

Project Presentation

Areas of Achievements	Unacceptable (F)	Pass (D)	Fair (C)	Good (B)	Excellent (A)
I. Content – Relevance of information presented	<ul style="list-style-type: none"> No progress 	<ul style="list-style-type: none"> Irrelevant to or inappropriate for the purpose, audience and setting 	<ul style="list-style-type: none"> Relevant to and appropriate for the purpose, audience and setting 	<ul style="list-style-type: none"> Relevant to and appropriate for the purpose, audience and setting Audience is attentive. 	<ul style="list-style-type: none"> Relevant to and appropriate for the purpose, audience and setting Audience is engaged in the presentation.
II. Content – Accuracy of information presented	<ul style="list-style-type: none"> No progress 	<ul style="list-style-type: none"> Contains major inaccuracies 	<ul style="list-style-type: none"> Covers main points but with limited facts and few details; There may be minor inaccuracies. 	<ul style="list-style-type: none"> Statements or positions communicated clearly and accurately, with no major omissions. 	<ul style="list-style-type: none"> Statements or positions communicated clearly and strongly supported with accurate and appropriate details.
III. Delivery - Organization, preparation and effectiveness of delivery	No progress	<ul style="list-style-type: none"> Appears uncomfortable & not confident in most parts of presentation Little evidence of organization & preparation Awkward and frequent errors in sentence structure; poor English 	<ul style="list-style-type: none"> Appears comfortable in only parts of the presentation Some evidence of organization & preparation Some errors in sentence structure; English just comprehensible 	<ul style="list-style-type: none"> Appears comfortable in most parts of presentation Evidence of organization & preparation Correct sentence structure; proficiency in English demonstrated 	<ul style="list-style-type: none"> Confident & relaxed throughout the presentation Clear evidence of organization and presentation Sentence structure consistently correct; good English
IV. Delivery - Style, pacing and body language; Time management	No progress	<ul style="list-style-type: none"> Inappropriate separation from audience & communication appears distant Distractive body stance & use of hands Noticeably exceed or fall short of the time allotted 	<ul style="list-style-type: none"> Body stance & proximity to audience indicate some discomfort with the subject and audience Distractive hand gestures Speaker either rushes or rambles excessively to meet the time allotted. Time frame is “approximately” met. 	<ul style="list-style-type: none"> Body stance & proximity to audience indicate comfort with the subject and the audience Hand gestures emphasize major points The speaker uses time allotted, but the presentation is slightly rushed or delayed. 	<ul style="list-style-type: none"> Body stance & proximity to audience indicate confidence and comfort with the subject and the audience. Hand gestures facilitate communication Comfortably uses the time allotted, without evidence of compensation.