

# **User Manual**

For

Madhya Pradesh Foodgrains Management System

**FOR PROCUREMENT**

Implementation by National Informatics Center, Govt. of India

**Developed & Hosted By:  
National Informatics Centre  
(NIC) MP State Centre**

## **Pre – requisite**

### **1. JavaScript should be enabled in the browser.**

Steps to be followed to enable JavaScript:

- a. Click tools menu >> Internet Options.
  - b. Then select the Security tab. It will show the Security Settings Window.
  - c. Select the enable radio button for Active Scripting, Allow paste Operations via script and Scripting of Java applets. It will prompt a dialog box asking 'Are you sure you want to change the security settings for this zone?' Click Yes.
  - d. Then select the advanced tab. In the Browsing option check the options:
    - Disable Script Debugging (Internet Explorer).
    - ☐ Disable Script Debugging (Other).
    - ☐ Display a notification about every script error.Then click ok.
- 2. It is best viewed on Internet Explorer 6.0 and above.**

## 1 . Login:-

- **Agency Login**
- **State Login**
- **Admin**

### **Agency Login:-**

1. Agency Wise Login is used for Procurement Purchase center with related Agencies of Madhya Pradesh Like as MPSCSC, MARKFED etc. as per District, Marketing Season and Crop year.
2. Agency Level login involves the following task...

#### **Procurement:**

- Estimated Allocation To purchase centre
- Wheat Procurement Farmer Wise Entry
- Gunny and payment Details To Purchase Center
- Wheat transfer from PC To SC

#### **Masters:-**

- Farmer Details

**Reports: -** This involves different reports about Procurement

### **State Login:-**

1. State Login is used for Procurement Agencies of Madhya Pradesh (MPSCSC, MARKFED ...) as per Marketing Season and Crop year.
2. State Level Login involves the following task..
  - Estimated Allocation To Agency
  - Different Reports according to District wise ,Farmer wise, Purchase centre wise ,quantity procured ,Deposit and Payment Reports

### **Admin Login :-**

1. Admin level Login Provide Following task..
  - Responsible for Creating Masters Like Commodity Rate Master, Purchase Center Master
2. admin Level Log in Allows to view login Attempt Log

## Main Screen Login

URL:- <http://mpsc.mp.nic.in/csms/mpproc>

Open Internet Explorer -> Type URL in address bar as mention above then a login Screen will get display as below.

MP Procurement Login - Internet Explorer provided by HCL Infosystems Limited

http://mpsc.mp.nic.in/csms/mpproc/frmLogin.aspx

File Edit View Favorites Tools Help

MP Procurement Login

Madhya Pradesh Foodgrains Management System Online Procurement

Login

Select Login Type

☒ Agency ☐ Storage ☐ State ☐ Admin

Agency: MARKFED  
District: --Select--  
Crop Year: 2011-12  
Marketing Season: Rabi  
Purchase Center:   
☐ Hindi Version

Password:   
Login

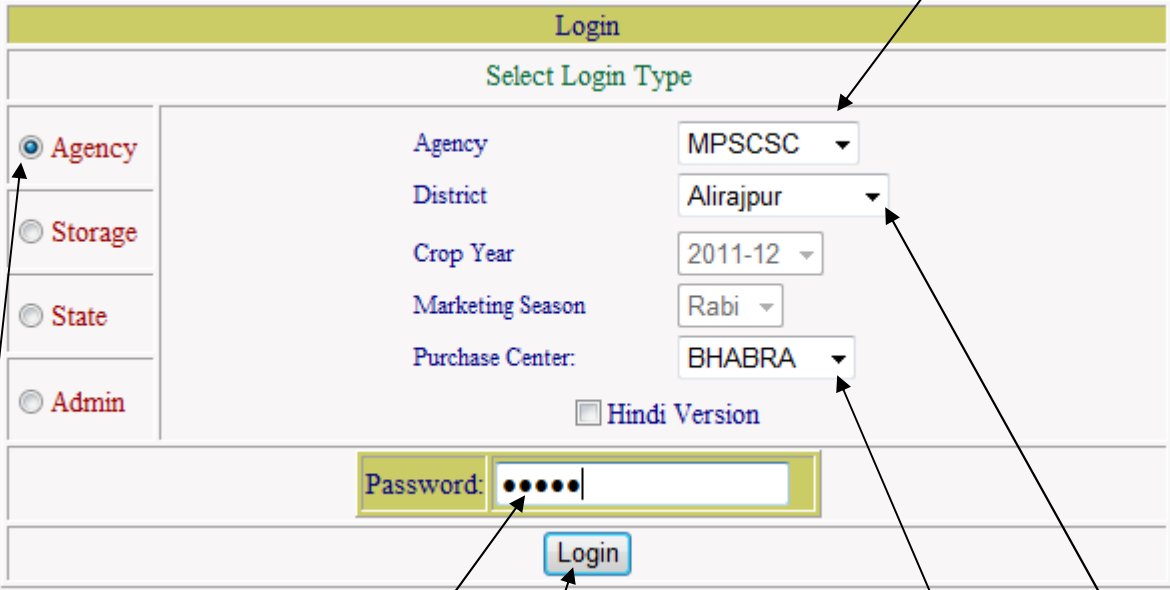
Developed & Maintented By  
NATIONAL INFORMATICS CENTRE NIC  
THE IT SUPPORT PROFESSIONALS

