## **User Story**

- Inspected by everybody
- Proper documentation of the code (API)
- No errors or bugs (pass basic unit testing)
- All tasks are finished for the particular user story (as described below)
- Branch is cleaned up after completion
- GitHub tickets

## **Task**

- The code is written
- The code has been tested for bugs /errors and passes basic unit testing
- Code is put in a new branch off master
- You have pull/fetched from master branch
- No conflicts or merge conflicts have been taken care of (and code re-tested)
- Pull request made and reviewed by a team member
- Let others know when it is merged and to pull latest changes from master