

# JOINING THE SBA MENTOR-PROTÉGÉ PROGRAM

## IS AS EASY AS **A B C** AND **1 2 3**!

The SBA Mentor-Protégé Program (SBA MPP) is the government's largest business development program aimed at helping small businesses gain capacity in the federal marketplace by teaming with more experienced businesses.

Are you a small business that's ready to enhance your goods and services offerings to the federal government?

### GETTING IN—THE ABC's

**A**

#### ASSEMBLE YOUR TEAM

- ✓ Find a mentor.
- ✓ Ensure you and your mentor are eligible.
- ✓ Register both businesses in SAM.gov.

**B**

#### BE SURE YOU'RE READY

- ✓ Visit the SBA website.
- ✓ Complete the MPP tutorial.
- ✓ Keep the certificate.
- ✓ Decide if MPP is right for you.

**C**

#### CERTIFY AND GROW!

- ✓ Prepare your documents.
- ✓ Apply at [certify.sba.gov](https://certify.sba.gov).
- ✓ Allow 105 days for SBA to process.
- ✓ Remain responsive.
- ✓ Grab your welcome letter and grow.



### STAYING IN— AS EASY AS 1, 2, 3!

**1**

#### COMPLETE ANNUAL EVALUATIONS

- ✓ Complete your annual evaluation each year within 30 days from your anniversary date (on your welcome letter).

**2**

#### LET US KNOW HOW IT'S GOING.

- ✓ Any changes to the Mentor-Protégé Agreement (MPA)?
- ✓ Any changes to the relationship?
- ✓ Need advice?

**3**

#### FORMING A JOINT VENTURE?

- ✓ Create a SAM profile for your new entity.
- ✓ Provide Joint Venture compliance certificate to the SBA and the contracting officer.
- ✓ Send SBA your annual statements upon contract award.



U.S. Small Business  
Administration

For more information and a detailed FAQ  
about the SBA MPP visit [www.sba.gov/mpp](https://www.sba.gov/mpp).  
Email [sbampp@sba.gov](mailto:sbampp@sba.gov) for any questions.