

MEETING MINUTES

ITEA2-ModelWriter-13028 Project



Date	Subject	Location	Version
2015.03.16	3rd. International Project Coordination meeting	Skype	1.0
Conf. Link	https://plus.google.com/hangouts/_/modelwriter.eu/project		
Published	https://github.com/ModelWriter/WP5/tree/master/Meeting%20Minutes		

Attendees:

Name	Function	Company	Attendance
Ferhat Erata [FE]	Project Leader	UNIT	Yes
Moharram Challenger [MC]	Secondary Contact	UNIT	Yes
Etienne Juliot [EJ]	French Consortium Coordinator	OBEO	No
Marwa Rostren [MRO]	Technical Contact	OBEO	Yes
Prof. Erhan Mengüsoğlu [EM]	Turkish Consortium Coordinator	MANTIS	Yes
Anne Monceaux [AM]	Technical Contact	AIRBUS	Yes
Samuel Cruz Lara [SL]	Secondary Contact	LORIA	Yes
Claire Gardent [SC]	Primary Contact	LORIA	Yes
Prof. Geylani Kardaş [GK]	Technical Contact and Consultant	KOCSISTEM	Yes
Mehmet Önat [MO]	Primary Contact Point	KOCSISTEM	No
Hale Gezgen [HG]	Secondary Contact Point	KOCSISTEM	No
Ersan Gürdoğan [EG]	Secondary Contact Point	HISBIM	Yes
Taşkın Kızıl [TK]	Primary Contact Point	HIBIM	No
Oğuz Yıldız [OY]	Technical Contact	HISBIM	No
Emil Khamitov [EK]	Technical Contact	UNIT	No
Prof. Hans Vangheluwe [HV]	Consultant	UNIT	No
Prof. Monique Snoeck [MS]	Belgian Consortium Leader	KUL2	No
Prof. Sien Moens [SM]	Secondary Contact	KUL1	No
Philippe Bureille [PB]	Primary Contact	SOGETI	No
Nicole Sohn [NS]	Secondary Contact	SOGETI	No

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Agenda:

No	Topic	Comment
1	State of the Belgian National Application	Planned Submission Date to IWT: Need to be submitted at the first week of April 2015 otherwise evaluation decision can be delayed to September (M12) Possible Date of acceptance: M12 Possible Start date of KUL1: M12 Possible Start date of KUL2: M12 Possible Start date of SOGETI: M? (I think there is a possibility for Sogeti to start earlier by pre-financing)
2	Confirmation of the new Belgian partners (Verhaert and UAntwerpen)	The existing proposal needs to be submitted by the end of March. Existing Belgian partners suggest to invite new partners in June or July by filling out another IWT proposal. They also would like to know the new partners' expertise and contributions to the project.
3	"WP Partner Contribution Table" for each Belgian partner KUL1, KUL2, and Sogeti per work package.	KUL1 and KUL2 are OK. WP4 for Sogeti ?
4	Due Dates of the Deliverable led by Belgian Partners in the 2nd Change Request (such as 2.3.1-x.)	Deliverables have been clarified on modified FPP by Monique and Sien.
5	Semantic representation language (SL) (e.g. Object Role Modelling (ORM)) and consistency checks.	ORM is proposed by VUB due to their previous expertise and projects. New partner, KUL2 led by Prof. Monique suggests not to constraint the project for a specific technology. consortium also agrees that ORM is not required.
6	Confirm Cost and Efforts Tables for each Belgian partner on ITEA Community web site.	KUL1 and KUL2: Since they represent the same organization, according to the request of Marc Sturzel from ITEA Office they need to combine their costs and efforts. But follow up the progress separately while executing the project. SOGETI: It is not possible to send CR with empty cost and efforts table. Figures will be ready next week.
7	Confirm Use Cases of Belgian Consortium (such as UCs proposed by Space	UC-BE-01 Production of a proposal in response to an ESA Invitation To Tender (ITT) ● dropped

	Application)	<p>UC-BE-02 Collaborative production of a proposal for an ITEA2 or FP7 project</p> <ul style="list-style-type: none"> ● dropped <p>UC-BE-03 Requirements engineering</p> <ul style="list-style-type: none"> ● Kept, renamed as UC-BE-01 <p>UC-BE-04 Generation of automated test</p> <ul style="list-style-type: none"> ● New, named UC-BE-02 <ul style="list-style-type: none"> ○ need to be defined in ANNEX 1: Industrial Use Cases on page 106 in FPP ○ Next week
8	GitHub Accounts of Belgian Partners. Confidential Repository is private.	<p>Prof. Sien Moens:</p> <p>Prof. Monique Snoeck:</p> <p>Philippe Bureille:</p>
9	Hosting of 2. International ModelWriter Workshop in Belgium and suggesting available dates.	We will wait for Sogeti's answer.
10	Discuss Bernard Fontaine's (former ModelWriter project leader) contribution to the Belgian Consortium.	They have known Bernard.

Action plan:

Item	Assigned to	Due Date	Status
UC-BE-02 - Generation of automated test Use Case definition (which is needed to be defined in ANNEX 1: Industrial Use Cases on page 106 in FPP	[MS][PB]	2015-03-26	
Sogeti's availability for a workshop for 30th April	[MS]	2015-03-26	
GitHub Accounts of Belgian partners	[MS][SM] [PB]	2015-03-26	
Costs and Efforts table of Sogeti and partner description	[MS][PB]	2015-03-26	
Combined Cost and Efforts table of KU Lueven	[MS]	2015-03-26	
Sogeti's contribution to missing parts in WP partner contribution tables	[MS][PB]	2015-03-26	

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Distribution:

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