CSS Committee Meeting - Minutes

Location:	**Discord**
Date:	**Monday 8th April 2024**
Time:	**18:00 BST**

1   Apologies received from   MH

2   Adoption of Previous Minutes   EG

3   Matters Arising   All
- **Spring Minecraft Server**
- **GDPR cleanup**
  - **ACTION MH: Look at files**
    - No updates
    - **ACTION Committee: pls transfer files to CSS account**
      - No updates
- **TeX Plushies**
  - **ACTION HP: Reach out to Build a bear**
    - No updates
- **Supervisor Opinion Doc**
- **Hackathon email thingy**
  - **ACTION MH: Email them back showing interest**
    - Action Completed

4   Past Events (*standing item*)   All
- N/A

5   Future Events (*standing item*)   All
- **`break;`**
  - Date: 2-3pm Thursdays
  - On pause for easter
- **Easter Winterbourne Trip**
  - Date: 16th April
  - **ACTION RJ: Publicity**
    - Action Completed
- **CSS X BALADS Waltz Teaching**
  - **ACTION RJ: to contact BALADS**
    - Action Completed

- **Ball**
  - **Need to send the data to the venue tomorrow. ACTION MH. Will request tables of 12. Will tell venue that we are sorting seating.**
    - **ACTION AP: Order tickets**
  - **ACTION MH: Give Banqueting suite a list of all our vendors and their contact details**
    - No updates
  - **ACTION AP: Do publicity for day of final sales (April 8th)**
    - Action Completed
  - **ACTION MW: Send email this weekend urging people to get tickets**
    - Action Completed
  - **ACTION MW: Make an updated budget including photobooth**
  - **ACTION MG: Risk Assessment**
  - **ACTION RJ: Write email with more info to ticket holders + ask about accessibility requirements - go out ASAP**
  - **ACTION SB: Ask Matt to sort speakers. Ask Matt for prices for 2 or 4 speakers**
- **Trade Desk Event**
  - **ACTION VA: Book room for event**
    - Action Completed
  - **ACTION MG: Do speaker forms**
    - Action Completed
  - **ACTION HP: Publicity for Monday 15th**
- **BBQx**
  - **ACTION RJ: Reach out to Ophelia about whether or not we can do any bbq on the lawn + disposable bbqs yay or nay**
- **Blind programming "workshop"**

6   †Sponsor/Industry Update (*standing item*)   HP
- **BNY Mellon** 💀
- **Stonegate**
- **Bank of America**
- **Kainos**
- **Trade Desk**
- **Next year sponsors**

7   Finance Report (*standing item*)   MW
- **Most recent statement balance**
- **Actual Working Balance**
- **Pending incomings**
- **Pending outgoings**
- **ACTION MW: Write Hetzner + TeX emergency grant for old**

expenses

8   EDI Report (*standing item*)   SW
- **EDI SoCS Event**
  - **ACTION SW: Write publicity for this**
  - **ACTION MH: Make poster by the 16th**

9   Committee Suggestions (*standing item*)   EG
- Starboard
  - **ACTION MH: Respond to suggestion after results of poll**

10   AoB (*standing item*)   All
- Missing Semester/InstallFest with AFNOM
- Canvas Training + Permissions

11   Date of Next Meeting   MH