

Banno Member to Member Transfers Report PowerOn Instructions

PowerOn Name: BANNO.M2MTRANSFERS.RPT.BATCH

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Overview

The Banno Member to Member (M2M) Transfers Report batch PowerOn looks through Symitar File Maintenance History and Transaction History to generate a report of immediate and/or future dated one-time and recurring transfers created through the Banno M2M Transfers PowerOn (PowerOn Name: BANNO.M2MTRANSFERS.V3.POW). The report generated is titled "Banno M2M Transfers Report" and will be located in Print Control within Symitar. The M2M Transfers Report PowerOn can be run manually or scheduled to run on a recurring basis. This document provides instructions for running the report PowerOn manually.

The related configuration Letter File for the Banno M2M Transfers PowerOn (BANNO.M2MTRANSFERS.V3.CFG) contains the PowerOn settings; two of the settings are also used by the Banno M2M Transfers Report:

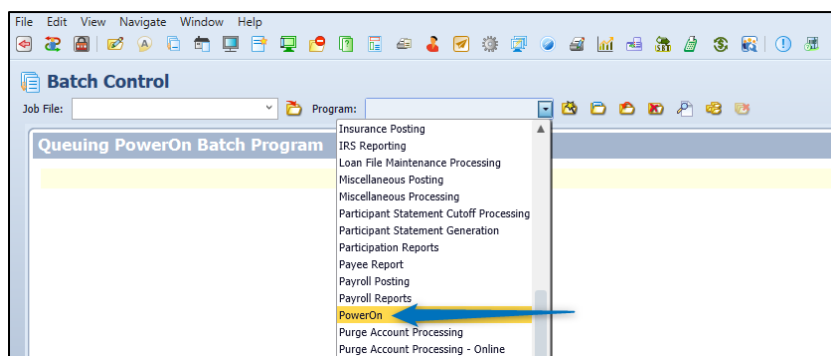
- **TRANSACTION DESCRIPTION/COMMENT DEFAULT** (as TC:)
 - This configuration Letter File setting must have a non-blank value in order to generate the Banno M2M Transfers Report and represents the share/loan comment the PowerOn is targeting.
- **CROSS ACCOUNT ACCESS** (as XA:)
 - This setting is used to determine whether Alternate Accounts set up via Symitar Preference Access Records (Cross Accounts) will be searched through looking for the target transactions/transfers.
 - If this value is TRUE in the config. Letter File, the report will contain Cross Account M2M Transfers
 - If this value is FALSE in the config. Letter File, the report will not contain Cross Account M2M Transfers

Running the Banno M2M Transfers Report PowerOn

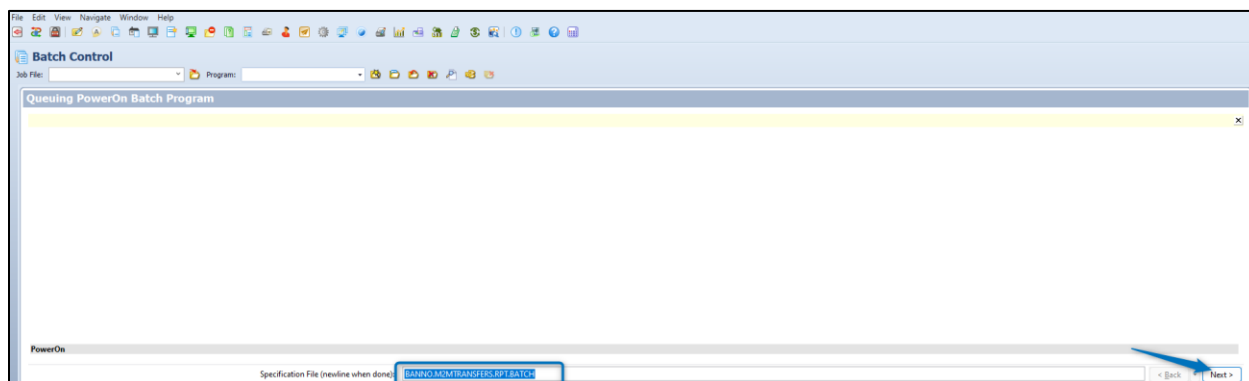
Once the Banno M2M Transfers Report PowerOn file has been added to the credit union's Sym, the report PowerOn may be run manually in Symitar Batch Control.

