

Contacts

Profile

Education

Skills

Professional

- Tally ERP
- Ms Office
- Tax Accounting
- Auditing
- Financial Reporting

Personal

- Teamwork
- Desire to learn
- Analytical mind
- Communication Skills

Akanksha Baranwal

✉ Akanksha.baranwal176@gmail.com

📍 Varanasi, Uttar Pradesh, India

🌐 <https://www.linkedin.com/in/hey-akankshabaranwal>

A focused professional with 3+ years of experience in customer service and the proven ability to assist customers with the well-informed selection of suitable services. Looking to leverage my knowledge and experience where I could get chance to learn and improve my existing skills alongside.

■ Mahatma Gandhi Kashi Vidyapith

Bachelor of Commerce

2014 - 2017

■ Mahatma Gandhi Kashi Vidyapith

Master of Commerce

2017 - 2019

■ ICAI

CPT (Common Proficiency Test)

November 2015

■ ICAI

IPCC (Integrated Professional Competency Course)

May 2018

Employment

CA ARTICLE : CA O.P. TULSYAN & CO.

Feb 2019-Present

- Audit of Gold ornament showroom, Automobile Showroom, Carpet Companies.
- Drafting of Balance Sheets of Private Limited Companies, Proprietorship, Partnership Firm, and Individuals.
- Drafting of Consolidated financial statements of Charitable Trusts and Other Private companies.
- Data entry and Bookkeeping services of clients.
- Preparation and filling of Individual and Company Income Tax Returns.
- Preparation of Tax Audit Report as per 3CD format of Income Tax 1961.
- Interacted with clients and developed positive professional relationships.
- Vouching and verification of sales, purchase and other financial statement items.
- Checking of other statutory compliances.

ACCOUNT EXECUTIVE : CA A.K. THUKRAL & CO.

May 2018-Aug 2018

- Preparation of Financial statements of a plastic manufacturing company and a carpet company.
- ITR filling of more than 30 individuals.
- Performed daily accounting functions such as journal entries, tally entries, reconciliation of passbooks and vouching of invoices.