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Done Internet | Protected Mode: Off 100%

## Process Flow:

### Agency Login



The image shows a web form titled "Login" with a subtitle "Select Login Type". On the left, there are four radio buttons: "Agency" (selected), "Storage", "State", and "Admin". To the right, there are five dropdown menus: "Agency" (selected: MPSCSC), "District" (selected: Alirajpur), "Crop Year" (selected: 2011-12), "Marketing Season" (selected: Rabi), and "Purchase Center" (selected: BHABRA). Below these is a checkbox for "Hindi Version". At the bottom, there is a "Password" field with masked characters and a "Login" button. Numbered circles 1 through 6 are connected by arrows to the following elements: 1 points to the "Agency" radio button, 2 points to the "Agency" dropdown, 3 points to the "District" dropdown, 4 points to the "Purchase Center" dropdown, 5 points to the "Password" field, and 6 points to the "Login" button.

1 .Select Agency Radio Button to enter purchase centre level entries.

2.Select Agency from Drop Down List

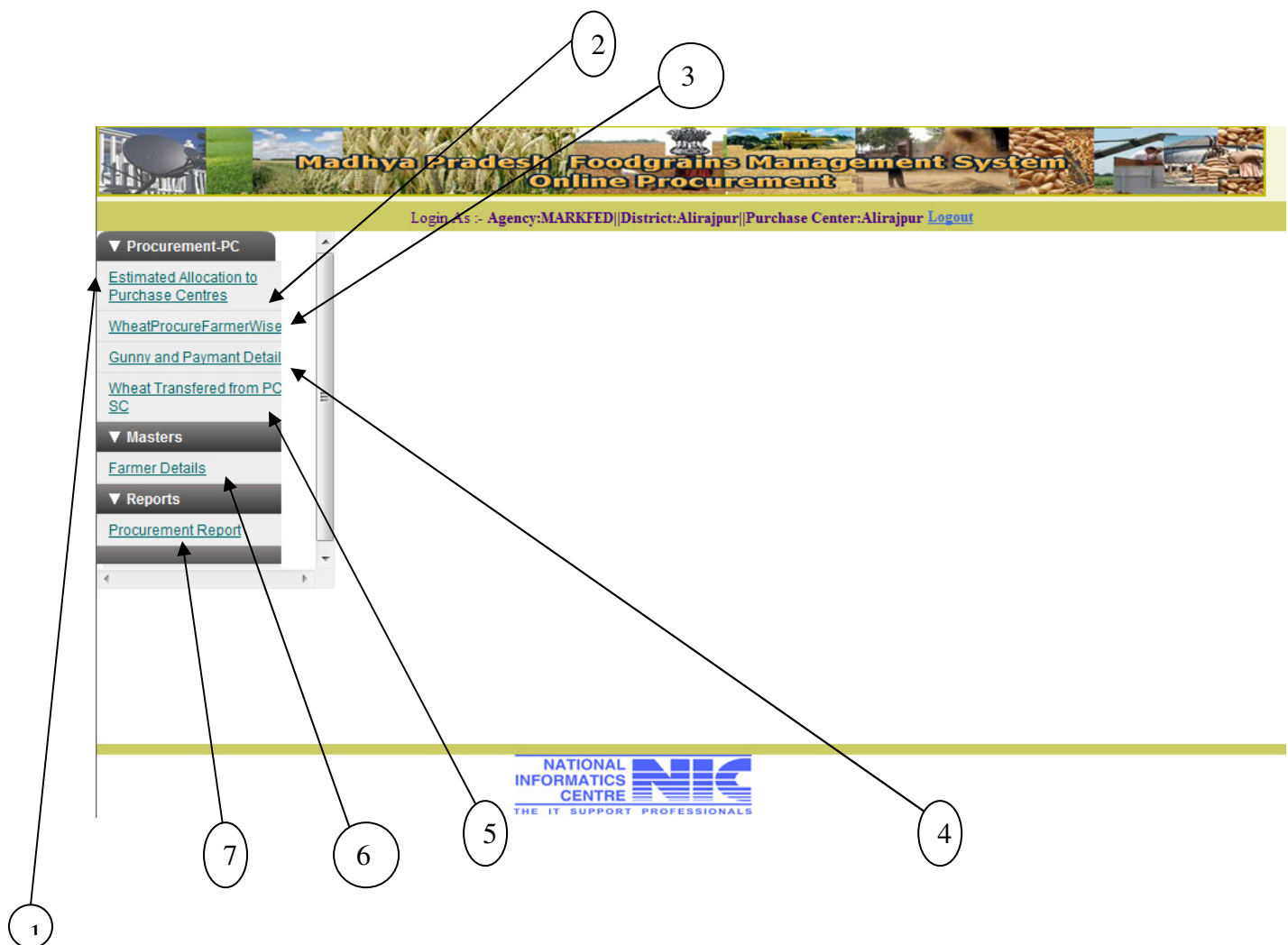
3. Select District Name.

