

Quiz about Org_todo in em, Blaine Mooers yr2021mo09day23hr07min06sec55

1. The use of ____ on the headline over a checklist introduces a statistics cookie that tracks progress in terms of fractional progress.
2. With the cursor on the text of an item in a checklist, enter C-c ____ to check off an item as being done in a checklist.
3. Enter ____ with the cursor on a headline to change add a DONE keyword. You can do this to change the state of the todo keyword to DONE. It is faster than using shift-right arrow and it avoids the need to make change notes.
4. Enter ____ with the cursor on a headline to change add a keyword. You can do this to change the state of the todo keyword to REPEAT. It is faster than using shift-right arrow and it avoids the need to make change notes.
5. With the cursor on the text of an item in a checklist, enter ____ C-c to uncheck off an item as being done in a checklist.
6. Enter ____ to add an item to a checklist. The cursor or point has to be at the end of the line of an existing item to avoid breaking the line.
7. Enter ____ with the cursor on a headline to change add a keyword. You can do this to change the state of the todo keyword to NEXT. It is faster than using shift-right arrow and it avoids the need to make change notes.
8. Enter ____ with the cursor on a headline to change add a keyword. You can do this to change the state of the todo keyword to WAITING. It is faster than using shift-right arrow and it avoids the need to make change notes.
9. A dash in a checkbox represents an intermediate state. Enter this dash by entering ____.
10. Checklist items do or do not appear in the agenda.
11. Enter ____ with the cursor on a headline to change add a keyword. You can do this to change the state of the todo keyword to PROJECT. It is faster than using shift-right arrow and it avoids the need to make change notes.
12. The use of ____ on the headline over a checklist introduces a statistics cookie that tracks progress in terms of percent completion.
13. With the cursor on the text of an item in a checklist, enter ____ to make another item to the bottom of a checklist.
14. With the cursor on the text of an item in a checklist, enter C-c ____ to uncheck an item as being done in a checklist.
15. The setting [-] in a checklist represents an _____ state. Used with a item that has a subset of items below it.
16. With the cursor on the text of an item in a checklist, enter ____ C-c to check off an item as being done in a checklist.
17. Enter ____ with the cursor on a headline to change add a keyword. You can do this to change the state of the todo keyword to DELEGATED. It is faster than using shift-right arrow and it avoids the need to make change notes.
18. Enter ____ with the cursor on a headline to change add a keyword. You can do this to change the state of the todo keyword to SOMEDAY. It is faster than using shift-right arrow and it avoids the need to make change notes.
19. With the cursor on the text of an item in a checklist, enter ____ to check off an item as being done in a checklist.
20. With the cursor on the text of an item in a checklist, enter ____ to uncheck an item as being done in a checklist.
21. Enter ____ with the cursor on a headline to change add a keyword. You can do this to change the state of the todo keyword to CANCELLED. It is faster than using shift-right arrow and it avoids the need to

make change notes.

22. With the point in a checkbox, trigger a change in status, entering of an X, by entering ____ _____. Repeat to uncheck a box.

23. Enter ____ _ with the cursor on a headline to change add a keyword. You can do this to change the state of the todo keyword to FORWARDED. It is faster than using shift-right arrow and it avoids the need to make change notes.

24. With the cursor on the text of an item in a checklist, enter M-S- _____ to make another item to the bottom of a checklist.

25. With the cursor on the text of an item in a checklist, enter ____ S-return to make another item to the bottom of a checklist.

26. Enter ____ _ with the cursor on a headline to change add a TODO keyword. You can do this to change the state of the todo keyword to TODO. It is faster than using shift-right arrow and it avoids the need to make change notes.

27. To add another item to a checklist, move the cursor to the end of the line and enter M-S-_____.

28. A checklist item starts with _____.

Answers to quiz about Org_todo in em yr2021mo09day23hr07min06sec55

1. [/]
2. C-c
3. C-c C-t d
4. C-c C-t r
5. C-c
6. M-S-Return
7. C-c C-t n
8. C-c C-t w
9. C-u C-u C-c C-c
10. do not
11. C-c C-t p
12. [%]
13. M-S-return
14. C-c
15. intermediate state
16. C-c
17. C-c C-t e
18. C-c C-t s
19. C-c C-c
20. C-c C-c
21. C-c C-t c
22. C-c C-c
23. C-c C-t f
24. return
25. M
26. C-c C-t t
27. return
28. - []

References cited in quiz about Org_todo in em yr2021mo09day23hr07min06sec55

- 1.
2. Carsten Dominik (2016) TheOrg Mode 9 Reference Manual: Organize your life with GNU Emacs. Sumari Media Ltmd. Hong Kong.
3. Rainer Konig (2020) Getting yourself organized with Org-mode