Steps:

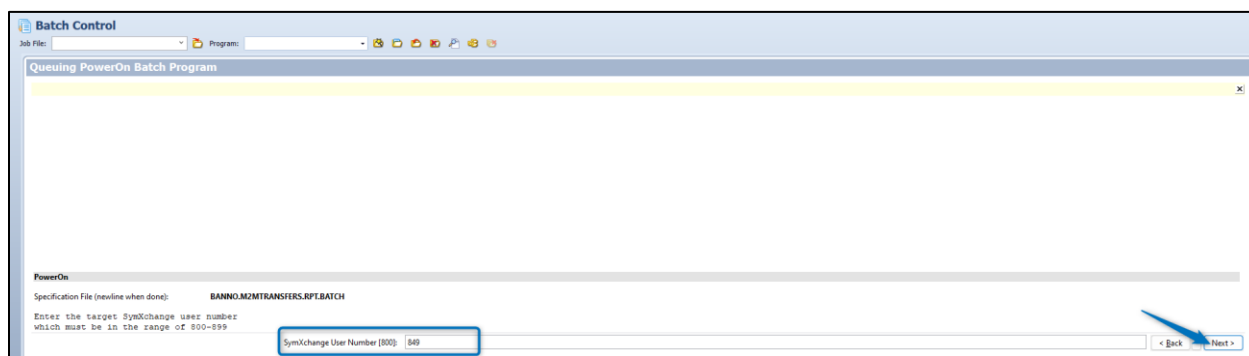
1. From Batch Control, select *PowerOn* in the "Program" drop-down menu.



2. In the "Specification File" field enter the report PowerOn name **BANNO.M2MTRANSFERS.RPT.BATCH** and click *Next*.
 - a. Note: If copying and pasting the PowerOn name, ensure there are no blank spaces after the file name before clicking *Next*.



3. Enter the "SymXchange User Number" that is used for Banno and click *Next*. To find the SymXchange User Number, see 3.a. below.






- a. Note: The SymXchange User Number differs for each credit union. It can be identified using the below methods:

- i. In FM History records that were posted by Banno

FM History for Account 4 SMITH,TAYLOR													
All records	ID:	From:	To:	OK									
Record Type	FM Type	Last FM	Date	Time	Branch	User	Console	Override	Security	Sequence	Proc User	Conf No	Conf Sequence
Preference	Revise	07/19/2024	07/19/2024	7:20a	0	849	9999	None	0	26595	0	08490002...	2319815
Revise Preference LOC:													230
Transfer Count:													1
Transfer Amount:													2.00
Preference	Revise	07/19/2024	07/19/2024	7:20a	0	849	9999	None	0	26590	0	08490002...	2319815
Revise Preference LOC:													230
Last Transaction Date:													07/09/2024
Preference	Revise	07/09/2024	07/19/2024	7:20a	0	849	9999	None	0	26589	0	08490002...	2319813
Revise Preference LOC:													230
Last HB Logon Date:													07/09/2024
Last HB Logon Time:													1824

