

Engineering & Planning Consultants Ltd.

7/4,Block-A,Lalmatia,Dhaka-1207

INDENT FOR CASH / CHEQUE

DATE :- 08-03-2020

SL	PARTICULARS :-	AMOUNT (TK.)	REMARKS
1	Garage Rent March -2020 (Mr. Abdul Wadud Bhuiyan) Director-1	2,000.00	
2	Internet (Mr Kawser Ahmed & Mr Faizul Huq Residence)	4,550.00	
3	Service Charge February 2020 (Mr Faizul Huq Residence)	5,000.00	
4	Office Rent for August -2019 (Mr. Kawser Ahmed)	66,500.00	
5	Office Rent for December -2019 (Mr. Faizul Huq)	66,500.00	
6	Office Rent for December -2019 (Dr. Utpal Suthradhar)	28,250.00	
7	Computer Consumables	39,200.00	
8	Entertainment LGED & NCC Official meeting Project inception report	15,000.00	
9	Creative Engineers Ltd.Lift Servicing August-2018 and Oct to Dece-2019	16,000.00	
10	Hamza Gawsf Traders (Security Services. February-2020)	58,500.00	
11	TA/DA (Mr.Ahmed Farhan Mahbub) Engineer	15,000.00	
12	Maint Repair Vehicle No-6969	29,062.00	
13	Khandaker Associates (Incomrtax Certificate Collection from NBR-2019-2020)	25,000.00	
14	New Battery Vehicle Nos-5802,5061,0148	20,000.00	
15	News Paper (February-2020)	1,800.00	
16	Fuel & CNG 19 days (01-03-2020 to 19-03-2020)	30,000.00	
17	Office expenses 14 days (01-03-2020 to 19-03-2020)	12,638.00	
	Total Tk. (A)	435,000.00	
	Cheque Issued / Salary Advice		
1	Bank Advice Head Office Staff Salary-1 (February-2020)	522,346.00	✓
2	Bank Advice Paira Bridge project Staff Salary - 1 (February-2020)	98,000.00	
3	Bank Advice Paira Bridge project Staff Salary - 2 (February-2020)	539,150.00	
4	Bank Advice Kadamrasul Bridge project Staff Salary - 1 (February-2020)	78,700.00	✓
	Total Tk. (B)	1,238,196.00	
	Total Tk. (A+ B)	1,673,196.00	MBL

Sr. Accountant

Manager HR & Admin

Associate Director

Director