

CSS Committee Meeting - Minutes

Location:	LG23 + Discord
Date:	Tuesday 11th November
Time:	18:30 BST
Attendees:	Matty Widdop (MW) (Chair), Marcus Gustafsson (MG) (Minuting), Fearne Townsend (FT), Joe Adams (JA), Albert Waldron (AW), Amrit Bhogal (AB), Maddy Lardner (ML), Toby Landells (TL), Deji (D)

- | | | |
|---|--|-----|
| 1 | Apologies | MW |
| | • Sumeet | |
| | • Oli | |
| 2 | Adoption of Previous Minutes | MG |
| | • Minutes adopted | |
| 3 | Matters Arising | All |
| | • Movember | |
| | ○ MW reports that Loughborough CS society was planning a Movember event | |
| | ○ MW reports that event probably isn't happening but wonders if we should | |
| | ○ ML suggests that doing a single event is not as good as something month long | |
| | ○ MW suggests an announcement | |
| | ■ ML suggests doing something on the instagram, perhaps a collage of people's signs supporting Movember | |
| | ○ AW suggests that a fundraising idea could be people shaving their moustaches off at the end of the month if enough money is raised | |
| | ■ AW thinks department members would be best but it is probably too late | |
| | • UoB STAR | |
| | ○ MW reports that UoB STAR suggested we run a session with them educating adult male asylum seekers on tech etc | |
| | ○ MW suggests we don't have time this semester but could be an idea for sem 2 | |
| | ○ D asks what exactly we would teach them | |
| | ■ MW says the email suggested teaching basic IT skills | |

- MG suggests showing basic internet skills would be a good area to focus on
- ML asks if they would provide laptops etc
 - MW reports that the email does not say
- MW suggests that it is probably out of our wheelhouse
- AB suggests an event where members could sign up to help
- AB asks if we could get more information
 - MG suggests we ask if they can provide tech
 - MW suggests we do a meeting
- **ACTION M: Invite UoB STAR to a meeting**

4	Committee Handover	All
	<ul style="list-style-type: none"> ● Drive Transfers <ul style="list-style-type: none"> ○ Action TL: Find drive transfer script at some point <ul style="list-style-type: none"> ■ Action carried forwards ■ TL reports there has been no trace so far 	
5	Past Events	All
	<ul style="list-style-type: none"> ● Welcome Week <ul style="list-style-type: none"> ○ Ming Moon <ul style="list-style-type: none"> ■ ACTION FT: Complete SGF for 'deposit' ● Action completed ● EGM <ul style="list-style-type: none"> ○ Handover: <ul style="list-style-type: none"> ■ ACTION New Committee: Reach out to previous role holders if possible ■ ACTION New Committee: Complete canvas training <ul style="list-style-type: none"> ● JA reports it has been completed ● ML reports it is in progress ● AW reports it has been completed 	
6	Future Events (<i>standing item</i>)	All
	<ul style="list-style-type: none"> ● Break <ul style="list-style-type: none"> ○ AB and TL are available, MG most likely is ● Christmas Meal - Thursday 4th December <ul style="list-style-type: none"> ○ ACTION RJ: Do publicity for tomorrow <ul style="list-style-type: none"> ■ Action completed ○ MW reports 62 food tickets have been sold plus 5 non-food ○ MW asks that anyone we know considering coming should be encouraged ● League Tournament <ul style="list-style-type: none"> ○ ACTION RJ: Make League publicity <ul style="list-style-type: none"> ■ Action completed ○ ACTION SA/EW: Buy prizes ● Bar Crawl (January) <ul style="list-style-type: none"> ○ FT's plan: 	

- 19:00-20:30: Flight Club
 - £9pp for darts
 - ML reports there is a limit on the number that can do darts
 - Booking £12pp
 - They have food
 - FT reports they get very busy on a Saturday and the crowd is middle aged
 - **ACTION FT: Confirm if there is a booking fee**
 - **Action completed**
 - FT reports there is a £110 fee if we no show
 - FT reports they don't let us book for a specific time above 22 people
- 20:30-21:00: Katie O'briens
 - Unsure on booking costs
 - We aren't guaranteed a table
- 21:20-22:00: The Brasshouse
 - Booking fee info should be in the emails
- 22:00-23:00: Felsons
 - Online only allows up to 10 for online bookings
 - FT suggests we could do multiple bookings
- **ACTION MW: Ticket request**
 - **Action carried forwards**
 - MW suggests we charge just the cost of shirts
- **OSM Mapathon**
 - **ACTION OB: Complete 2 week publicity for Thursday**
- **Bletchley Park - Saturday 28th February**
 - MW reports tickets should go up in January
 - MW reports coach and entry have been sorted
 - MW reports ticket request has been drafted
- **FOSDEM**
 - Reminder: Grants
- **Cross Platform Objective C Workshop**
 - **ACTION AB: Submit pre-prepared RA**
 - **Action carried forwards**
 - **ACTION AB: Find a date that works for him**
 - **Action carried forwards**
 - AB suggests we postpone to Sem 2 so sponsorship can be focussed on
- **Bad Film Collab (hackers)**
- **CSS Hookers Collab**
 - FT reports they never read the message
- **Breast Cancer Awareness collab**
 - **ACTION SA: respond that we are happy to promote but not run (Instagram dm)**