4.Select Purchase Centre Name and

5. Enter Correct Password for this Login.

6.Click Login Button For Login

After Successfully login a new window will open as screened below.



### 1. Estimated Allocation to Purchase Centers :

The purpose of this form “Estimated Allocation to Purchase Centers” is to get the estimated commodity allotment for a particular Purchase Centre, Marketing Season, Crop Year and Commodity.

#### Steps :-

1. Select the Marketing Season, Crop Year, Agencies and Commodity (these selected values are bind to as selected by the Agency Login).

| Estimated Allocation to Purchase Centres |         |           |                 |
|--|---------|-----------|-----------------|
| Marketing Season                         | Rabi    | Crop Year | 2011-12         |
| Agency                                   | MARKFED | Commodity | Wheat           |
|  |         |           | Quantity(in MT) |
| Purchase Center Name                     |         | Quantity  |                 |
| Alirajpur                                |         | 300.00    |                 |
| <input type="button" value="Save"/>      |         |           |                 |

2. Enter the Commodity Quantity (In MT) and then click **save** button.
3. You can also update Commodity Quantity from this form.

## 2 . Wheat Procurement Farmer Wise :-

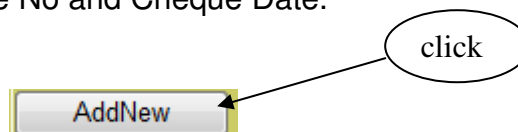
**Purpose:** - The purpose of this form “**Wheat Procurement Farmer Wise**” is to add new Procurement details, update procurement Details ,and view the procurement Details by a particular Farmer on selected Marketing Season, Crop Year and Commodity (these selected values are bind to as selected by the Agency Login).

### Steps:

#### 1.Add New Procurement Details:-

| Wheat Procurement Farmer Wise Entry  |   |                        |                    |  |  |
|--|---|------------------------|--------------------|--|--|
| (Qty. is in Qtl.Kgs, Amount in Rs.)  |   |                        |                    |  |  |
| District: Alirajpur  | Agency: MARKFED   | Marketing Season: Rabi | Crop Year: 2011-12 |  |  |
| Procurement on Date: (DD/MM/YYYY): 03/06/2011                              | Purchase Center: Alirajpur                                    | Commodity: Wheat       |                    |  |  |
| <input type="button" value="Fetch"/>                                       |   |                        |                    |  |  |
| <b>Farmer Selection:</b>   |   |                        |                    |  |  |
| District: Alirajpur  | Tahsil: अलीराजपुर   |                        |                    |  |  |
| Village: अम्बार  | Farmer Name: Amar(Saksena)                                    |                        |                    |  |  |
| Ration Card No: 100  | Ration Card Type: BPL   | Khasara No: 100        |                    |  |  |
| Halka No: 101  | B1: 100   |                        |                    |  |  |
| Quantity Procured(Qtls)  | Payable Amount to Farmer (msp+bonus) *Qty:                    |                        |                    |  |  |
| Rakba No:  | Remark:   |                        |                    |  |  |
| <b>Payment Details :</b>   |   |                        |                    |  |  |
| Do you want to enter payment for transaction?                              | <input type="radio"/> Yes <input checked="" type="radio"/> No |                        |                    |  |  |
| <input type="button" value="Reset"/> <input type="button" value="AddNew"/> |   |                        |                    |  |  |