- ii. In Transaction History records that were posted by Banno

Transaction Summary for Account												4 SMITH,TAYLOR	
S 0001: REGULAR CH		From:		To:		<input type="checkbox"/> Advanced...		<input type="button" value="OK"/>		  			
Post Date	ID	Eff Date	Transaction	Trans Amt	Balance Chg	Int/Pnlty	Fees	New Balance	Description	Prev Available			
			To 1	EVAN	01 Share	0001							
Withdrawal Transfer													
Share ID:	0001	Sequence:	26593	Branch:	0	Processor User:	0						
Effective Date:	07/19/2024	User Number:	849	Void:	No	Transfer:	Yes						
Post Date:	07/19/2024	User Override:	None	RegE:	Yes	Adjustment:	No						
Post Time:	7:20a	Security Levels:	0	RegD Trn:	No	RegD Chk:	No						
Last Tran Date:	06/11/2024	Trans Amount:	2.00										
Maturity Date:		Unapplied Partial Pmt Chg:	0.00										
Action Code:	W	Balance Chg:	-2.00										
Source Code:		Int/Pnlty:	0.00										
Activity Date:	06/11/2024	Interest Effective Date:		Console Number:	9999								
Member Branch:		Prev Available:	6,061.94	Desc:	M2M Transfer								
Confirmation No:		New Balance:	6,059.94										
Confirmation Seq:	0	Fee Amount:	0.00	Batch Sequence:	0								
			Fee Exempt Courtesy Amount:	0.00									
Statement Description 1: Withdrawal Transfer M2M Transfer													

4. Leave the "Enter transaction comment to target" field blank to use the default transaction comment specified in the M2M Transfers PowerOn configuration (BANNO.M2MTRANSFERS.V3.CFG Letter File) and click **Next**.
- a. To target any other M2M Transfer transaction comment that was previously set in the configuration Letter File, enter the transaction comment and click **Next**.

Batch Control

Job File: Program: [Icons]

Queuing PowerOn Batch Program

PowerOn

Specification File (newline when done): **BANNO.M2MTRANSFERS.RPT.BATCH**

Enter the target Synchchange user number which must be in the range of 800-899
Synchchange User Number (800): **849**

Enter transaction comment to match. If left blank then "TC" parameter value from BANNO.M2MTRANSFERS.V3.CFG Letter file will be used

Enter transaction comment to target (): [Text Box]

[Back] [Next >]

5. Enter the desired "Reporting start date" for M2M Transfers or leave blank to use the system date.

Batch Control

Job File: Program: [Icons]

Queuing PowerOn Batch Program

PowerOn

Specification File (newline when done): **BANNO.M2MTRANSFERS.RPT.BATCH**

Enter the target Synchchange user number which must be in the range of 800-899
Synchchange User Number (800): **849**

Enter transaction comment to match. If left blank then "TC" parameter value from BANNO.M2MTRANSFERS.V3.CFG Letter file will be used

Enter transaction comment to target (): [Text Box]

Reporting start date (SYSTMDATE): **07/01/2024**

[Back] [Next >]

6. Enter the desired "Reporting end date" or leave blank to use the system date.

Batch Control

Job File: Program:

Queuing PowerOn Batch Program

PowerOn

Specification File (newline when done): BANN0.M2MTRANSFERS.RPT.BATCH

Enter the target SynchChange user number which must be in the range of 800-899
SynchChange User Number (800): 849

Enter transaction comment to match. If left blank then 'TC' parameter value from BANN0.M2MTRANSFERS.V3.CFG Letter file will be used
Enter transaction comment to target ():

Reporting start date [SYSTEMDATE]: 01/01/2024

Reporting end date [SYSTEMDATE]: 03/31/2024

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7. Leave the "Specification File" field blank and click *Next*.

Batch Control

Job File: Program:

Queuing PowerOn Batch Program

PowerOn

Specification File (newline when done): BANN0.M2MTRANSFERS.RPT.BATCH

Enter the target SynchChange user number which must be in the range of 800-899
SynchChange User Number (800): 849

Enter transaction comment to match. If left blank then 'TC' parameter value from BANN0.M2MTRANSFERS.V3.CFG Letter file will be used
Enter transaction comment to target ():

Reporting start date [SYSTEMDATE]: 01/01/2024

Reporting end date [SYSTEMDATE]: 03/31/2024

Specification File (newline when done):

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8. Select *Yes* (recommended) for the "Batch Options?" prompt and click *Next*.

- Batch options allow you to set the batch queue and queue priority, the start date and start time, and other options for how the job file will be run.
 - If you want to select batch options, click the *Yes* radio button. Click *Next* to proceed to the Notify Upon Completion batch option prompt.
 - If you do not want to select batch options, accept the default of *No*. Click *Next* to go to the Batch Queue prompt.

