

F.E. (Semester – I) (Revised Course 2007-08) Examination, May/June 2013**COMMUNICATION SKILLS**

Duration : 3 Hours

Total Marks : 100

Instructions : 1) Attempt **any five questions in all.**

2) It is compulsory to answer at least one question from each Module.

3) Last question may be answered from any Module.

4) Figures to the right indicate marks.

MODULE – I

1. a) Do as directed :

12

i) He will arrive next week. (change into future continuous tense)

ii) They lived there _____ many years. (use since, for)

iii) I don't feel good _____ I am determined to go. (use an appropriate conjunction)

iv) _____ Mrs. Mukerjee is dead. (use an appropriate interjection)

v) Use the correct option :

The movie, including all the previous _____ about 2 hrs. to watch.

1) was taking 2) takes

3) taken 4) taking

vi) Bread and butter _____ an English man's staple diet. (complete the sentence using a suitable verb)

vii) Either my shoe or your coats _____ always on the flour. (use is or are)

viii) The Aristocrat who I spoke about was looking for his attendant. (use the correct form of the pronoun)

ix) Vasimon was a scientist who/that had received an award. (use the correct form of the pronoun).

x) Tias pendent was as good as Devis. (change the degree)

xi) _____ the old lady _____ her grandson enjoyed the meal. (use a correlative conjunction).

xii) _____ had the tourists reached the mountain top _____ it began to show. (use a correlative conjunction).

- b) Read the following passage carefully and answer the accompanying questions :

In 776 B.C. the first Olympic games were held at the foot of Mt. Olympus to honour the Greek's chief god, Zens. The warm climate for outdoor activities, the need for preparedness in war, and their lifestyle caused the Greeks to create competitive sports. Only the elite and military could participate at first, but later the games were open to all free Greek males who had no criminal record. The Greeks emphasized physical fitness and strength in their education of youth. Therefore, contests in running, jumping, discus and Javelin, throwing, boxing and horse and chariot racing were held in individual cities, and the winners competed every four years at Mt. Olympus. Winners were greatly honoured by having olive wreaths placed on their heads and having poems sang about their deeds. Originally these contests were held as games of friendship, and any wars in progress were halted to allow the games to take place. They also helped to strengthen bonds among competitors and the different cities represented.

The Greeks attached so much importance to the games that they calculated time in four-year cycles called a 'Olympiads', dating from 776 BC. The contests coincided with religious festivities and Constituted an all out effort on the part of the participants to please the gods Anyone who disobeyed the rules was dismissed and seriously punished. These athletes brought shame not only to themselves, but also to the ethics they represented

Questions :

- 1) Which of the following is not true ?
 - a) Winners placed olive wreaths on their own heads.
 - b) The games were held in Greek every four years.
 - c) Battles were interrupted to enable people to take part in the games.
 - d) Poems glorified the winners the song.
- 2) Approximately how many years ago did these games originate ?
 - a) 800 years
 - b) 1,200 years
 - c) 2,300 years
 - d) 2,800 years
- 3) The word 'halted' in the passage means
 - a) encouraged
 - b) curtailed
 - c) started
 - d) fixed



4) What is an Olympiad ? 1

- a) The time it took to finish the games
- b) The time between games
- c) The time it took to finish a war
- d) The time it took the athletes to train

5) What conclusions can we draw about the ancient Greeks ? 1

6) The word “deeds” in the passage is closest in meaning to 1

- a) accomplishments
- b) ancestors
- c) documents
- d) property

7) Summarise the main idea of the passage in your own words. 1

8) a) The word ‘halted’ in the passage means nearly the same as 1

- a) encouraged
 - b) started
 - c) curtailed
 - d) fixed
- b) The word ‘elite’ in the passage is closest in meaning to
 - a) aristocracy
 - b) intellectuals
 - c) brave
 - d) muscular

2. A) Choose the correct word to complete the sentences : 10

1) The arrangement is _____ with me.

- a) all right
- b) alright

2) The arrival of the famous scientist from Russia is _____.

- a) eminent
- b) imminent

3) I have become quite _____ about the possibilities.

- a) enthused
- b) enthusiastic

4) After the latest cabinet reshuffle the Prime Minister _____ that changes will be forthcoming.

- a) Implied
- b) Inferred

- 5) Use the correct form of their, there, they're in the sentence.
- questions _____ too busy with _____ reports to be _____ for the hearing.
- 6) The guiding _____ of Hamlet is revenge.
- principal
 - principle
- 7) The committee _____ the no-confidence motion in its last meeting.
- past
 - passed
- 8) The manager _____ his employees for achieving the work targets.
- compliment
 - complement
- 9) The office employees were instructed not to do their _____ work during office hours.
- personal
 - personael
- 10) We drove 10 miles _____ to discuss the matter with the Branch Manager of the Bank.
- B) In questions 1-4, a part of the sentence is underlined beneath each sentence. **four** different ways of phrasing the underlined part are indicated. Choose the best alternative from the given **four**.
- 1) The new student is seeming arrogant.
 - is arrogant
 - is seemingly arrogant
 - seems arrogant
 - is seeming arrogant
 - 2) We have had usually lunch at 1 p.m.
 - had usually
 - will have usually
 - usually have
 - will usually have
 - 3) The revelry lasted in the night.
 - through the night
 - all along the night
 - since the might
 - for the night
 - 4) I have never knew him to be happy.
 - have never known
 - had never knew
 - have never know
 - have never knew



Fill in the blanks with suitable web-preposition combination.

