



## OFFICE OF STUDENT AFFAIRS AND SERVICES RENEWAL FORM

**THE DIRECTOR/CHAIRPERSON**

**Office of Student Affairs and Services**

**LSPU**

**Thru: The Coordinator, Student Organization Unit**

Sir:

The wishes to seek renewal of its recognition to function as a Student Organization in the College of COLLEGE OF COMPUTER STUDIES (CCS) for Academic Year 2024 - 2025.

In this connection, we respectfully request your good office to grant us permission to operate in our institution, subject to the existing rules & regulation of our University.

Thank you very much.

Very respectfully yours,  
submitted by superadmin  
Organization President  
OCTA  
Name of Organization

Noted:

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Adviser, Student Organization

MR. RONNEL A. DELA CRUZ  
Dean/Assoc. Dean of College

Recommending Approval:

AL JOHN A. VILLAREAL

Coordinator, Student Organization Unit

Approved/Disapproved:

DR. ALBERTO B. CASTILLO

Chairperson, Office of Student Affairs and Services