

# CSS Committee Meeting - Minutes

Location:	LG23 + Zoom
Date:	Monday 13th October
Time:	18:00 BST
Attendees:	Matty Widdop (MW) (Chair), Marcus Gustafsson (MG) (Minuting), Toby Landells (TL), Oli Baker (OB), Jhundon Mendi (JM), Evie Wilson (EW), Fearne Townsend (FT), Mahima Gupta (M)

- |   |   |     |
|---|---|-----|
| 1 | Apologies   | MW  |
|   | <ul style="list-style-type: none"><li>• Amrit</li><li>• Sabrina</li></ul>   |     |
| 2 | Adoption of Previous Minutes  | MG  |
|   | <ul style="list-style-type: none"><li>• Minutes adopted</li></ul>   |     |
| 3 | Matters Arising   | All |
| 4 | Committee Handover  | All |
|   | <ul style="list-style-type: none"><li>• <b>Drive Transfers</b><ul style="list-style-type: none"><li>○ Action TL: Find drive transfer script at some point<ul style="list-style-type: none"><li>■ Action in progress</li></ul></li></ul></li></ul>   |     |
| 5 | Past Events   | All |
|   | <ul style="list-style-type: none"><li>• <b>Hackathon?</b><ul style="list-style-type: none"><li>○ Valyfy<ul style="list-style-type: none"><li>■ ACTION MW: Contact guild<ul style="list-style-type: none"><li>• Action carried forwards</li></ul></li></ul></li></ul></li><li>• <b>BBQ</b><ul style="list-style-type: none"><li>○ ACTION SA: Put training on SGF<ul style="list-style-type: none"><li>■ ACTION CARRIED FORWARDS</li><li>■ CBA</li></ul></li></ul></li><li>• <b>Welcome Week</b><ul style="list-style-type: none"><li>○ Ming Moon<ul style="list-style-type: none"><li>■ ACTION FT: Complete SGF for 'deposit'<ul style="list-style-type: none"><li>• Action carried forwards</li></ul></li></ul></li></ul></li></ul> |     |
| 6 | Future Events ( <i>standing item</i> )  | All |
|   | <ul style="list-style-type: none"><li>• <b>Break</b><ul style="list-style-type: none"><li>○ ACTION EW: Submit RA</li></ul></li></ul>  |     |

- Action cancelled
- **Halloween Quiz - Thursday 30th October**
  - ACTION MG: Get baby pictures
    - Action carried forwards
    - Will set up poll
  - MW reports stickers have arrived
  - MW reports we have 17 beers and 90 Kopparbergs
  - **ACTION MW: Buy alcohol**
  - **ACTION RJ: 2 week publicity for Thursday, delegate if necessary**
  - **ACTION MG: Poll for costume judges**
- **EGM - Wednesday 22nd October**
  - First year rep, PGT rep, PGR rep, Hackathons officer
  - MW reports we have 4 first year candidates and 1 for every other role
  - Auth code is pinned in the EGM committee channel
  - **ACTION V: Email guild to step down as interim first year**
    - Action complete
  - **ACTION RJ: Publicity**
    - Action carried forwards
- **Christmas Meal - Thursday 4th December**
  - MW has emailed to check if we can still do 2 courses
    - The physical menu does not have 2 courses
  - MW proposes £5-10 subsidy
    - TBC when confirmed prices are received
- **League Tournament**
  - Mid to late November
    - Week commencing 17th
  - Online
  - **ACTION EW: Create Team VC's and Online Gaming category**
  - **ACTION EW: Create sign-up form**
    - Option for individuals and teams
    - Rank balancing as yet undetermined
    - Release in a couple weeks
  - EW has obtained VGS and E-Sports participation
  - TL reports we may not be able to SwiftPlay
  - **ACTION MW: Submit pre-prepared RA**
    - Action Complete
- **Bar Crawl**
  - Provisionally Saturday 15th November
  - FT's plan:
    - 19:00-20:30: Flight Club
      - £9pp for darts
      - Booking £12pp
    - 20:30-21:00: Katie O'briens

	<ul style="list-style-type: none"> <li>● Unsure on booking costs</li> <li>■ 21:20-22:00: The Brasshouse</li> <li>■ 22:00-23:00: Felsons</li> <li>● Online only allows up to 10 for online bookings</li> <li>○ ACTION MW: RA and ticket request</li> <li>○ ACTION MW: Buy Pterabyte stickers</li> </ul>	
7	<ul style="list-style-type: none"> <li>● OSM Mapathon</li> <li>○ Thursday 27th November</li> </ul> <p>Sponsor/Industry Update (<i>standing item</i>)</p> <ul style="list-style-type: none"> <li>● Hastings Direct <ul style="list-style-type: none"> <li>○ ACTION HP: Redirect Hastings Direct to Amrit <ul style="list-style-type: none"> <li>■ Action carried forwards</li> </ul> </li> </ul> </li> </ul>	AB
8	<p>Finance Report (<i>standing item</i>)</p> <ul style="list-style-type: none"> <li>● Most recent statement balance: £2,474.59</li> <li>● Actual working balance: £1,447.51</li> <li>● Pending incomings <ul style="list-style-type: none"> <li>○ Memberships</li> </ul> </li> <li>● Pending outgoings <ul style="list-style-type: none"> <li>○ Stickers</li> <li>○ Ming Moon</li> </ul> </li> <li>● TeX plushies <ul style="list-style-type: none"> <li>○ 48 sold</li> <li>○ 2 remaining(?)</li> <li>■ ACTION JM: Contact people who have not collected tex plush <ul style="list-style-type: none"> <li>● Action complete</li> <li>● JM reports no replies as yet from the 4 who have not collected</li> </ul> </li> </ul> </li> </ul>	OB
9	<p>EDI Report (<i>standing item</i>)</p> <ul style="list-style-type: none"> <li>● ACTION SA: Write Black History Month post <ul style="list-style-type: none"> <li>○ Action carried forwards</li> </ul> </li> </ul>	SA
10	<p>Committee Suggestions (<i>standing item</i>)</p> <ul style="list-style-type: none"> <li>● New emoji competition <ul style="list-style-type: none"> <li>○ ACTION SB: Compile list of lesser-used emojis <ul style="list-style-type: none"> <li>■ Action carried forwards</li> </ul> </li> </ul> </li> <li>● New tex sticker for the hackathon <ul style="list-style-type: none"> <li>○ ACTION MW: Ask Kate for a design <ul style="list-style-type: none"> <li>■ Action complete</li> <li>■ Kate said she would start drafting in January</li> </ul> </li> </ul> </li> <li>● Quarter Zips????? <ul style="list-style-type: none"> <li>○ Makes it harder to get a bulk discount</li> <li>○ MG suggests no</li> <li>○ ACTION EW: Say no</li> </ul> </li> </ul>	MG

■ Action complete

11 Any Other Business (*standing item*) All  
•

**Actual start time** 18:09 BST

**Actual end time** 18:51 BST

**Duration** 0 Hours 42 Minutes