



# JAKE EGELHOFF

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## About

I am a professional Frontend Developer with over 2 years of experience in creating responsive websites tailored to client needs. I have a proven ability to thrive in high-stress environments and take pride in my creativity, professionalism, and integrity.

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## Education

### Master of Arts in Composition and Rhetoric

University of Montana  
2011-2013

### Bachelor of Arts in English Literature

Quincy University  
2006-2010

### Emergency Medical Technician

Unitek EMT  
2020

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## Skills

- Strong proficiency in HTML, CSS, and JavaScript
- Excellent communication and writing skills
- Detail-oriented with a commitment to quality
- Proven ability to collaborate effectively within a team
- Strong professionalism and accountability

## Experience

### Manager of Operations

*The Clean Burn Company LLC / Calistoga, CA*  
2023 - Present

- Coordinated logistics for various projects, overseeing and supervising teams of 4-10 employees regularly.
- Composed essential documents, edited videos, and produced *The Ultimate Forest Podcast*.
- Interacted with clients to ensure satisfaction and that service standards were consistently met.

### Wildland Firefighter

*The US Forest Service / California*  
2018 - 2023

- Operated across various firefighting modules, including engines, helicopters, and hand crews, often assuming leadership roles in high-pressure situations.
- Served as the designated medical provider on the fireline, developing safety protocols and contingency plans for emergencies.

### Graduate Teaching Assistant

*University of Montana / Missoula, MT*  
2011 - 2013

- Designed and taught composition and rhetoric courses to diverse groups of over 20 students.
- Facilitated writing workshops, promoting collaborative learning and enhanced project outcomes.

# Jake Egelhoff

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| Calistoga, CA

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## Cover Letter by Jake Egelhoff

To whom it may concern,



I am writing to express my interest in working at your company. Your company is widely recognized for its innovation, professionalism, and results-driven approach, which is why I am confident that I can contribute effectively to your team. I am eager to learn more about your current projects and opportunities, and I have enclosed my resume for your review.

With several years of experience in web development, I have a proven track record of delivering successful outcomes across various roles. As detailed in my resume, my accomplishments reflect a commitment to excellence, creativity, and a solutions-oriented mindset. I believe these qualities, along with my technical skills in web development align well with your company's objectives.

I would welcome the opportunity to discuss how my background and skills can support your organization's ongoing success. Please feel free to reach out to me at egelhja@gmail.com if you have any questions or require additional information.

Thank you for considering my application. I look forward to the possibility of contributing to your team.

Sincerely,

Jake Egelhoff