Batch Control

Job File: Program:

Queuing PowerOn Batch Program

PowerOn

Specification File (newline when done): BANN0.M2MTRANSFERS.RPT.BATCH

Enter the target SynchChange user number which must be in the range of 800-899
SynchChange User Number (800): 849

Enter transaction comment to match. If left blank then 'TC' parameter value from BANN0.M2MTRANSFERS.V3.CFG Letter file will be used
Enter transaction comment to target ():

Reporting start date [SYSTEMDATE]: 01/01/2024

Reporting end date [SYSTEMDATE]: 03/31/2024

Specification File (newline when done):

Batch Options? ☒ Yes ☐ No

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9. Choose "Notify Upon Completion?" preference and click *Next*.

- Select *Yes* if you want the system to send a message to the console number of the console where you queued the job file after the job file completes.
- Select *No* if you do not want the system to notify you after the job file completes.

Batch Control

Job File: Program:

Queuing PowerOn Batch Program

PowerOn

Specification File (newline when done): BANNO.M2MTRANSFERS.RPT.BATCH

Enter the target Synchchange user number which must be in the range of 800-899
Synchchange User Number (800): 849

Enter transaction comment to match. If left blank then 'TC' parameter value from BANNO.M2MTRANSFERS.V3.CFG Letter file will be used
Enter transaction comment to target ():

Reporting start date (SYSTEMDATE): 01/01/2024
Reporting end date (SYSTEMDATE): 03/31/2024

Specification File (newline when done):

Batch Options?

Notify Upon Completion? ☒ Yes ☐ No

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10. Accept default "Queue Priority" (recommended) and click *Next*.

- The queue priority does not affect the running speed, just the order in which the system processes the files in the queue. Choose one of the following:
 - Enter the priority of the file within the batch queue (0-8). The lower the number, the higher the priority. In the same batch queue, a job with a priority of 3 runs before a job with a priority of 4.
 - In most cases, you should accept the default priority (4).

Batch Control

Job File: Program:

Queuing PowerOn Batch Program

PowerOn

Specification File (newline when done): BANNO.M2MTRANSFERS.RPT.BATCH

Enter the target Synchchange user number which must be in the range of 800-899
Synchchange User Number (800): 849

Enter transaction comment to match. If left blank then 'TC' parameter value from BANNO.M2MTRANSFERS.V3.CFG Letter file will be used
Enter transaction comment to target ():

Reporting start date (SYSTEMDATE): 01/01/2024
Reporting end date (SYSTEMDATE): 03/31/2024

Specification File (newline when done):

Batch Options?

Notify Upon Completion? ☒ Yes ☐ No

Queue Priority: 4

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11. Leave "Scheduled Start Date" blank to run the report ASAP or enter desired date for the report to be run and click *Next*.

Batch Control

Job File: Program:

Queuing PowerOn Batch Program

PowerOn

Specification File (newline when done): BANNO.M2MTRANSFERS.RPT.BATCH

Enter the target Synchchange user number which must be in the range of 800-899
Synchchange User Number (800): 849

Enter transaction comment to match. If left blank then 'TC' parameter value from BANNO.M2MTRANSFERS.V3.CFG Letter file will be used
Enter transaction comment to target ():

Reporting start date (SYSTEMDATE): 01/01/2024
Reporting end date (SYSTEMDATE): 03/31/2024

Specification File (newline when done):

Batch Options?

Notify Upon Completion? ☒ Yes ☐ No

Queue Priority: 4

Scheduled Start Date: ASAP

Current System Date: 07/19/24 07:58:08

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12. Leave the prepopulated value in “Scheduled Start Time” to run the report ASAP or enter the desired time for the report to be run and click *Next*.

