

2017070533607

**Step:1**  
Please stick (affix)  
(3.5cm x 2.5cm) SIZE PHOTO  
within the box

**Step:2**  
Please sign across the photo  
with black ball point pen

## Request For New PAN Card Or/ And Changes Or Correction in PAN Data

Please stick (affix)  
(3.5cm x 2.5cm) SIZE PHOTO  
within the box

Please sign within the below box  
with black ball point pen

DO NOT SIGN ON THIS PHOTO

Permanent Account Number(PAN)

EOBPK3548N

Sign with **black ball point pen** within the below box

Sir, I/We hereby request that a permanent account number be allotted to me/us.  
I/We give below necessary particulars:

- ☐ **1. Full Name (Full expanded name to be mentioned as appearing in proof of identity/address documents: initials are not permitted)**

Please select title, ☒ as applicable ☒ Shri ☐ Smt ☐ Kumari ☐ M/s

Last Name / Surname

First Name

Middle Name

**Name you would like it printed on the PAN card**

- ☐ **2. Father's Name (Only 'Individual' applicants: Even married women should fill in father's name only)**

Last Name / Surname

First Name

Middle Name

- ☐ **3. Date of Birth/Incorporation/Agreement/Partnership/Trust Deed/ Formation of Body of individuals or Association of Persons**

Day Month Year

- ☐ **4. Gender (for individual applicant only)** ☒ Male ☐ Female

- ☐ **5. Photo Mismatch**

- ☐ **6. Signature Mismatch**

- ☒ **7. Address for Communication** ☒ Residence ☐ Office (Please tick as applicable)

Name of office

Flat / Room / Door / Block No.

Name of Premises / Building / Village

Road / Street / Lane / Post Office

Area / Locality / Taluka / Sub- Division

Town / City / District

State / Union Territory

Pincode / Zip code

- ☐ **8. If you desire to update your other address also, give required details in additional sheet.**

- ☒ **9. Telephone Number & Email ID details**

Country Code  STD Code  Telephone  Mobile Number

Email ID

- ☐ **10 AADHAAR number**

- ☐ **11. Mention other Permanent Account Numbers (PANs) inadvertently allotted to you**

PAN1  PAN3

PAN2  PAN4

### 12. Verification

I/We **PRATIK KAMBLE**, the applicant, in the capacity of **HIMSELF** do hereby declare that what is stated above is true to the best of my/our information and belief. I/We have enclosed 1 (number of documents) in support of proposed changes/corrections

Place

Date

Sign with **black ball point pen** within the below box

## Instructions for Changes/Correction or Lost/Damaged PAN Application

Reference No: 2017070533607

### Instructions on photos and signing the form

Paste two stamp size photos in the space provided in the application form above

- Top Left Hand Side (Page1) : Signature should be done across the photo and form
- Top Right Hand Side (Page1): Signature should be WITHIN the box under the photo
- Bottom Right Hand Side (Page 2): Signature should be WITHIN the box

Please note that forms not signed in prescribed method will be withheld.

The diagram illustrates the correct signing method for a PAN application form. It shows two photo boxes. The left box has a signature across it, with a callout: "Signature should be done across the photo with black ball point pen". The right box has a signature inside it, with a callout: "Signature should be done within the box with black ball point pen". Below the photos are fields for Name, Place, and Date. The Date field is a grid of boxes for DDMMYY. To the right of these fields is a signature box with a callout: "Signature should be done within the box with black ball point pen". Below the signature box is a callout: "Sign with black ball point pen within the above box".

### Documents to be attached

Identity Proof	<b>In case of no change in applicant's name OR Father's Name</b> Full name should match with application form and Income Tax Database. If names do not match the form will be withheld. <b>In case of change in applicant's name OR Father's Name</b> Full name in proof should match with <b>application form</b> . If names do not match the form will be withheld
Residence Address Proof	Address in the proof should match with application form and it should be in <u>applicant's name</u>
Office Address Proof	Address in the proof should match with application form and it should be in <u>applicant's name</u>
Date of Birth Proof	<b>In case of change in applicant's DOB</b> Date of birth in <b>application form</b> should match <b>Income Tax Database</b> . If DOB does not match the form will be withheld Date of birth in proof should match with the <b>application</b> . If DOB does not match the form will be withheld

### Dos & Don'ts

1. Do provide the POI, POA and DOB Proof which has the name exactly as mentioned in the application.
2. The Supporting Documents provided should be valid i.e. it should not be after the expiry date mentioned in the document.
3. DOB Proof should be provided as selected in the application form. Any other document would not be accepted. Notary Affidavit for Dob Proof will not be accepted.
4. Please sign only within the box provided in the application form.
5. Do NOT pin or staple the photograph.
6. Do paste a recent colour photograph (size 3.5 cm X 2.5 cm). The Passport photo in the application should be clear and distinct.
7. Do NOT mention Husband's name in the Father's Name column.
8. Do NOT use initials in first, middle and last name field.
9. Do write the complete postal address in the application with landmark.
10. Do mention correct pin code in the address field.

Send the application form and documents to below mentioned address:

-----cut the address & paste it on the envelope-----

### PAN Services,

Applypanonline.com,  
57/28, First Floor, IV Main Road,  
C.I.T. Nagar, Chennai - 600035.