



# MASTER-MANAGER

By Vivek Kushal Chakraborty

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# MASTER-MANAGER

- Made by Vivek Kushal Chakraborty
- Master-Manager is made with a Dynamic thinking at its backend combined with a Simple and Intuitive design at its frontend.
- Master-Manager is an Employee Management Software aimed towards Schools, MNCs, Business and other institutions who require a simple and effective solution to the manage their employee's data.
- The Greatest advantage of Master-Manager is its instigation with Microsoft Excel. Master-Manager not only stores all of its data in MS Excel but can also Export and Import data to and from an Excel Workbook. This makes it hugely scalable and fast adaptable.
- Please send us your thoughts about Master-Manager through this [Google-form](#) we will be delighted to receive your feedback.



# MASTER-MANAGER

## HELP

1. **ADD EMPLOYEE:** To add a new Employee record to the database just fill all the required fields and press the “**ADD NEW EMPLOYEE**” button in the Employee Details Tab.

Employee Details

First Name	Jhon	Last Name	Baker	<b>ADD NEW EMPLOYEE</b>	REMOVE EMPLOYEE
ID	100/1000	Department	IT	UPDATE DETAILS	▲
Team	Assist	Post	Manager	CLEAR ENTRY	▼
Shift	Morning	Pay	70,000		Refresh

2. **REMOVE SINGLE EMPLOYEE RECORD:** To remove a employee record first select the desired employee record from the selection pane and then click on the “**REMOVE EMPLOYEE**” button in the Employee Details tab.

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SL NO	ID	FIRST NAME	LAST NAME	DEPARTMENT	TEAM	POST	SHIFT	PAY
1	100/1000	Jhon	Baker	IT	Assist	Manager	Morning	70,000
2	101/1000	Rosvelt	kuger	IT	Assist	Assistant Manager	Morning	50,000
3	102/1000	Marrina	Jhones	IT	Assist	Member	Morning	50,000
4	103/1000	Del	Phineum	IT	Assist	Member	Morning	50,000
5	104/1000	Eileen	Dover	IT	Assist	Member	Morning	50,000
6	105/1000	Mark	Ateer	IT	Assist	Member	Morning	50,000
7	106/1000	Anna	Domino	IT	Assist	Member	Morning	50,000
8	107/1000	Sarah	Moanees	IT	Assist	Member	Morning	50,000
9	108/1000	Willie	Findit	IT	Assist	Member	Morning	50,000
10	109/1000	Lynne	Gwafranca	IT	Assist	Member	Morning	50,000

Employee Details

First Name	Willie	Last Name	Findit	ADD NEW EMPLOYEE	<b>REMOVE EMPLOYEE</b>
ID	108 /1000	Department	IT	UPDATE DETAILS	▲
Team	Assist	Post	Member	CLEAR ENTRY	▼
Shift	Morning	Pay	50,000		Refresh

Activate Windows  
Go to Settings to activate Windows.

3. **REMOVE MANY EMPLOYEE RECORDS:** To remove more than one Employee Record just Press and hold Ctrl and click on the desired records then click on the “**REMOVE EMPLOYEE**” button in the Employee Details tab.

The screenshot shows the MASTER-MANAGER application window. At the top is a menu bar with 'File' and 'Help'. Below it is a table with 9 columns: SL NO, ID, FIRST NAME, LAST NAME, DEPARTMENT, TEAM, POST, SHIFT, and PAY. The table contains 10 rows of employee data. Below the table is the 'Employee Details' tab, which contains input fields for First Name, Last Name, ID, Department, Team, Post, Shift, and Pay, along with buttons for 'ADD NEW EMPLOYEE', 'REMOVE EMPLOYEE', 'UPDATE DETAILS', 'CLEAR ENTRY', and 'Refresh'. The 'REMOVE EMPLOYEE' button is highlighted with a red box. An 'Activate Windows' watermark is visible in the bottom right corner.

SL NO	ID	FIRST NAME	LAST NAME	DEPARTMENT	TEAM	POST	SHIFT	PAY
1	100/1000	Jhon	Baker	IT	Assist	Manager	Morning	70,000
2	101/1000	Rosvelt	kuger	IT	Assist	Assistant Manager	Morning	50,000
3	102/1000	Marrina	Jhones	IT	Assist	Member	Morning	50,000
4	103/1000	Del	Phineum	IT	Assist	Member	Morning	50,000
5	104/1000	Eileen	Dover	IT	Assist	Member	Morning	50,000
6	105/1000	Mark	Ateer	IT	Assist	Member	Morning	50,000
7	106/1000	Anna	Domino	IT	Assist	Member	Morning	50,000
8	107/1000	Sarah	Moanees	IT	Assist	Member	Morning	50,000
9	108/1000	Willie	Findit	IT	Assist	Member	Morning	50,000
10	109/1000	Lynne	Gwafranca	IT	Assist	Member	Morning	50,000

