



# Meeting minutes



Prof. Jigar Pandya • Mar 2

- Learn to say "we" or "I" at appropriate. You want to highlight/credit teamwork also as well as individual efforts.
- Make sure control speed of speech. Be soft speaker too.
- Make sure to generate artifacts of your unit testing. i.e. spreadsheet showing testcaseid, description, pass/fail, testdate, by whom. And describe the same into project report.
- See if you can mimic the development/testing/deployment environment used in company on your own in pc/laptop/cloud for future use for your skill development and practice.
- Be prepare for logical full stop of project 3-4 weeks.
- Work on naming convention. i.e. you shall have a proper name of your project report shared to me via email.
- Have miscellaneous chapter to put everything else which does not go to design/implement/Testing/etc.
- Learn to use right words .i.e. we don't say rain is coming. we better say it's raining. Bugs are showing up. Encounter error.
- Start working on ppt presentation. No demo for 8th sem. only ppt and project report hard copy final exam.
- Success or failure, we record/document both. We document learning.
- practice/record videos about presentation.



## Class comments