Batch Control

Job File: Program:

Queuing PowerOn Batch Program

Specification File (newline when done): BANN0.M2MTRANSFERS.RPT.BATCH

Enter the target Symchange user number which must be in the range of 800-899
Symchange User Number (800): 849

Enter transaction comment to match. If left blank then 'TC' parameter value from BANN0.M2MTRANSFERS.V3.CFG Letter file will be used
Enter transaction comment to target []:

Reporting start date [SYSTEMDATE]: 01/01/2024
Reporting end date [SYSTEMDATE]: 03/31/2024

Specification File (newline when done):

Batch Options? Yes
Notify Upon Completion? Yes
Queue Priority: 4
Current System Date: 07/19/24 07:15:08
Scheduled Start Date: 07/19/24 07:15:08
Scheduled Start Time HH:MM: 12:00 AM

Batch Queues Available: 0-3

Batch Queue: 0

Preparing to run Batch Program REPWRITER in Queue 0 in SYMS00

Okay? ☒ Yes ☐ No

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13. Leave the prepopulated value in “Batch Queue” (recommended) or enter the desired queue for the report to be run and click *Next*.

- The program displays the batch queues available for this institution (as defined with the CREATEBATCHQUEUE command in symop). Choose one of the following:
 - Enter the number of the batch queue where the system should run the job file (0-9999).
 - In most cases, you should accept the default batch queue (0).

Batch Control

Job File: Program:

Queuing PowerOn Batch Program

Specification File (newline when done): BANN0.M2MTRANSFERS.RPT.BATCH

Enter the target Symchange user number which must be in the range of 800-899
Symchange User Number (800): 849

Enter transaction comment to match. If left blank then 'TC' parameter value from BANN0.M2MTRANSFERS.V3.CFG Letter file will be used
Enter transaction comment to target []:

Reporting start date [SYSTEMDATE]: 01/01/2024
Reporting end date [SYSTEMDATE]: 03/31/2024

Specification File (newline when done):

Batch Options? Yes
Notify Upon Completion? Yes
Queue Priority: 4
Current System Date: 07/19/24 07:15:08
Scheduled Start Date: 07/19/24 07:15:08
Scheduled Start Time HH:MM: 12:00 AM

Batch Queues Available: 0-3

Batch Queue: 0

Preparing to run Batch Program REPWRITER in Queue 0 in SYMS00

Okay? ☒ Yes ☐ No

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14. To finish and schedule the report PowerOn to be run, select *Yes* and click *Next*.

Batch Control

Job File: Program:

Queuing PowerOn Batch Program

Specification File (newline when done): BANN0.M2MTRANSFERS.RPT.BATCH

Enter the target Symchange user number which must be in the range of 800-899
Symchange User Number (800): 849

Enter transaction comment to match. If left blank then 'TC' parameter value from BANN0.M2MTRANSFERS.V3.CFG Letter file will be used
Enter transaction comment to target []:

Reporting start date [SYSTEMDATE]: 01/01/2024
Reporting end date [SYSTEMDATE]: 03/31/2024

Specification File (newline when done):

Batch Options? Yes
Notify Upon Completion? Yes
Queue Priority: 4
Current System Date: 07/19/24 07:15:08
Scheduled Start Date: 07/19/24 07:15:08
Scheduled Start Time HH:MM: 12:00 AM

Batch Queues Available: 0-3

Batch Queue: 0

Preparing to run Batch Program REPWRITER in Queue 0 in SYMS00

Okay? ☒ Yes ☐ No

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15. The report will now be run according to the prompts entered.

[illegible]

Report Output

Once the Banno M2M Transfers Report PowerOn has been run it will generate the report titled "Banno M2M Transfers Report" which can be found in Print Control in the credit union's Sym.

Print Control

Select: Last few reports

Quantity: 10

Title: MCM

Form:

OK

Matching Reports

Sequence	Title	Forms	Pages	Batch Seq	Date	Time	Print	Tape	Old Seq	Category
285523	Banno MCM Transfer Report		1	10	07/19/2024	5:16a	5	0		MISCELLANE

Report 285523 - Banno M2M Transfers Report - 10 07/19/2024

Banno FNDTEST UAT

Banno MCM Transfer Report

07/19/24 at 07:19:24 08:06 Seq 285523

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Reporting online banking transactions with a transaction comment of 'MCM Transfer' and Share transfers occurring on or after 01/01/24 and on or before 03/31/24 by user 0549 (BANNO)

