION RJ: Do publicity for tomorrow**
 - **Action completed**
 - MW reports 62 food tickets have been sold plus 5 non-food
 - MW asks that anyone we know considering coming should be encouraged
 - **League Tournament**
 - **ACTION RJ: Make League publicity**
 - **Action completed**
 - **ACTION SA/EW: Buy prizes**
 - **Bar Crawl (January)**
 - FT's plan:

- 19:00-20:30: Flight Club
 - £9pp for darts
 - ML reports there is a limit on the number that can do darts
 - Booking £12pp
 - They have food
 - FT reports they get very busy on a Saturday and the crowd is middle aged
 - **ACTION FT: Confirm if there is a booking fee**
 - **Action completed**
 - FT reports there is a £110 fee if we no show
 - FT reports they don't let us book for a specific time above 22 people
 - 20:30-21:00: Katie O'briens
 - Unsure on booking costs
 - We aren't guaranteed a table
 - 21:20-22:00: The Brasshouse
 - Booking fee info should be in the emails
 - 22:00-23:00: Felsons
 - Online only allows up to 10 for online bookings
 - FT suggests we could do multiple bookings
 - **ACTION MW: Ticket request**
 - **Action carried forwards**
 - MW suggests we charge just the cost of shirts
- **OSM Mapathon**
 - **ACTION OB: Complete 2 week publicity for Thursday**
- **Bletchley Park - Saturday 28th February**
 - MW reports tickets should go up in January
 - MW reports coach and entry have been sorted
 - MW reports ticket request has been drafted
- **FOSDEM**
 - Reminder: Grants
- **Cross Platform Objective C Workshop**
 - **ACTION AB: Submit pre-prepared RA**
 - **Action carried forwards**
 - **ACTION AB: Find a date that works for him**
 - **Action carried forwards**
 - AB suggests we postpone to Sem 2 so sponsorship can be focussed on
- **Bad Film Collab (hackers)**
- **CSS Hookers Collab**
 - FT reports they never read the message
- **Breast Cancer Awareness collab**
 - **ACTION SA: respond that we are happy to promote but not run (Instagram dm)**

- Action carried forwards
- **NQ64 - Friday 28th November**
 - **ACTION MW: Make a poll for who will be coming**
 - Action completed
 - 9 people said they were coming
 - FT asks if we would be able to look after people on the bus for the walking train
 - MW suggests no walking train
 - MW suggests we do a guide on how to get there
 - JA reminds us to bring ear plugs
- **SloLAN**
 - Week 1 Sem 2
 - **ACTION EW: Reach out to VGS**
 - Action completed
 - VGS said yes
 - **ACTION MW: Reach out to VRSoc**
 - Action carried forwards
 - **ACTION EW: Reach out to E-Sports**
 - Action completed
 - No response yet
 - **ACTION TL: Make guild activity and submit pre-prepared RA**
 - Action completed
 - **ACTION MW: Catering form**
 - Action completed
 - **ACTION EVERYONE: Think of anti-pizza stealing techniques**
 - Ideas:
 - Ask for memberships
 - FT suggests this wouldn't work very well as not everyone is a member
 - Tickets
 - People may not get them
 - Pizza tokens
 - FT suggests we make reusable tokens
 - ML reports that she has a laminator
 - ML suggests we do a nice design
 - FT suggests that we can use it to track the amount of people who have had pizza
 - MW suggests tokens are our best bet
- **Board Games Night 2**
 - Week 4 Sem 2
 - **ACTION SA: Make guild activity and submit pre-prepared RA**
 - Action carried forwards
 - **ACTION MW: Catering form**
 - Action carried forwards

- **Hastings Direct**
 - AB reports that they are available for the meeting
- A new sponsorship doc has been put in the sponsorship channel
 - It has graphs
 - **ACTION EVERYONE: Review the new document**

8	Finance Report (<i>standing item</i>)	OB
	<ul style="list-style-type: none"> ● Most recent statement balance: £2,860.44 ● Actual working balance: £2055.24 ● Pending incomings <ul style="list-style-type: none"> ○ Memberships ● Pending outgoings <ul style="list-style-type: none"> ○ Ming Moon ○ Halloween Quiz Drinks + Pizzas ● TeX plushies <ul style="list-style-type: none"> ○ 48 sold ○ 2 remaining(?) ● Grants <ul style="list-style-type: none"> ○ Focussing on Bletchley, FOSDEM and possible Ball and pizza ○ Send a message if you have grant ideas ● There is a £210 discrepancy currently 	
9	EDI Report (<i>standing item</i>)	SA
	<ul style="list-style-type: none"> ● ACTION SA: Do a Movember post 	
10	Committee Suggestions (<i>standing item</i>)	MG
	<ul style="list-style-type: none"> ● New emoji competition <ul style="list-style-type: none"> ○ ACTION SB: Compile list of lesser-used emojis <ul style="list-style-type: none"> ■ Action carried forwards ● Ban Amrit from the kitchen <ul style="list-style-type: none"> ○ ACTION AB: Respond <ul style="list-style-type: none"> ■ Action carried forwards 	
11	Any Other Business (<i>standing item</i>)	All
	<ul style="list-style-type: none"> ● Thigh Highs <ul style="list-style-type: none"> ○ ACTION RJ: Research thigh highs <ul style="list-style-type: none"> ■ Action carried forwards ● Maddy's ideas: <ul style="list-style-type: none"> ○ More Relaxed Social Events <ul style="list-style-type: none"> ■ ML suggests we do ice skating <ul style="list-style-type: none"> ● ACTION ML: Investigate prices and booking <ul style="list-style-type: none"> ○ ML reports that the price depends on the day <ul style="list-style-type: none"> ■ It is around £10 ○ MW suggests we run it week 10 <ul style="list-style-type: none"> ■ FT suggests we avoid the weekend ■ Monday 1st December ■ MW predicts around 15-20 attendees 	

- MW suggests tickets at cost
 - **ACTION ML: Find prices for that day**
 - **ACTION SB: Create activity**
- **Member Feedback**
 - **ACTION MW: Do poll on whether to have the ball before or after Easter**
 - **Action completed**
 - MW reports 57% for before, 43% after
- **More Advertisement around the schools building/Instagram**
 - **ACTION RJ: Put weekly roundups on Instagram**
 - ML suggests we make use of the CS atrium TV
 - **ACTION MW: Talk to Jack**
 - **Action completed**
 - Nobody wants to deal with them
 - MG suggests we take responsibility
 - **ACTION MW: Ask if can take over**
- **Committee Jumpers:**
 - MW says we haven't in the past as it can be cliquey
 - ML suggests we only wear them for events so members can identify us
 - FT suggests committee morph suits
 - MW says that it is possible
 - MW reports we would have to pay full price personally
 - **ACTION MW: Poll**

Actual start time	18:35 BST
Actual end time	20:03 BST
Duration	1 Hours 28 Minutes