Employee Details

First Name: Willie, Last Name: Findit, ID: 108 /1000, Department: IT, Team: Assist, Post: Member, Shift: Morning, Pay: 50,000

Buttons: ADD NEW EMPLOYEE, REMOVE EMPLOYEE, UPDATE DETAILS, CLEAR ENTRY, Refresh

4. **UPDATE DETAILS:** To update an Employee’s record first select the disered record and change from the details tab then click on the “**UPDATE DETAILS**” button present in the same Employee Details tab.

This screenshot shows the 'Employee Details' tab of the application. The input fields are the same as in the previous screenshot, but the 'Pay' field now contains '60,000'. The 'UPDATE DETAILS' button is highlighted with a red box. The 'REMOVE EMPLOYEE' button is also visible. The 'Activate Windows' watermark is present in the bottom right corner.

Employee Details

First Name: Willie, Last Name: Findit, ID: 108 /1000, Department: IT, Team: Assist, Post: Member, Shift: Morning, Pay: 60,000

Buttons: ADD NEW EMPLOYEE, REMOVE EMPLOYEE, UPDATE DETAILS, CLEAR ENTRY, Refresh

5. **CLEAR ENTRY:** To clear the Entry boxes just click on the “**CLEAR ENTRY**” button in the Employee Details tab.

Employee Details

First Name	<input type="text"/>	Last Name	<input type="text"/>	ADD NEW EMPLOYEE	REMOVE EMPLOYEE
ID	<input type="text"/>	Department	<input type="text"/>	UPDATE DETAILS	▲
Team	<input type="text"/>	Post	<input type="text"/>	<b>CLEAR ENTRY</b>	▼
Shift	<input type="text"/>	Pay	<input type="text"/>	<input type="text"/>	Refresh

6. **MOVE EMPLOYEE RECORD UP OR DOWN:** To move a record up or down simply just click on the desired record and then click on the Up or Down arrow in the Employee details tab or press the **Left or Right keyboard arrow** to move the record up or down.

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SL NO	ID	FIRST NAME	LAST NAME	DEPARTMENT	TEAM	POST	SHIFT	PAY
1	100/1000	Jhon	Baker	IT	Assist	Manager	Morning	70,000
2	101/1000	Rosvelt	kuger	IT	Assist	Assistant Manager	Morning	50,000
3	102/1000	Marrina	Jhones	IT	Assist	Member	Morning	50,000
4	103/1000	Del	Phineum	IT	Assist	Member	Morning	50,000
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7	106/1000	Anna	Domino	IT	Assist	Member	Morning	50,000
8	107/1000	Sarah	Mosnees	IT	Assist	Member	Morning	50,000
9	108/1000	Willie	Findit	IT	Assist	Member	Morning	50,000
10	109/1000	Lynne	Gwafranca	IT	Assist	Member	Morning	50,000

Employee Details

First Name	<input type="text"/>	Last Name	<input type="text"/>	ADD NEW EMPLOYEE	REMOVE EMPLOYEE
ID	<input type="text"/>	Department	<input type="text"/>	UPDATE DETAILS	▲
Team	<input type="text"/>	Post	<input type="text"/>	CLEAR ENTRY	▼
Shift	<input type="text"/>	Pay	<input type="text"/>	<input type="text"/>	Refresh

Activate Windows  
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7. **REFRESH VIEW:** To refresh the records view clickon the “**REFRESH**” button in the Employee Details tab.

Employee Details

First Name	Willie	Last Name	Findit	ADD NEW EMPLOYEE	REMOVE EMPLOYEE
ID	108 /1000	Department	IT	UPDATE DETAILS	▲
Team	Assist	Post	Member	CLEAR ENTRY	▼
Shift	Morning	Pay	60,000		Refresh

8. **Search:** To search any detail or record just type your search quary in the “**SEARCH BOX**” and press Enter or click on the Search button beside.

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SL NO	ID	FIRST NAME	LAST NAME	DEPARTMENT	TEAM	POST	SHIFT	PAY
1	100/1000	Jhon	Baker	IT	Assist	Manager	Morning	70,000

Search

1 Found

OK

Employee Details

First Name		Last Name		ADD NEW EMPLOYEE	REMOVE EMPLOYEE
ID		Department		UPDATE DETAILS	▲
Team		Post		CLEAR ENTRY	▼
Shift		Pay		100/1000	SEARCH

Activate Windows  
Go to Settings to activate Windows.