

## STATEMENT OF ASSURANCE OF COMPLIANCE WITH 85 PERCENT ENROLLMENT RATIOS

### GENERAL INFORMATION

Use this form (VA Form 22-10215) to provide 85/15 calculations as required by [Title 38 United States Code \(U.S.C.\) 3680A\(d\)](#) and [38 Code of Federal Regulations \(CFR\) 21.4201](#). This form is only utilized by Institutions of Higher Learning (IHLs) and Non-College Degree (NCD) schools that charge tuition and fees. Vocational Flight Schools may submit a Statement of Assurance of Compliance with 85 Percent Enrollment Ratios for Vocational Flight.

You may request an exemption from routine reporting of 85/15 calculations if the number of VA beneficiaries at your school does not exceed 35 percent of the total enrollment. This figure should be calculated separately for the main campus and any separately approved branch campuses. To request a 35 percent exemption from 85/15 percent routine reporting, please submit the "35 Percent Exemption Request From 85/15 Reporting Requirement" (VA Form 22-10216). Detailed instructions are provided on that form.

**SPECIAL NOTE FOR ACCREDITED SCHOOLS:** If your school is accredited and qualifies for the 35 percent exemption, it is **NOT** necessary to complete **OR** submit this VA Form 22-10215.

**NONACCREDITED SCHOOLS** must complete and submit VA Form 22-10215 with the 35 percent exemption request.

By regulation 38 CFR 21.4201(f)(2), schools **WITHOUT** an approved 35 percent exemption are obligated to report all 85/15 calculations to VA. Calculations for the corresponding term must be uploaded to the VA Education File Upload Portal, which can be accessed from any browser at <https://www.my.va.gov/EducationFileUploads>.

1. No later than 30 days after the beginning of each regular school term (excluding summer sessions), or before the beginning date of the next term (whichever is earlier), if the school is organized on a standard-length term basis; or
2. No later than 30 days after the beginning of each enrollment period if the school is organized on a non-standard-length term basis.

For example:

Enrollment Period	Start Date	Report Due Date
Module/Cohort 1	January 20, 2025	February 19, 2025
Module/Cohort 2	February 24, 2025	March 26, 2025
Module/Cohort 3	April 7, 2025	May 7, 2025

For additional guidance on the 85/15 rule see the [School Certifying Official Handbook](#).

Failure to provide this required information can result in suspension or withdrawal of approval to receive federal funds for GI Bill® benefits.

## INFORMATION AND INSTRUCTIONS

**VA EDUCATION SERVICE HELP AVAILABLE** - If you need help calculating your facility's compliance with the 85/15 rule, require assistance submitting routine reports, or have questions concerning the 85/15 rule, contact the [Education Liaison Representative](#) of jurisdiction.

**BLOCK 1 - INSTITUTION NAME.** Provide the full name of your institution as listed on the Web Enabled Approval Management System WEAMS 22-1998 Report.

**BLOCK 2 - FACILITY CODE.** Provide your institution's VA assigned facility code. Do not include any spaces or hyphens in this section. Include enrollment data from associated extension sites (facility code identified by an "X" in the 3rd position).

**Note:** Separate forms (and calculations) are required for the main campus and any branch campuses with separate administrative capability. Branches and extensions without separate administrative capability are part of the main campus or other branch campus providing administrative support, and students attending these sites are calculated with the main campus or branch campus that provides their administrative support.

**BLOCK 3 - TERM START DATE.** Provide the start date of the term, semester, quarter, or enrollment period. A separate VA Form 22-10215 is required for each start date.

**BLOCK 4 - CALCULATION DATE.** Provide the date the 85/15 calculation was performed. This date must be on or after but not later than 30 days after the start date of the term or other enrollment period entered in block 3.

### **BLOCK 5A - PROGRAM NAME.**

- Provide all approved programs as listed on your most recent WEAMS 22-1998 Report. All programs must be listed, even if the program has a supported student or total enrollment of "0".
- A separate calculation and identifying line is required for specific concentrations approved as part of a program, and when there is difference in program attendance, cost, equipment, length, or objective as defined in [38 CFR §21.4201\(e\)\(2\)](#)
- For students taking more than one program, or concentration/track, which requires its own 85/15 calculation, they must be counted for each program in which they are enrolled. A student is counted as a full-time or part-time student under each approved program, concentration or track based on the student's overall rate of pursuit or overall training time. For instance, a full-time student pursuing a dual degree program should be counted as a full-time student for both program entries.

### **BLOCK 5B - TOTAL NUMBER OF STUDENTS ENROLLED.**

- Enter the total number of students who are enrolled in the program.

## **BLOCK 5C - TOTAL NUMBER OF SUPPORTED STUDENTS ENROLLED.**

Enter the total number of supported students who are enrolled in the program. If the total number of supported students is fewer than ten (10), no additional information is required for this listing. Move to the next approved program and/or variation.

**Note:** If the student is receiving multiple types of aid and any of it is supported, the student must be counted as a supported student.

A student must be considered a "supported student" when any of the following conditions are met:

- Any student receiving any amount of VA Education benefits.
- Any student who is granted any waiver or forgiveness of tuition, fees, or other charges.
- Any student who receives an **institutionally** funded scholarship or grant.
- Any student where the full amount of tuition and fees **HAS NOT** been paid to the school prior to the reporting date (i.e., not later than 30 days after the start date of the term or other enrollment period), **UNLESS** the student is participating in a **compliant** institutionally funded payment plan. See the compliance requirements for an institutionally funded payment plan in the instructions for Block 5E.