- 5) The enthusiasm of the contestant _____ due to lack of encouragement.
- a) panned out
 - b) put out
 - c) pulled down
 - d) petered out

Choose the appropriate synonym from the alternatives given.

Select the word which is closest in meaning to the word in capitals.

- 6) MONOLITHIC
- a) short-sighted
 - b) repetition
 - c) black and white
 - d) very large
- 7) BAFFLE
- a) insult
 - b) defame
 - c) frustrate
 - d) antagonise
- 8) NEMESIS
- a) punishment
 - b) victory
 - c) adventure
 - d) reward
- 9) COMPREHEND
- a) grasp
 - b) encompass
 - c) emphasize
 - d) condense
- 10) EXACERBATE
- a) Irritate
 - b) enlighten
 - c) aggravate
 - d) exaggerate

MODULE – II

3. a) Write a precis of the passage given below of about one third of the original length. Also provide a suitable title.

One of the consequences of technology and population growth is the increase of pollution throughout the world. Everyone knows the future of all life on earth will be endangered if man does not control the contamination of the environment. We read about accidents that cause pollution of cities or the poisoning of millions of fish in big rivers, but few of us realize the full extent of the dangers that confront mankind.



Pollution can take many forms : derelict landscapes caused by quarrying or mining destroyed forests industrial effluent, indestructible garbage, motor car fumes military poison gases, nuclear tests etc. Pollution can poison the air we breathe, the water we drink and the food we eat 'We' refers not only to men, women and children but all our fellow creatures on earth – insects, birds, fish and animals.

It is true that progress in knowledge had led to the development of science and technology which has, in turn, profoundly altered man's environment for eg. fertilizers and insecticides have increased agricultural output which is required to feed the swelling population of the world. However, both give rise to pollution. Each one in the modern world has accumulated in our bodies a few mg of D.D.T. Which is organic chlorene, a type of insecticide. The D.D.T. level in fish is rising and already some fish eating birds are becoming sterile. Fertilizers used in farmlands are washed away by rain into rivers, lakes and reservoirs. The heavy intake content in fertilizers leads to a wild growth of vegetation in them, which in turn de-oxygenates the waters and as a result, all the fish is lost.

Total no. of words 265.

- b) Write a technical description of **any one** object from your surroundings. 10
4. a) You are the secretary of the space club in your college. Draft a report on the day long programmes you organized in making the 50 anniversary of the foundry of ISRO a success. 12
- or
- b) Describe **any two** of the following objects : 8 (4+4)
- a) Coil
 - b) Redwood viscometer
 - c) Fuel cell
 - d) Newton's ring.



MODULE – III

5. a) Draft an application with resume for the post of Junior Engineer at shell Petroleum Company Ltd., Veena, Goa. Your name is Sudhir, Sudha Naik, residing at Tapovan apartments, Loutohein Housing complex, Loutohein, Goa. 12
- b) Prepare a notice and agenda of the 15 Annual General Meeting of imperial Airlines. The meeting is being held against the background of a, strike notice given by the pilot's guild, the ground and cabin crew association, financial debts and falling stock value of the airlines in the stock market. 8
6. a) Write **two** separate applications to the head of your institution requesting **any two** of the following documents :
1) Bonafide certificate
2) Duplicate Marksheets
3) Provisional Marksheets
4) Character Certificate. 8
- b) Draft a letter of inquiry to the office of admissions, open university hyderabad _____ asking for a copy of the University Catalogue, information on financial and, hostel facilities and study material for Business Administration Programme you are Fude/Fulia Silveria, residing at Apartment No. 4 Alpine Hights Falorda Margao, Goa. (6+6)
- c) Draft a reply to the above inquiry.

MODULE – IV

7. a) What is meant by the "Communication process" ? Describe with the help of a suitable diagram. 10
- b) What do you understand by effective listening and what are the barriers to effective listening ? 10



8. a) Write short notes on any two of the following : causes caused by quarrying.

1) Non verbal communication

2) Grapevine

3) Enpheminism

4) Grievance interview.

(6+6)

b) What are the points to be kept in mind while making a power point presentation ?

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ag. fertilizers and pesticides have increased agricultural output which

required to feed the swelling population of the world. However, both give rise

to a few mg of D.D.T. Which is organic chlorine containing pollutant edit to two

level in fish is rising and already some fish eating tetraethyl lead

Fertilizers used in farmlands are washed away by rain water into reservoirs. The heavy intake content in fertilizers leads to a wild

vegetation in them, which in turn, de-oxygenates the waters and

all the fish is lost.

8 b) Describe any two of the following objects :

a) Co

b) Redwood viscometer

c) Fuel cell

d) Newton's ring

8

(6+6)

9 a) Describe any two of the following objects :

a) Communication process

b) Redwood viscometer

c) Fuel cell

d) Newton's ring

10

10