



When a Pivot table is created, all of the records in the data source are analysed and presented. However, we can specify items to be excluded and items included by applying filters to the entire PivotTable.

There are multiple methods for filtering the results displayed in a Pivot Table – and we'll explore them all.

- The Report Filter – which facilitates drilling down into a subset of the overall data
- The Column Label Filter and the Row label filter – which allows for more advanced filtering – like selecting only items greater than or less than or items in the top 10.
- Slicers - which are super easy to use, stylish filters that allow the end user to drill down into a single subset of the data
- Timelines which are user friendly buttons that allow simple drill down into a specific date range within the data.

Each of the filtering methods are used for different purposes. it's certainly worth understanding how each of the filters work, so you can choose the right one for your purpose.