

MEETING MINUTES

ITEA2-ModelWriter-13028 Project



Date	Subject	Location
2015.02.24	Project Coordination Committee meeting	Teleconference (Google Hangout)

Attendees:

Name	Function	Company	Attendance
Ferhat Erata [FE]	Project Leader	UNIT	Yes
Moharram Challenger [MC]	Secondary Contact	UNIT	Yes
Etienne Juliot [EJ]	French Consortium Coordinator	OBE0	No
Marwa Rostren [MR]	Technical Contact	OBE0	Yes
Prof. Erhan Mengüsoğlu [EM]	Turkish Consortium Coordinator	MANTIS	Yes
Anne Monceaux [AM]	Technical Contact	AIRBUS	Yes
Samuel Cruz Lara [SL]	Secondary Contact	LORIA	Yes
Claire Gardent [SC]	Primary Contact	LORIA	Yes
Prof. Geylani Kardaş [GK]	Technical Contact and Consultant	KOCSISTEM	No
Mehmet Önat [MO]	Primary Contact Point	KOCSISTEM	No
Hale Gezgen [HG]	Secondary Contact Point	KOCSISTEM	No
Ersan Gürdoğan [EG]	Secondary Contact Point	HISBIM	No
Taşkın Kızıl [TK]	Primary Contact Point	HIBIM	No
Oğuz Yıldız [OY]	Technical Contact	HISBIM	No
Emil Khamitov [EK]	Technical Contact	UNIT	No
Prof. Hans Vangheluwe [HV]	Consultant	UNIT	No
Prof. Monique Snoeck [MS]	Belgian Consortium Leader	KUL2	No
Prof. Sien Moens [SM]	Secondary Contact	KUL1	No

Agenda:

Topic	Comment
Milestone updates	The milestones for the deliverables throughout the final project proposal are updated based on the delay for the project kick-off and the delay of Belgium participation in the project. The deliverables are postponed from 2 to 9 months depending on its task and workpackage.
Sogeti participation	To resolve the funding problem of Belgium, the Belgian country coordinator suggested a Large Industry, called Sogeti, which is

	<p>candidate for replacement with Space Application from Belgium. The participation of Sogeti is introduced for the active participants and via a polling using Doodle. The partners unanimously decided to include Sogeti in ModelWriter consortium. The result is forwarded to Belgium country coordinator to apply for their fund with their new partner.</p>
Reallocation of Belgian partners	<p>The tasks and deliverables which belong to Space application and VUB throughout the project are re-allocated to the other active partners and the new Belgium candidate partner, Sogeti.</p>
Leadership assignment	<p>Leaderships of deliverables are discussed and assigned to the active partners. The main deliverable leadership are as follows:</p> <ul style="list-style-type: none"> - D1.1.1 => HISBIM - D1.2.1, 2, and 3 => SOGETI - D1.5.1 => UNIT - D1.6.1 => HISBIM - D1.7.1 => KOCSISTEM - D1.8.1 => AIRBUS - D1.9.1,2,3 => AIRBUS - D2.2.1 => LORIA - D2.4.1 => LORIA - D2.5.1-1,2,3 => LORIA - D3.9.1 => MANTIS - D4.1.1 => MANTIS - D4.2.1 => KOCSISTEM - D4.3.1-1,2,3=> MANTIS - D4.4.1,2=> MANTIS - D4.7.1 => MANTIS - D6.3.1-1,2,3=> KOCSISTEM - D2.4.1 => LORIA - D6.4.1 => OBEO - D6.4.2-1,2,3=> OBEO - D6.5.1-1,2,3=> KOCSISTEM - D6.5.2-1,2,3=> KOCSISTEM - D6.6.1-1,2,3=> KOCSISTEM - D6.7.2-1,2,3=> OBEO - D6.8.1-1,2,3=> KOCSISTEM - D7.2.2,3=> HISBIM - D7.3.1 => UNIT - D7.4.1 => OBEO - D7.5.1 => OBEO - D7.5.2 => UNIT
Reorganization of Tasks and its Numbering	<p>Due to several adds and drops for tasks during the FPP, there were many inconsistency in the listing and numbering of the proposal. Theses inconsistencies are resolved and an integrated version of FPP is provided.</p>

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Design of knowledge base	Design of knowledge base in work package 4 is discussed.
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Action plan:

Item	Assigned to	Due Date
Organizing the meeting on 2015-02-25 for discussing on the project architecture	[MR]	2015-02-25

Distribution:

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