1. Enter Procurement Date and select commodity for procurement
- 2 In farmer selection Group select Tehsil and Village to select Farmer
3. After selection of Farmer, Enter Procured Quantity in Qtls.
- 4 . After the entering the Quantity Procured, Payable Amount to farmer textbox automatically show the Payable amount
5. Enter Rakba and Remark .
6. Enter payment details
  - a) If You want enter payment details for the transaction, Click On Check Box **YES** ( by default **NO** is selected.) if No Then select No Check box.
  - b) Enter Paid amount, Cheque No and Cheque Date.



### Fetching The Procurement Record :-

- (1) Enter Procurement Date and select commodity Name and then click on **Fetch** Button.

Madhya Pradesh Foodgrains Management System Online Procurement

Login As :- Agency:MARKFED||District:Alirajpur||Purchase Center:Alirajpur Logout

▼ Procurement-PC

- [Estimated Allocation to Purchase Centres](#)
- [WheatProcureFarmerWise](#)
- [Gunny and Payment Detail](#)
- [Wheat Transferred from PC SC](#)

▼ Masters

- [Farmer Details](#)

▼ Reports

- [Procurement Report](#)

Halka No: 101 B1: 100

Quantity Procured(Qtls) \* Payable Amount to Farmer (msp+bonus) \*Qty:

Rakba No: Remark:

**Payment Details :**

Do you want to enter payment for transaction? : ☐ Yes ☒ No

Reset AddNew

|                        | Farmer Name | FarmerId | Commodity | Qty Procured | Amount Payable | Amount Paid | Cheque No | Cheque Date | Status   | Rakba | Remark      |
|------------------------|-------------|----------|-----------|--------------|----------------|-------------|-----------|-------------|----------|-------|-------------|
| <a href="#">Select</a> | Amar Verma  | 4        | Wheat     | 2.00         | 2410.00        | 0.00        |           | 01/Jan/1900 | InActive |       | sdf,sfjshjh |

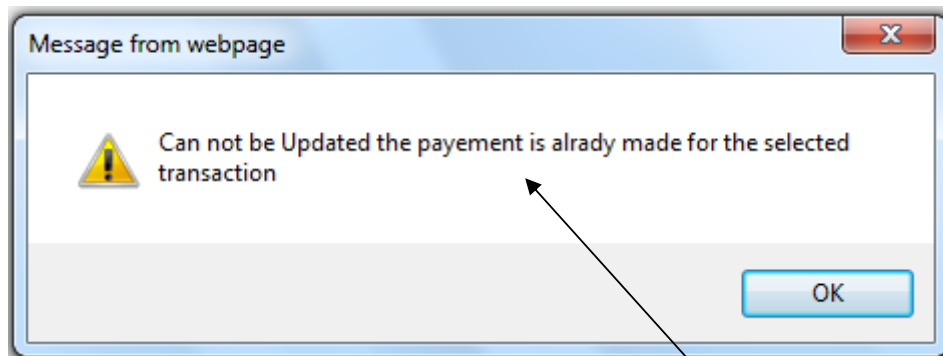
- (2)After Clicking on fetching button tabular format of record will be shown

- (3)if record is more , then that will be show page index like 1 2 3..... You can go with selecting the index



(2) You Can Update Procured Commodity Details For that Farmer On Clicking on **select** Button, Of gridview (tabular Farmat of Details)

If Payment is already Made for selected Transaction then following message will be shown



Else selected values will get filled and update the record with/without giving payment details by clicking **Update button**.

On successful updating the message" Record Updated successfully" will be shown.

### 3 Gunny and payments Details from Agency to PC (Society)

**Purpose:** - The purpose of this “Gunny and payments Details from Agency To PC (Society)” to Add ,Update and get the payment detail from Agency To Purchase Centre (Society)

Madhya Pradesh Foodgrains Management System Online Procurement

Login As :- Agency:MARKFED|District:Alirajpur|Purchase Center:Alirajpur Logout

**Gunny and payments Details from Agency To PC (Society)**

( Amount in Rs.)

