CSS Committee Meeting - Agenda

Location:	**CSS Discord Server (***online***)**
Date:	**Friday 30 April 2021**
Time:	**17:00 GMT**

1   Apologies   RM

2   Adoption of previous minutes   All

3   Matters Arising   All

4   Chair's Actions (*standing item*)   JH

5   EDI report (*standing item*)   LM

6   DSC report (*standing item*)   RH

7   Sports report (*standing item*)   DS

8   Treasurer's Report (*standing item*)   JF

9   Events Debrief (*standing item*)   All

10   Sponsor/Industry Update (*standing item*)   LKC

11   Publicity Update (*standing item*)   GB

12   Introduction to the Committee   JH/LKC
- Introductions and welcome of incoming Committee
- Overview of the Committee
- How we Operate - Meetings, Discord, Drive, Calendar, Summer
- Working with the Guild, EPS, School of CS
- Guild Training
- CSS' Assets
- Data Collection - photos, bios, etc.
- Contacts List

13   Individual Role Introductions   All
- President
- Treasurer
- Secretary
- Vice President
- First Year Rep
- Publicity Officer

- International Rep
- Special Events Officer
- Social Secretary
- Sports Officer
- EDI Rep
- Industrial Liaison
- PGT Rep
- PGR Rep

14 Upcoming Events   All
- One-to-one Handovers
- BBQ
- Coffee Break
- In-person Events

15 AOB   All

16 Date/Time of Next Meeting & Thanks   JH