- Action carried forwards
- NQ64 - Friday 28th November
 - ACTION MW: Make a poll for who will be coming
 - Action completed
 - 9 people said they were coming
 - FT asks if we would be able to look after people on the bus for the walking train
 - MW suggests no walking train
 - MW suggests we do a guide on how to get there
 - JA reminds us to bring ear plugs
- SloLAN
 - Week 1 Sem 2
 - ACTION EW: Reach out to VGS
 - Action completed
 - VGS said yes
 - ACTION MW: Reach out to VRSoc
 - Action carried forwards
 - ACTION EW: Reach out to E-Sports
 - Action completed
 - No response yet
 - ACTION TL: Make guild activity and submit pre-prepared RA
 - Action completed
 - ACTION MW: Catering form
 - Action completed
 - ACTION EVERYONE: Think of anti-pizza stealing techniques
 - Ideas:
 - Ask for memberships
 - FT suggests this wouldn't work very well as not everyone is a member
 - Tickets
 - People may not get them
 - Pizza tokens
 - FT suggests we make reusable tokens
 - ML reports that she has a laminator
 - ML suggests we do a nice design
 - FT suggests that we can use it to track the amount of people who have had pizza
 - MW suggests tokens are our best bet
- Board Games Night 2
 - Week 4 Sem 2
 - ACTION SA: Make guild activity and submit pre-prepared RA
 - Action carried forwards
 - ACTION MW: Catering form
 - Action carried forwards

	<ul style="list-style-type: none"> ● Hastings Direct <ul style="list-style-type: none"> ○ AB reports that they are available for the meeting ● A new sponsorship doc has been put in the sponsorship channel <ul style="list-style-type: none"> ○ It has graphs ○ ACTION EVERYONE: Review the new document 	
8	Finance Report (<i>standing item</i>)	OB
	<ul style="list-style-type: none"> ● Most recent statement balance: £2,860.44 ● Actual working balance: £2055.24 ● Pending incomings <ul style="list-style-type: none"> ○ Memberships ● Pending outgoings <ul style="list-style-type: none"> ○ Ming Moon ○ Halloween Quiz Drinks + Pizzas ● TeX plushies <ul style="list-style-type: none"> ○ 48 sold ○ 2 remaining(?) ● Grants <ul style="list-style-type: none"> ○ Focussing on Bletchley, FOSDEM and possible Ball and pizza ○ Send a message if you have grant ideas ● There is a £210 discrepancy currently 	
9	EDI Report (<i>standing item</i>)	SA
	<ul style="list-style-type: none"> ● ACTION SA: Do a Movember post 	
10	Committee Suggestions (<i>standing item</i>)	MG
	<ul style="list-style-type: none"> ● New emoji competition <ul style="list-style-type: none"> ○ ACTION SB: Compile list of lesser-used emojis <ul style="list-style-type: none"> ■ Action carried forwards ● Ban Amrit from the kitchen <ul style="list-style-type: none"> ○ ACTION AB: Respond <ul style="list-style-type: none"> ■ Action carried forwards 	
11	Any Other Business (<i>standing item</i>)	All
	<ul style="list-style-type: none"> ● Thigh Highs <ul style="list-style-type: none"> ○ ACTION RJ: Research thigh highs <ul style="list-style-type: none"> ■ Action carried forwards ● Maddy's ideas: <ul style="list-style-type: none"> ○ More Relaxed Social Events <ul style="list-style-type: none"> ■ ML suggests we do ice skating <ul style="list-style-type: none"> ● ACTION ML: Investigate prices and booking <ul style="list-style-type: none"> ○ ML reports that the price depends on the day <ul style="list-style-type: none"> ■ It is around £10 ○ MW suggests we run it week 10 <ul style="list-style-type: none"> ■ FT suggests we avoid the weekend ■ Monday 1st December ■ MW predicts around 15-20 attendees 	

- MW suggests tickets at cost
 - **ACTION ML: Find prices for that day**
 - **ACTION SB: Create activity**
- **Member Feedback**
 - **ACTION MW: Do poll on whether to have the ball before or after Easter**
 - **Action completed**
 - MW reports 57% for before, 43% after
- **More Advertisement around the schools building/Instagram**
 - **ACTION RJ: Put weekly roundups on Instagram**
 - ML suggests we make use of the CS atrium TV
 - **ACTION MW: Talk to Jack**
 - **Action completed**
 - Nobody wants to deal with them
 - MG suggests we take responsibility
 - **ACTION MW: Ask if can take over**
- **Committee Jumpers:**
 - MW says we haven't in the past as it can be cliquey
 - ML suggests we only wear them for events so members can identify us
 - FT suggests committee morph suits
 - MW says that it is possible
 - MW reports we would have to pay full price personally
 - **ACTION MW: Poll**

Actual start time 18:35 BST

Actual end time 20:03 BST

Duration 1 Hours 28 Minutes