|                                       |                 |   |                     |
|---------------------------------------|-----------------|---|---------------------|
| District :- Alirajpur                 | Agency:-MARKFED | Marketing Season :-Rabi                     | Crop Year :-2011-12 |
| Agency                                | MARKFED         | Commodity                                   | Wheat               |
| Transaction Date:                     | 04/06/2011      | Purchase Center Name:                       | Alirajpur           |
| Amount Paid By Agency: (In Rs.)       |                 | Gunny Bags Issued : ( By Agency to Society) |                     |
| Gunny Returned (By Society to Agency) |                 | Bill Received Amt from Society: (In Rs.)    |                     |

Add Reset

Fetch

- 1.Enter Date for Transaction
- 2.Enter Amount paid by Agency
- 3.Enter how many bags issued by agency to Society
4. Enter the returned gunny bag by society to Agency.
- 5.Enter bill received amount from society

And then click add button to save the record

#### Fetching and Updating The Record :-

Enter transaction date for fetching the record after that tabular format of fetching record will be Shown on as follows

**Madhya Pradesh Foodgrains Management System Online Procurement**

Login As :- Agency:MARKFED||District:Alirajpur||Purchase Center:Alirajpur [Logout](#)

**Procurement-PC**

- [Estimated Allocation to Purchase Centres](#)
- [WheatProcureFarmerWise](#)
- [Gunny and Payment Detail](#)
- [Wheat Transferred from PC SC](#)
- Masters**
  - [Farmer Details](#)
- Reports**
  - [Procurement Report](#)

**Gunny and payments Details from Agency To PC (Society)**

( Amount in Rs.)

|                                       |                 |   |                                      |                                      |
|---------------------------------------|-----------------|---|--------------------------------------|--------------------------------------|
| District :-Alirajpur                  | Agency:-MARKFED | Marketing Season :-Rabi                     | Crop Year :-2011-12                  |                                      |
| Agency                                | MARKFED         | Commodity                                   | Wheat                                |                                      |
| Transaction Date:                     | 04/06/2011      | Purchase Center Name:                       | Alirajpur                            | <input type="button" value="Fetch"/> |
| Amount Paid By Agency: (In Rs.)       |                 | Gunny Bags Issued : ( By Agency to Society) |                                      |                                      |
| Gunny Returned (By Society to Agency) |                 | Bill Received Amt from Society: (In Rs.)    |                                      |                                      |
|                                       |                 | <input type="button" value="Add"/>          | <input type="button" value="Reset"/> |                                      |

| Action | Transaction ID | Payment To Society | Gunny Bags Issued To Society | Gunny Bags Returned by Society | Bill Amt Recvd From society |
|--------|----------------|--------------------|------------------------------|--------------------------------|-----------------------------|
| Select | 1              | 12000.00           | 200                          | 12                             | 123000.00                   |

Select the “select” link on Gridview( tabular format of fetching record )  
You will Find inserted Data for Particular Transaction Date and Purchase Center name

**Madhya Pradesh Foodgrains Management System Online Procurement**

Login As :- Agency:MARKFED||District:Alirajpur||Purchase Center:Alirajpur [Logout](#)

**Procurement-PC**

- [Estimated Allocation to Purchase Centres](#)
- [WheatProcureFarmerWise](#)
- [Gunny and Payment Detail](#)
- [Wheat Transferred from PC SC](#)
- Masters**
  - [Farmer Details](#)
- Reports**
  - [Procurement Report](#)

**Gunny and payments Details from Agency To PC (Society)**

( Amount in Rs.)

|                                       |                                       |   |                     |                                      |
|---------------------------------------|---------------------------------------|---|---------------------|--------------------------------------|
| District :-Alirajpur                  | Agency:-MARKFED                       | Marketing Season :-Rabi                     | Crop Year :-2011-12 |                                      |
| Agency                                | MARKFED                               | Commodity                                   | Wheat               |                                      |
| Transaction Date:                     | 05/06/2011                            | Purchase Center Name:                       | Alirajpur           | <input type="button" value="Fetch"/> |
| Amount Paid By Agency: (In Rs.)       | 50000.00                              | Gunny Bags Issued : ( By Agency to Society) | 100                 |                                      |
| Gunny Returned (By Society to Agency) | 12                                    | Bill Received Amt from Society: (In Rs.)    | 50000.00            |                                      |
|                                       | <input type="button" value="Update"/> | <input type="button" value="Reset"/>        |                     |                                      |

| Action | Transaction ID | Payment To Society | Gunny Bags Issued To Society | Gunny Bags Returned by Society | Bill Amt Recvd From society |
|--------|----------------|--------------------|------------------------------|--------------------------------|-----------------------------|
| Select | 2              | 50000.00           | 100                          | 12                             | 50000.00                    |

Update the record and click on update button .for cancelling select the “Reset “Button.

