

CSS Committee Meeting - Agenda

Location:	CSS Discord Server (<i>online</i>)
Date:	Friday 7th May 2021
Time:	18:00 GMT

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|----|--|-----------------|
| 1 | Apologies | RM |
| 2 | Adoption of previous minutes | All |
| 3 | Matters Arising | All |
| 4 | Chair's Actions (<i>standing item</i>) | LKC/JH |
| 5 | EDI report (<i>standing item</i>) | LM/VT |
| 6 | DSC report (<i>standing item</i>) | RH |
| 7 | Sports report (<i>standing item</i>) | DS/RA |
| 8 | Treasurer's Report (<i>standing item</i>) | JF/JH |
| 9 | Events Debrief (<i>standing item</i>) | All |
| 10 | Sponsor/Industry Update (<i>standing item</i>) | LKC/Lyndon Chan |
| 11 | Publicity Update (<i>standing item</i>) | GB/AB |
| 12 | Handover | All |
| 13 | Physical Server | DC |
| 14 | Automation of publication of agenda | DC |
| 15 | Post-AGM Feedback Form | All |
| 16 | Introduce Committee-Elect to Future Agenda form | RM/DC |
| 17 | AOB | All |
| 18 | Date/Time of Next Meeting & Thanks | LKC |