

MEETING MINUTES

ITEA2-ModelWriter-13028 Project



Date	Subject	Location
2015.03.05	National Project Coordination meeting	Teleconference (Skype)

Attendees:

Name	Function	Company	Attendance
Ferhat Erata [FE]	Project Leader	UNIT	Yes
Moharram Challenger [MC]	Secondary Contact	UNIT	Yes
Etienne Juliot [EJ]	French Consortium Coordinator	OBE0	No
Marwa Rostren [MR]	Technical Contact	OBE0	No
Prof. Erhan Mengüsoğlu [EM]	Turkish Consortium Coordinator	MANTIS	Yes
Anne Monceaux [AM]	Technical Contact	AIRBUS	No
Samuel Cruz Lara [SL]	Secondary Contact	LORIA	No
Claire Gardent [SC]	Primary Contact	LORIA	No
Prof. Geylani Kardaş [GK]	Technical Contact and Consultant	KOCSISTEM	No
Mehmet Önat [MO]	Primary Contact Point	KOCSISTEM	No
Hale Gezgen [HG]	Secondary Contact Point	KOCSISTEM	No
Ersan Gürdoğan [EG]	Secondary Contact Point	HISBIM	Yes
Taşkın Kızıl [TK]	Primary Contact Point	HIBIM	No
Oğuz Yıldız [OY]	Technical Contact	HISBIM	No
Emil Khamitov [EK]	Technical Contact	UNIT	No
Prof. Hans Vangheluwe [HV]	Consultant	UNIT	No
Prof. Monique Snoeck [MS]	Belgian Consortium Leader	KUL2	No
Prof. Sien Moens [SM]	Secondary Contact	KUL1	No

Agenda:

Topic	Comment
The deadline of the application for the national R&D fund requisition of 2014-2.	The members of the Turkish consortium decided to apply for a fund for the first quarter of the ModelWriter project with regards to the project plan submitted to TUBITAK. The deadline for the filling out the form is set on March 20, 2015. The official hard deadline of TUBITAK is 30 March, 2015.

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Action plan:

Item	Assigned to	Due Date
Provide a template for the periodical fund requisition form	[EM]	2015-03-06
Convert to Google Drive format and share with the members of the Turkish Consortium (UNIT, MANTIS, HISBIM, KOCSISTEM)	[FE]	2015-03-06
Fill out the research & development fund requisition form until 20 March.	[TR Partners]	2015-03-20

Distribution:

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