## Wheat Transfer from Purchase Center to Storage Center

**Purpose:** - The purpose of this form “Wheat Transfer from Purchase Center to Storage Center” is maintain details for transfer food grains from Purchase Center to Storage Center (Godown).

Madhya Pradesh Foodgrains Management System Online Procurement

Login As :- Agency:MARKFED|District:Alirajpur|Purchase Center:Alirajpur Logout

Wheat transfer from PC To SC

(Qty. is in Qtl.Kgs, Amount in Rs.)

District: Alirajpur Agency: MARKFED Marketing Season: Rabi Crop Year: 2011-12

Progressive Procured Till Date: 1206 Qty Lifted Till Date: 1000

Transaction Date:(DD/MM/YYYY): 06/06/2011 Purchase Center: Alirajpur

Commodity: Wheat Fetch

Transfer:

To District: Alirajpur To Storage Center: Jobat

Qty Transferred from Purchase Center: 1000 Qty Deposited in Godown: 206

Reset AddNew

| TransactionID | Transfer Date | From Purchase Center | Commodity | From Storage Center | QtyTransferred | Qty Procured |
|---------------|---------------|----------------------|-----------|---------------------|----------------|--------------|
| 1             | 06 Jun 2011   | Alirajpur            | Wheat     | Jobat               | 1000.00        | 206.00       |

### Steps:

- (1) Fill Date of Transaction and Purchase Center and Click On **Fetch** Button.
- (2) Now you will find existing record on given Date of Transaction and Purchase Centre Name, if any.
- (3) Now you enter Quantity Transferred from Purchase Center, Quantity Deposited in the Godown, District and Storage Center.
- (4) The difference between Progressive Procured Till Date - Quantity Lifted Till Date is the maximum Quantity that can be transferred from Purchase Center.

## Farmer Details:-

### Adding New Farmer Details

Farmer Details Master allows adding new Farmer Details, updating the existing one and deleting the Farmer Details (deletion is allowed only if there is no entry for this particular Farmer for paddy or wheat procurement) for a District.

The screenshot shows the 'Farmer Details' form in the Madhya Pradesh Foodgrains Management System. The form is titled 'Farmer Details' and contains the following fields:

|                   |           |                    |            |
|-------------------|-----------|--------------------|------------|
| Name Of Farmer:   |           | Father's Name:     |            |
| Khasara No. :     |           | B-1:               |            |
| Ration Card No. : |           | Ration Card Type:  | APL        |
| District:         | Alirajpur | Tahsil:            | --Select-- |
| Village           |           | Halka(Halka No.) : |            |
| RinPustika No     |           | Status:            | Active     |

There is a 'Save' button at the bottom right of the form.

### Steps

- (1) Provided new Farmer name, Father's name of Farmer, Khasara No, B-1 and Ration Card No.
- (2) Select District and Tehsil and Village
- (3) enter Halka no., Rin Pustika no, And status and Click on Save button

### Updating Farmer Details

For updating the Farmer Details information click **Select** link of the corresponding Farmer Name (select Village name for Farmer Details)

The screenshot shows the 'Farmer Details' form in the Madhya Pradesh Foodgrains Management System. The form is titled 'Farmer Details' and contains the following fields:

|                   |            |                    |               |
|-------------------|------------|--------------------|---------------|
| Name Of Farmer:   | Amar Verma | Father's Name:     | Kailash Verma |
| Khasara No. :     | 100        | B-1:               | 100           |
| Ration Card No. : | 100        | Ration Card Type:  | APL           |
| District:         | Alirajpur  | Tahsil:            | अलीराजपुर     |
| Village           | अम्बार     | Halka(Halka No.) : | 101           |
| RinPustika No     | 100        | Status:            | Active        |

There is an 'Update' button at the bottom right of the form.

Below the form, there is a table listing farmers:

|                        | Farmer Name | Farmer Id | Father's Name | District Name | Tehsil Name | RinPustikaNO | HalkaNo | Village Name | Khasara No. | B1 No. | Ration Card No. | Ration Card Type | Status |
|------------------------|-------------|-----------|---------------|---------------|-------------|--------------|---------|--------------|-------------|--------|-----------------|------------------|--------|
| <a href="#">Select</a> | Amar Verma  | 4         | Kailash Verma | Alirajpur     | अलीराजपुर   | 100          | 101     | अम्बार       | 100         | 100    | 100             | APL              | Active |