=====

TRANSFER FROM-----| TRANSFER DETAIL-----|

ACCOUNT S/L ID ACCOUNT S/L ID TRANS AMOUNT FRQ D1 D2 POST EFF NEXT Xfer Loc

10	Share	0005	14	Share	0000	33.45	SemiMonthly	15	31	03/08/24	03/08/24	03/08/24	65
10	Share	0005	14	Share	0000	22.34	Demand	03		03/08/24	03/15/24	03/15/24	64
22	Share	0004	14	Share	0000	12.34	SemiMonthly	06	21	02/27/24	03/06/24	03/06/24	95
22	Share	0000	14	Share	0000	250.00	SemiMonthly	15	31	02/26/24	03/15/24	03/15/24	93
22	Share	0010	21	Share	0010	2.22	Monthly	01	31	01/31/24	02/08/24	02/08/24	98
22	Share	0000	20	Share	0010	777.77	Monthly	01	31	01/31/24	02/10/24	02/10/24	56
22	Share	0010	21	Loan	0250	200.00	Biweekly	01	30	01/30/24	02/15/24	02/15/24	50
22	Share	0010	21	Loan	0250	100.00	Monthly	01	30	01/30/24	01/31/24	01/31/24	48
22	Share	0010	21	Share	0000	500.01	Monthly	01	30	01/30/24	01/31/24	01/31/24	44
22	Share	0010	21	Share	0000	300.00	Monthly	01	29	01/29/24	01/31/24	01/31/24	43
22	Share	0010	21	Share	0000	200.00	Monthly	01	29	01/29/24	01/31/24	01/31/24	42
23	Share	0000	12	Share	0005	12.34	Monthly	03	06	03/06/24	03/15/24	03/15/24	11
24	Share	0010	22	Share	0006	55.00	Demand	02	23	02/23/24	03/01/24	03/01/24	24
24	Share	0010	22	Loan	0050	80.00	Monthly	02	23	02/23/24	03/15/24	03/15/24	23
24	Share	0010	22	Share	0003	100.00	Monthly	02	23	02/23/24	02/23/24	02/23/24	20
24	Share	0010	20	Share	0010	40.00	Monthly	02	23	02/23/24	03/01/24	03/01/24	18
24	Share	0010	20	Share	0010	450.00	Monthly	02	21	02/21/24	03/01/24	03/01/24	13
50	Share	0010	42	Loan	0050	50.00	Monthly	03	13	03/13/24	03/15/24	03/15/24	16
50	Share	0010	51	Share	0005	11.00	Monthly	03	11	03/11/24	03/15/24	03/15/24	12
50	Share	0000	51	Share	0005	444.44	Monthly	03	11	03/11/24	03/14/24	03/14/24	10
50	Share	0000	51	Share	0005	1111.11	Monthly	03	11	03/11/24	03/11/24	03/11/24	9
01	Share	0001	59	Share	0000	3.25	Demand	03	20	03/20/24	04/04/24	04/04/24	850
00	Share	0000	13	Share	0000	1.24	Monthly	01	26	01/26/24	02/09/24	02/09/24	360
00	Share	0000	94	Share	0000	1.24	Monthly	01	26	01/26/24	02/09/24	02/09/24	359
12	Share	0001	06	Share	0000	1.00	Weekly	02	29	02/29/24	03/01/24	03/01/24	250
12	Share	0001	94	Share	0000	10.00	Biweekly	02	08	02/08/24	02/20/24	02/20/24	213
24	Share	0000	24	Share	0050	4.44	Demand	02	15	02/15/24	03/04/24	03/04/24	188
24	Share	0000	24	Share	0050	11.11	Demand	02	15	02/15/24	03/04/24	03/04/24	195
24	Share	0000	24	Share	0050	13.00	Demand	02	12	02/12/24	03/04/24	03/04/24	170
24	Share	0000	24	Share	0050	12.00	Demand	02	12	02/12/24	03/04/24	03/04/24	167