## **BLOCK 5D - NUMBER OF SUPPORTED STUDENTS FTE.**

- Provide the number of supported students for identified approved program.
- You must compute the full-time equivalency for part-time students based on the total number of hours in which the student is enrolled for the term and add it to the number of full-time students. A student's overall rate of pursuit or overall training time determines whether they are counted as a full-time or part-time student under each approved program, concentration, or track. **Example:** Take the total number of one-half time students, divide by two, and add the quotient to the number of full-time students.

## **BLOCK 5E - NUMBER OF NON-SUPPORTED STUDENTS FTE.**

- Provide the number of non-supported students for identified approved program.
- You must compute the full-time equivalency for part-time students based on the total number of hours in which the student is enrolled for the term and add it to the number of full-time students. A student's overall rate of pursuit or overall training time determines whether they are counted as a full-time or part-time student under each approved program, concentration or track. **Example:** Take the total number of one-half time students, divide by two, and add the quotient to the number of full-time students.

**Note:** If the student is receiving multiple types of aid and any of it is supported, the student must be counted as a supported student.

A student must be considered a "non-supported student" when any of the following conditions are met:

- The student is not using GI Bill benefits under Title 10 or Title 38 (chapters 30, 31, 33, 35, 36, 1606); **AND**
- The student is not using institutional aid (Note: Institutional aid required under federal, state, or municipal law such as Federal Work Study or out-of state tuition waivers does not count as support. Voluntary institutional aid such as matching funds for the Workforce Innovation and Opportunity Act (WIOA) grant does); **AND**
- There are no outstanding tuition, fees, or other mandatory charges owed to the school as of the reporting date (i.e., not later than 30 days after the start date of the term or other enrollment period), **UNLESS** the balance is covered by a compliant institutionally funded tuition and fee payment plan that meets **ALL** of the following criteria:

- The payment plan policy is published on the school's website and in a dated hard copy file at every campus of the school.
- The payment plan is available to any enrolled students interested in participating (although every student may not be guaranteed acceptance into such an installment plan).
- The payment plan explicitly requires the student to pay the outstanding balance no later than 180 days after the end of the applicable term, quarter, semester, or other enrollment period.
- The school's policy requires the student to pay the balance in full before they can begin training for the next term or other enrollment period beginning on or after the expiration of the payment plan.

**Note:** The following types of aid are not institutional aid:

- Any student receiving Title IV Department of Education aid.
- Any student receiving Tuition Assistance through the Department of Defense.
- Any student receiving non-institutional aid (scholarships, grants, or other types of aid offered by a third-party entity not affiliated with the school).

**BLOCK 5F - TOTAL ENROLLED FTE.** The result of students provided in the Number of Supported Students FTE (**Column 5D**) added to the Number of Non-Supported Students FTE (**Column 5E**).

**BLOCK 5G - SUPPORTED STUDENT PERCENTAGE FTE.** The result of students provided in the Number of Supported Students FTE (**Column 5D**), divided by the Total Enrolled FTE (**Column 5F**).

#### 85/15 PERCENT CALCULATION EXAMPLE

Number of Supported Students FTE (**Column 5D**): 15

Total Enrolled FTE (**Column 5F**): 40

To calculate (**Column 5G**) the Supported Students Percentage FTE, divide (**Column 5D**) Number of Supported Students FTE (15) by (**Column 5F**) Total Enrolled FTE (40).

$$15 \div 40 = .375$$

To convert the quotient to a percentile, move the decimal point two spaces to the right and add the “%” sign after the last digit. (37.5%)

**PRIVACY ACT NOTICE:** VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or Title 38, Code of Federal Regulations 1.576 for routine uses as identified in the VA system of records, 58VA21/22/28, Compensation, Pension, Education, Veteran Readiness and Employment Records - VA, published in the Federal Register. An example of a routine use (e.g., VA sends educational forms or letters with a Veteran's identifying information to the Veteran's school or training establishment to (1) assist the Veteran in the completion of claims forms or (2) for VA to obtain further information as may be necessary from the school for VA to properly process the Veteran's education claim or to monitor his or her progress during training). Your obligation to respond is required to obtain or retain education benefits. The responses you provide are considered confidential (38 U.S.C. 5701). Any information provided by applicants, recipients, and others is subject to verification through computer matching programs with other agencies.

**RESPONDENT BURDEN:** An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this project is 2900-0897, and it expires 01/31/2028. Public reporting burden for this collection of information is estimated to average 1 hour per respondent, per year, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate and any other aspect of this collection of information, including suggestions for reducing the burden, to VA Reports Clearance Officer at [VACOPaperworkReduAct@va.gov](mailto:VACOPaperworkReduAct@va.gov). Please refer to OMB Control No. 2900-0897 in any correspondence. Do not send your completed VA Form 22-10215 to this email address.

1. INSTITUTION NAME	2. FACILITY CODE	3. TERM START DATE	4. CALCULATION DATE
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[illegible]

I HEREBY CERTIFY THAT the calculations listed above are true and correct in content and policy.

6. SCHOOL OFFICIAL PRINTED NAME	7. SCHOOL OFFICIAL TITLE	8. SIGNATURE OF SCHOOL OFFICIAL	9. DATE SIGNED
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