



# Zoom Etiquette

How to Navigate the  
Remote Classroom



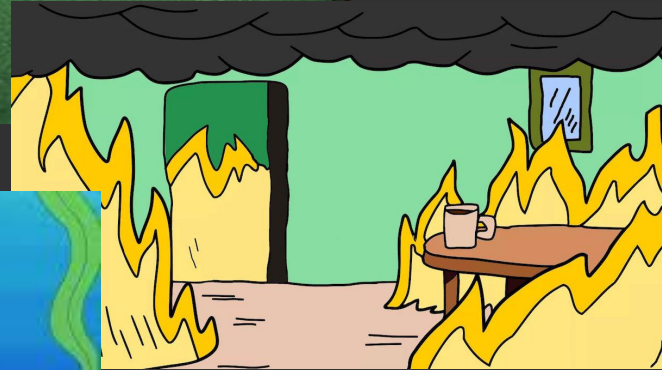
# Video

- ❖ Why is video important?
  - Engagement
  - Accountability
  - Community
- ❖ Better quality instruction
  - We cannot teach to a box on the screen
  - Body language is important



# Video Etiquette

- ❖ Virtual Backgrounds
  - Is this image safe for work?
- ❖ Screen Sharing
  - Be aware of the content on your computer



# Audio Etiquette

- ❖ Please mute when you're not talking

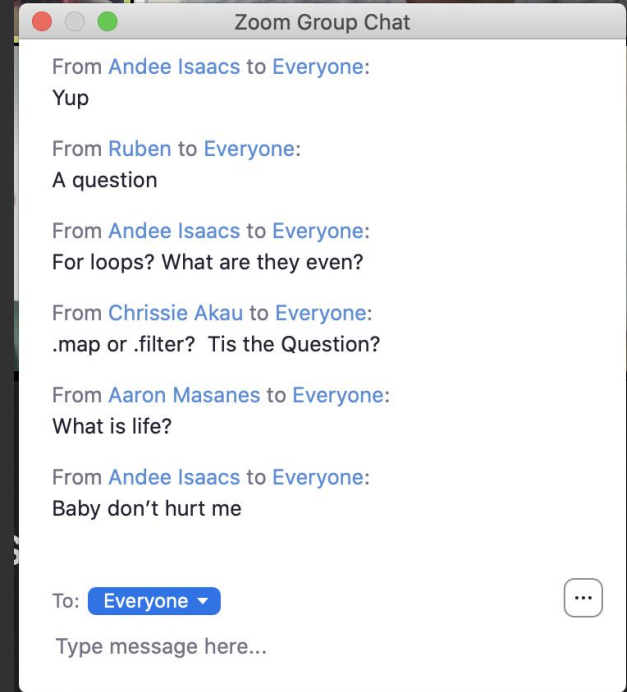


# Virtual Classroom

- ❖ Come Early
  - Classroom opens at 8:45am (PT)
- ❖ Class starts promptly at 9am (PT)
  - If you'll be late, you are expected to communicate via Slack
- ❖ We take breaks throughout the day
  - Feel free to turn off your camera for short breaks
  - Our breaks end at a definite time
  - Your camera should be back on after the break is over

# Asking Questions During Lecture

- ❖ Unmute yourself and ask!
  - Others will have the same questions
  - Verbal questions are the best!
  - If something is not clear, please ask
  - We are here for your learning
- ❖ Chat Box
  - Difficult to see when screen sharing
  - Affirm others through chat



# Lecture Recording

- ❖ Most lectures are recorded
  - Videos are used for internal purposes only
  - Videos are hosted on YouTube but unlisted so they can only be accessed through a direct link
- ❖ Zoom uses built in recording software
  - The recording announcement is loud and obnoxious
  - You must agree to be recorded each time
- ❖ Links to all recordings will be stored in a document in your classroom's Google Drive

# Breakout Rooms

- ❖ We use Zoom's breakout room feature for pair programming
  - Breakout rooms are sub-meetings in the session
  - They are opened and closed by the "Zoom host"
- ❖ You can move breakout rooms as you need
  - The "leave breakout room" and "leave meeting" button take up the same place on Zoom
  - You can join a new breakout room by clicking on the "breakout rooms" tab and clicking "join"
- ❖ At the end of a work session, rooms will close with a 1 min warning



# General Notes

- ❖ It is nice to see everyone in class on the screen, Brady Bunch-style
  - Click the “View” option on the top left and select “Gallery”
- ❖ Changing your display name
  - Click your display name and select the option to “rename”
- ❖ Zoom has annotation tools available when someone is sharing a screen
  - Click “View Options” at the top of the screen and select “Annotate”
- ❖ **DO NOT** ever select “end meeting for all”

# Internet Issues?

- ❖ Close other apps on your computer
- ❖ Restart Zoom
- ❖ Restart your computer
- ❖ Restart your modem
  - Modems holds a cache that will slow data transmission rate
- ❖ Connect via hardline
  - Use a lighting dongle to connect your computer directly to your modem's ethernet cable
- ❖ Turn off your video
  - Notify the group of your connectivity issues via Slack

# Reactions

- ❖ Reactions are a helpful way to engage and show a visual response
  - Found in the bottom bar of your zoom
  - Feel free to use and overuse your reaction

Go ahead and give the reactions a try!