

# MEETING MINUTES

## ITEA2-ModelWriter-13028 Project



Date	Subject	Location	Version
2015.05.28	5th. International Project Coordination meeting	Teleconference (Hangout)	1.0
Conf. Link	<a href="https://plus.google.com/hangouts/_/modelwriter.eu/project">https://plus.google.com/hangouts/_/modelwriter.eu/project</a>		
Published	<a href="https://github.com/ModelWriter/WP5/tree/master/Meeting%20Minutes">https://github.com/ModelWriter/WP5/tree/master/Meeting%20Minutes</a>		

### Attendees:

Name	Function	Company	Attendance
Ferhat Erata [FE]	Project Leader	UNIT	Yes
Moharram Challenger [MC]	Secondary Contact	UNIT	Yes
Etienne Juliot [EJ]	French Consortium Coordinator	OBEO	No
Marwa Rostren [MRO]	Technical Contact	OBEO	Yes
Yvan Lussaud [YLU]	Technical Contact	OBEO	Yes
Prof. Erhan Mengüsoğlu [EM]	Turkish Consortium Coordinator	MANTIS	Yes
Anne Monceaux [AM]	Technical Contact	AIRBUS	Yes
Samuel Cruz Lara [SL]	Secondary Contact	LORIA	No
Prof. Claire Gardent [SC]	Primary Contact	LORIA	Yes
Prof. Geylani Kardaş [GK]	Technical Contact and Consultant	KOCSISTEM	No
Mehmet Önat [MO]	Primary Contact Point	KOCSISTEM	No
Hale Gezgen [HG]	Secondary Contact Point	KOCSISTEM	No
Ersan Gürdoğan [EG]	Secondary Contact Point	HISBIM	No
Taşkın Kızıl [TK]	Primary Contact Point	HIBIM	No
Oğuz Yıldız [OY]	Technical Contact	HISBIM	No
Emil Khamitov [EK]	Technical Contact	UNIT	No
Prof. Hans Vangheluwe [HV]	Consultant	UNIT	No
Prof. Monique Snoeck [MS]	Belgian Consortium Leader	KUL2	Yes
Prof. Sien Moens [SM]	Secondary Contact	KUL1	No
Philippe Bureille [PB]	Primary Contact	SOGETI	No
Nicole Sohn [NS]	Secondary Contact	SOGETI	No
Yagup Macit [YM]	Technical Contact	Havelsan	No
Eray Tüzün [ET]	Technical Contact	Havelsan	No

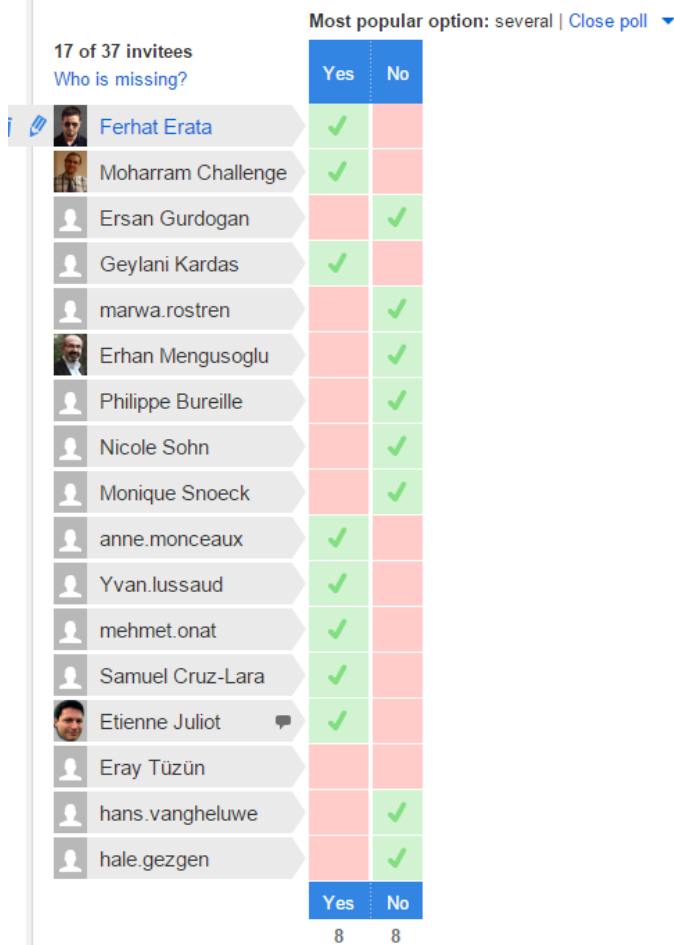
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Nuran Göksu [NG]	Primary Contact	Havelsan	No
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### Agenda:

No	Topic	Comment																																																						
1	Reviewing PCA	The draft of PCA will be discussed. <a href="https://github.com/ModelWriter/WP7/issues/4">https://github.com/ModelWriter/WP7/issues/4</a>																																																						
2	Planning for the next workshop	<p>The workshop can be held in Toulouse along with EclipseCon 2015.  <a href="https://github.com/ModelWriter/WP5/issues/89">https://github.com/ModelWriter/WP5/issues/89</a>            During 2nd International Workshop in Brussels. Etienne suggested to meet in EclipseCon France which will be held in Toulouse on June 24-25, 2015. Moharram and me have registered at both the unconference (on 22-23 June) and EclipseCon France. We are willing to organize a workshop there to further discuss technical work packages and software deliverables even the participation of the consortium will be limited.            We are planning to mainly discuss writer part enhancements.</p>  <p>Most popular option: several   Close poll</p> <p>17 of 37 invitees Who is missing?</p> <table border="1"> <thead> <tr> <th>Participant</th> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr><td>Ferhat Erata</td><td>✓</td><td></td></tr> <tr><td>Moharram Challenge</td><td>✓</td><td></td></tr> <tr><td>Ersan Gurdogan</td><td></td><td>✓</td></tr> <tr><td>Geylani Kardas</td><td>✓</td><td></td></tr> <tr><td>marwa.rostren</td><td></td><td>✓</td></tr> <tr><td>Erhan Mengusoglu</td><td></td><td>✓</td></tr> <tr><td>Philippe Bureille</td><td></td><td>✓</td></tr> <tr><td>Nicole Sohn</td><td></td><td>✓</td></tr> <tr><td>Monique Snoeck</td><td></td><td>✓</td></tr> <tr><td>anne.monceaux</td><td>✓</td><td></td></tr> <tr><td>Yvan.lussaud</td><td>✓</td><td></td></tr> <tr><td>mehmet.onat</td><td>✓</td><td></td></tr> <tr><td>Samuel Cruz-Lara</td><td>✓</td><td></td></tr> <tr><td>Etienne Juliot</td><td>✓</td><td></td></tr> <tr><td>Eray Tüzün</td><td></td><td></td></tr> <tr><td>hans.vangheluwe</td><td></td><td>✓</td></tr> <tr><td>hale.gezgen</td><td></td><td>✓</td></tr> </tbody> </table> <p>Yes: 8, No: 8</p>	Participant	Yes	No	Ferhat Erata	✓		Moharram Challenge	✓		Ersan Gurdogan		✓	Geylani Kardas	✓		marwa.rostren		✓	Erhan Mengusoglu		✓	Philippe Bureille		✓	Nicole Sohn		✓	Monique Snoeck		✓	anne.monceaux	✓		Yvan.lussaud	✓		mehmet.onat	✓		Samuel Cruz-Lara	✓		Etienne Juliot	✓		Eray Tüzün			hans.vangheluwe		✓	hale.gezgen		✓
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3	Finalizing URD	Update User Requirements Document (URD) generator to include comments in reqs ( <a href="https://github.com/ModelWriter/WP1/issues/26">https://github.com/ModelWriter/WP1/issues/26</a> )																																																						

