



Professional Profile Update Checklist



Make sure your awesome **headshot** is uploaded and centered correctly.



Update your **contact and location information**.



Add **work samples**! If possible, include images of projects you've done, or a link to your portfolio. (Make sure you have permission to do so.)



If there's an option to add a **cover photo**, don't leave it blank! You can find free, high-quality stock images to use on Unsplash.



Include all the same relevant **work history** from your resume.



Repeat for BrightCrowd, LinkedIn, and any other **professional networks** you're a part of!