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4	Finalizing Software Requirements	Technical WP leaders need to define Software Requirements until the end of May 2015 ( <a href="https://github.com/ModelWriter/Requirements/labels/Software%20Requirements%20Document%20%28SRD%29">https://github.com/ModelWriter/Requirements/labels/Software%20Requirements%20Document%20%28SRD%29</a> )
5	Create an application to generate the deliverable of User Requirements Review Meeting	<a href="https://github.com/ModelWriter/WP1/issues/27">https://github.com/ModelWriter/WP1/issues/27</a>
6	ModelWriter #1 Review	The first review of our project has been scheduled for 24 September 2015 just after ITEA PO Days 2015 (on 22-23 September) in conjunction with the opening of ITEA 3 Call 2. <a href="https://github.com/ModelWriter/WP5/issues/88">https://github.com/ModelWriter/WP5/issues/88</a>
7	Inform partners about the approval of Change Request #1	<a href="https://github.com/ModelWriter/WP5/issues/90">https://github.com/ModelWriter/WP5/issues/90</a>
8	Yvan Lussaud joins the project	As a technical contact replacing Marwa Rostren
9	Writer-part enhancements	<a href="https://drive.google.com/open?id=1t5exygaA3cfJrY8pRGzNALOM_KUfvqqqETKnI3BIGGo">https://drive.google.com/open?id=1t5exygaA3cfJrY8pRGzNALOM_KUfvqqqETKnI3BIGGo</a>  We should provide the requirements about write part on this deliverable? D6.4.1 Ergonomics Guidelines document for the Writer Part <a href="https://github.com/ModelWriter/Project-Management/issues/87">https://github.com/ModelWriter/Project-Management/issues/87</a>
10	Discuss the progress on Work Packages	<a href="https://github.com/ModelWriter/WP1/issues">https://github.com/ModelWriter/WP1/issues</a> <a href="https://github.com/ModelWriter/WP2/issues">https://github.com/ModelWriter/WP2/issues</a> <a href="https://github.com/ModelWriter/WP3/issues">https://github.com/ModelWriter/WP3/issues</a> <a href="https://github.com/ModelWriter/WP4/issues">https://github.com/ModelWriter/WP4/issues</a> <a href="https://github.com/ModelWriter/WP5/issues">https://github.com/ModelWriter/WP5/issues</a> <a href="https://github.com/ModelWriter/WP6/issues">https://github.com/ModelWriter/WP6/issues</a> <a href="https://github.com/ModelWriter/WP7/issues">https://github.com/ModelWriter/WP7/issues</a>
11	New Requirements	<a href="https://github.com/ModelWriter/Requirements/issues/53">https://github.com/ModelWriter/Requirements/issues/53</a> <a href="https://github.com/ModelWriter/Requirements/issues/52">https://github.com/ModelWriter/Requirements/issues/52</a> <a href="https://github.com/ModelWriter/Requirements/issues/51">https://github.com/ModelWriter/Requirements/issues/51</a>
12	Deliverables (M8, M9, M10)	M7: <a href="https://github.com/ModelWriter/Project-Management/issues?utf8=%E2%9C%93&amp;q=milestone%3AM7">https://github.com/ModelWriter/Project-Management/issues?utf8=%E2%9C%93&amp;q=milestone%3AM7</a>  M8: <a href="https://github.com/ModelWriter/Project-Management/issues?utf8=%E2%9C%93&amp;q=milestone%3AM8">https://github.com/ModelWriter/Project-Management/issues?utf8=%E2%9C%93&amp;q=milestone%3AM8</a>

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		<a href="#">%93&amp;q=milestone%3AM8+</a>  M9: <a href="https://github.com/ModelWriter/Project-Management/issues?utf8=%E2%9C%93&amp;q=milestone%3AM9+">https://github.com/ModelWriter/Project-Management/issues?utf8=%E2%9C%93&amp;q=milestone%3AM9+</a>  M10 <a href="https://github.com/ModelWriter/Project-Management/issues?utf8=%E2%9C%93&amp;q=milestone%3AM10">https://github.com/ModelWriter/Project-Management/issues?utf8=%E2%9C%93&amp;q=milestone%3AM10</a>
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### Action plan:

No	Item	Assigned to	Due Date	Status
1	Contacting Sogeti to ask about the PCA and the participation of Eclipse Unconference	MC		
2	Organizing a workshop before the review day. We need to prepare well before the meeting. Preparation of the presentation, sections etc.. We need to prepare some demo and current state of the project.	Partners		
3	Create a repository named "source" on ModelWriter Github	FE		
4	Share the Word template with the consortium again	FE		

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## ITEA2-ModelWriter-13028 Project



### Distribution:

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